



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**

Tuesday, September 11, 2018 - 12:00 p.m.

**Britton, Durst, Howard and Spence Building**  
1183 Chestnut Ave.,  
Austin, Texas

**MINUTES**

**A. CALL TO ORDER**

Chair Lewis called the meeting to order at 12:06 p.m.

Committee Members in Attendance:

Dawn Lewis—Chair; Michael Casias; Richard DePalma; Francoise Luca  
Jane Rivera—ex officio

Committee Members Absent:

Romteen Farasat

**B. APPROVAL OF MINUTES**

**1. Approve the minutes of the regular meeting of the Contracts and Concessions Committee of August 14, 2018.**

Committee Member DePalma made a motion to approve the minutes of Contracts and Concessions Committee regular meeting of August 14, 2018. Committee Member Luca seconded the motion. The motion carried on a vote of 3-0 with Committee Member Casias off dais and Committee Member Farasat absent.

**C. CITIZEN COMMUNICATION**

None.

**D. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ITEMS**

**2. Make a recommendation to the Parks and Recreation Board to recommend to the Austin City Council the authorization of the negotiation and execution of an interlocal agreement between the City of Austin and the Austin Independent School District for programs provided by the Parks and Recreation Department to Austin Independent School District schools**

Committee Member Casias arrived at 12:09 p.m.

Jessica Gilzow, Culture & Arts Program Manager, and Davin Bjornaas, Recreation Program Manager, Parks and Recreation Department provided information about the interlocal agreement and answered Committee Members' questions.

Committee Member DePalma moved to make a recommendation to the Parks and Recreation Board to recommend to the Austin City Council to authorize the negotiation and execution of the agreement. Committee Member Luca seconded the motion. Motion carried on a vote of 4-0 with Committee Members Farasat absent.

The item is to be placed on the consent agenda of the next meeting of the Parks and Recreation Board.

**E. NEW BUSINESS: STAFF BRIEFING**

**3. Briefing on contract extension for miniature train at Zilker Park between Texas Special and the City of Austin**

Samuel Hernandez, Contract Management Specialist, Parks and Recreation Department, provided information about the contract and its extension and answered Committee Members' questions.

**F. CONTRACT REPORT**

Contract Management staff delivered their Contract Report and answered Committee Members' questions.

**G. FUTURE ITEMS**

Committee Member Casias requested a discussion with possible action item: Holly Shores Master Planning Session

Committee Member DePalma requested update on public private partnerships discussions and process established to initiate public private partnerships

Committee Member Luca requested saturation report/information on saturation and PARD capacity to serve the public

**H. ADJOURNMENT**

Committee Chair Lewis adjourned the meeting at 1:00 p.m.