



## Water & Wastewater Commission Review and Recommendation

<b>Commission Meeting Date:</b>	October 10, 2018
<b>Council Meeting Date:</b>	November 1, 2018
<b>Department:</b>	Purchasing
<b>Client:</b>	Daniel Layton, Rick Coronado, Danielle Lord, and David Anders
<b>Agenda Item</b>	
Authorize award and execution of a multi-term contract with <b>Thirkettle Corporation D/B/A Aqua-Metric Sales Company</b> , to provide fire service type meters, for up to five years for a total contract amount not to exceed \$1,525,000.	
<b>Amount and Source of Funding</b>	
Funding in the amount of \$279,583 available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
<b>Purchasing Language:</b>	The Purchasing Office issued an Invitation for Bids (IFB) 2200 GLB1007 for these goods. The solicitation issued on July 23, 2018 and it closed on August 9, 2018. Of the four offers received, the recommended contractor submitted the lowest responsive offer.
<b>Prior Council Action:</b>	N/A
<b>Boards and Commission Action:</b>	October 10, 2018 – To be reviewed by the Water and Wastewater Commission.
<b>MBE/WBE:</b>	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

The contract is to provide fire service type meters for Austin Water. The line maintenance, construction, and field service divisions use these meters in water service installations and replacements of broken meters. These are water meters that are specifically designed for the commercial properties or multi-family dwellings that have fire sprinkler systems installed. The meters are equipped with a strainer to prevent water meter clogs and provide the building with a constant flow if the fire sprinkler system is activated. The meters are necessary to meter usage and flow within the City's water distribution system.

This contract will replace a contract which expired on October 13, 2018. The requested authorization amount for the contract were determined using departmental estimates and historical spending. The variable demand of required meters and the lead time to receive the necessary items makes it essential to maintain stock in the warehouse. The recommended contractor is not the current provider for these goods.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Contract Authorization</b>
Initial Term	2 Years	\$610,000
Optional Extension 1	1 Year	\$305,000
Optional Extension 2	1 Year	\$305,000
Optional Extension 3	1 Year	\$305,000
<b>TOTAL</b>	<b>5 Years</b>	<b>\$1,525,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.

**BID TABULATION**

Fire Service Water Meters – Thirkettle Corporation dba Aqua-Metric Sales Company

**VENDOR**

**TOTAL BID**

Thirkettle Corporation dba Aqua-Metric  
Sales Company

\$275,099.96

Core Main

\$291,000.15

Badger Meter Inc. dba National Meter &  
Automation

\$308,300.00

Mueller Systems \*

\* Deemed non-responsive, did not meet  
specification requirements of the  
solicitation.

### **PRICE ANALYSIS**

- a) Note: Award of contract is recommended based on low bidder meeting the requirements of the solicitation.
- b) Competitive Status: This was a competitive solicitation.
- c) Solicitations: 100 notices were sent, including 3 MBE and 4 WBE firms, 4 bids were received with no M/WBE firms responding.
- d) Price Analysis: Prices on average have increased by 6%.

### **APPROVAL JUSTIFICATION**

- a) Austin Water concurs with Central Purchasing recommended award.