



**BICYCLE ADVISORY COUNCIL (BAC)
TUESDAY AUGUST 21, 2018 – 6:00 PM
AUSTIN CITY HALL – ROOM 1027
301 W. SECOND STREET AUSTIN, TEXAS 78701**

MEETING MINUTES

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Vice Chair Kathryn Flowers.

Full Members in Attendance:

Kathryn Flowers (Vice Chair)	Louis Alcorn	Tristan Heinen	Alicia Santiago
	Tommy Eden	Raquel Marie Ortega	Patricia Schaub

Full Members Absent:

Tomasita Louviere-Ligons (Chair)	James Lentz
----------------------------------	-------------

Alternate Members in Attendance:

Christopher Heathcott	John Koonz	Lori Merlino	Eryn Moris
-----------------------	------------	--------------	------------

Alternate Members Absent:

Teresa Anderson	Katie Deoloz	Tom Thayer	Tom Wald
-----------------	--------------	------------	----------

City Staff in Attendance:

Janae Spence, Public Works	Dylan Johnstone, Austin Transportation
Mike Schofield, Austin Transportation	Alison Mills, Austin Transportation
Tyler Wong, Austin Transportation	

Guests in Attendance:

Bradley Sloan	Chris McInnis, Come and Take It Pedicab
John Woodley	Andy Jones
Matthew McGee	Rich Hollenbeck
Joe Deshotel, Lime	David Day
Jim Newsome	Jason VanFickell
Mark Peterson	

1. INTRODUCTIONS

2. CITIZEN COMMUNICATION: GENERAL

None.

3. APPROVAL OF JULY 2018 MEETING MINUTES

The July 17, 2018 meeting minutes were approved as amended on Santiago motion, Heinen second on a 5-0 vote with Louviere-Ligons and Lentz absent and Alcorn and Schaub not yet present. The [approved minutes](#) can be found on the BAC's [webpage](#).

4. UPDATE ON FATALITIES IN AUSTIN CAUSED BY TRAFFIC CRASHES

Patricia Schaub read aloud the names of the thirteen people killed in traffic crashes on Austin streets since the BAC last met: Troy Dean Fisher, Jacoby Ray Bailey, Scott Gerard Whiting, Brandon Thomas Buentello, Luis Cristobal

Landeros, David O'Beirne, Tennie Ross, Ernesto Gonzales, Patrick Hilliard, Unknown driver, Felecia Daniels, Zenaida Mae Adair, unknown male.

5. ITEMS FROM STAFF AND BAC

A. Dockless Mobility Program Update and Discussion – Briefing and Possible Action

Jacob Culberson, Mobility Services Division Manager, Austin Transportation Department (ATD), and Jason JonMichael, Assistant Director, Smart Mobility, ATD, gave a [presentation](#) on the [Dockless Mobility Program](#) and the upcoming process for establishing a Final Rule governing dockless mobility services in the City of Austin. No action taken.

B. Recommendation Regarding Bicycle Parking – Discussion and Possible Action

Raquel Ortega presented draft recommendation language to the BAC which read as follows:

NOW THEREFORE, BE IT RESOLVED that the BAC requests a written response from city staff within 30 days to be followed by a briefing to the full BAC at the earliest possible date:

- *Advise who is currently responsible for collecting and administering the Bicycle Parking Fund;*
- *Advise of the current balance of the Bicycle Parking Fund;*
- *Advise whether the program described on the City of Austin Bicycle Parking webpage derives funds from the Bicycle Parking Fund;*
- *Report the cumulative total amount of money that has been collected from businesses in lieu of meeting bicycle parking minimums;*
- *Report whether or not bicycle parking has been built at the addresses at which the funds were encumbered as well as the date which money collected was or must be returned;*
- *Advise of the “grandfathered” cutoff date for current bicycle parking requirements;*
- *Advise how existing bicycle parking requirements are incorporated into the infrastructure permitting and code enforcement process, as well as who is the responsible party for ensuring compliance;*
- *Advise what barriers, if any, exist in enforcing compliance with bicycle parking requirements;*
- *Advise what current training for city staff exists for bicycle parking requirement permitting and enforcement.*

Action taken: a motion to approve the [recommendation](#) was adopted on Ortega motion, Heinen second on a 7-0 vote with Louviere-Lignons and Lentz absent.

C. Zach Scott Street (Airport Boulevard to Berkman Drive) and Schieffer Avenue (Vineland Drive to Airport Boulevard) – Briefing and Possible Action

Mike Schofield, Engineer, ATD and Neil Quarles, Graduate Engineer, ATD, gave a [presentation](#) on [proposed improvements](#) to Zach Scott Street from Airport Boulevard to Berkman Drive and Schieffer Avenue from Vineland Drive to Airport Boulevard.

BAC members collaborated to draft recommendation language which, after debate and amendment, read as follows:

NOW THEREFORE, BE IT RESOLVED that the BAC supports City staff's original proposed design for Zach Scott Street (Airport Boulevard to Berkman Drive) and Schieffer Avenue (Vineland Drive to Airport Boulevard) as presented at an August 8, 2018 open house.

Action taken: a motion to approve the [recommendation](#) was adopted on Merlino motion, Eden second on a 7-0 vote with Louviere-Lignons and Lentz absent.

6. UPDATES

- **Staff:** please take the [Dockless Mobility Community Survey](#) and spread the word about the 2018 BAC [membership applications](#), which will be open until September 16.

- **Pedestrian Advisory Council:** in August the PAC received a briefing on the Dockless Mobility Program.
- **Urban Transportation Commission:** in July the UTC received briefings on the Shoal Creek Trail Vision to Action Plan, Boating Regulations and Proposed Boating Ordinance, and 2018 Bond Development
- **City Council Mobility Committee:** in August the Mobility Committee received briefings on the Austin Strategic Mobility Plan, Street Impact Fee Study, Smart Mobility Roadmap, RM620, Capital Area Metropolitan Planning Organization Transportation Improvement Program, and Capital Metro electric bus pilot
- **Vision Zero Task Force:** in July the Vision Zero Task Force received updates on intersection safety projects and discussed the Austin Strategic Mobility Plan and a recent TTI Research Report on safety education
- **Multimodal Community Advisory Committee:** No update

7. FUTURE ITEMS

- Use of motorized scooters and bicycles on public trails (Deolloz and Schaub; September)
- Railroad crossings (Eden; September)
- Dockless mobility regulations (Ortega; TBD)
- Bike Parking (Ortega; TBD)
- Speedway through UT campus (Lentz; TBD)
- Parking Benefit Districts (Heinen, TBD)
- Public Works sealcoating (Lentz; TBD)
- Congress Avenue bridge (Schaub; TBD)

8. ADJOURN

Meeting was adjourned at 8:20 p.m. by Vice Chair Kathryn Flowers.