



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, September 11, 2018**

The Airport Advisory Commission convened in a regular meeting on Tuesday, September 11, 2018, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:08 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Ernest Saulmon
Bradley Tegeler

Michael Watry
Frank Maldonado
Billy Owens

Commission Members Absent:

Vicky Sepulveda
Thomas Thies

John Walewski
Jeremy Hendricks

Aviation Staff in Attendance:

Susana Carbajal
Julie Harris
Lyn Estabrook
Bryce Dube
Ammie Calderon
Jim Halbrook
Rodney Gouraige

David Arthur
Dustin Miertschin
Michael Robinson
Dilara Schindler
Shane Harbison
Tao Zoe
Ellen Brandt

Others Present:

Grayson Cox - KSA
Jeff Pearce - Lonestar
Clayton Singleton - RS&H
Broutin Sherrill - RS&H
Aiden Cohen - CCO
Dominic Acevedo - VIA Airlines

Josh Crawford - Garver
Chris Coons - CP&Y
Becky Bray - WSP
Robert Osborne - Burns & McDonnell
Craig Phipps - KSA
Kevin Ketterer - VIA Airlines

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

The minutes from the meeting of August 14, 2018 were approved on Commission Member Ernest Saulmon's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 5-0-1-4 vote. Commission Member Watry chose to abstain. Members John Walewski, Jeremy Hendricks, Vicky Sepulveda, and Thomas Thies were absent.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Manager Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Julie Harris, Department of Aviation. Mr. Dominic Acevedo from VIA Airlines answered questions from Commissioners.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Tao Zoe, Airport Ops Supervisor / Rodney Gouraige, Airport Ops Supervisor, Department of Aviation.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an amendment to the professional services agreement with KSA Engineers, Inc; Reynolds, Smith, and Hills, Inc; and Atkins North America, Inc for the 2015 ABIA Architectural and Engineering Services RL in the amount of \$3,000,000 for a total contract amount not to exceed \$13,500,000 divided among the three firms.

[This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current participation to date is 21.77% MBE and 8.78% WBE.]

A motion to approve was made by Commission Member Bradley Tegeler and Commission Member Ernest Saulmon seconds. Motion passed on a 5-0-1-4 vote. Commission Member Michael Watry chose to abstain. Commission Members John

Walewski, Jeremy Hendricks, Vicky Sepulveda, and Thomas Thies were absent.

- b) Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection for data, information technology, and electrical equipment and installation required for the performance of the Federal Inspections Services facility at Austin-Bergstrom International Airport in the amount of \$70,968.58, plus a contingency of \$10,000, for a total contract amount not to exceed \$80,968.58.

A motion to approve was made by Commission Member Michael Watry's motion and Commission Member Frank Maldonado second's. Motion passed on a 6-0-0-4 vote. Commission Members John Walewski, Jeremy Hendricks, Vicky Sepulveda, and Thomas Thies were absent.

- c) Authorize negotiation and execution of a contract with Transnorm System Inc., for Transnorm baggage handling system conveyor parts and maintenance training, for a term of five years in an amount not to exceed \$2,225,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Ernest Saulmons's motion and Commission Member Frank Maldonado second's. Motion passed on a 6-0-0-4 vote. Commission Members John Walewski, Jeremy Hendricks, Vicky Sepulveda, and Thomas Thies were absent.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a multi-term contract with SI Mechanical, LLC, to provide plumbing preventative maintenance, parts, installation and repair services, for up to five years for a total contract amount not to exceed \$2,750,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established). **[Item was withdrawn from the September 20, 2018 agenda.]**

Authorize negotiation and execution of a cooperative contract with NetSync Network Solutions, for network switches and associated hardware, for a term of one year in an amount not to exceed \$1,510,325. (Note: This procurement was reviewed for subcontracting opportunities in

accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established). **[Item went to City Council, September 20, 2018 and passed.]**

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: October 9, 2018

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 5:35 p.m.

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For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.