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MEMORANDUM

TO: Ms. Jolene Kiolbassa, Chair

Zoning and Platting Commission Members

FROM: Heather Chaffin, Zoning Case Manager

Planning and Zoning Department

DATE: November 20, 2018

RE: Braker Office / Condo Park

C14-2018-0004

District 1

Postponement Request by Staff

Staff requests a postponement of the abovementioned rezoning case from the November 20, 2018 agenda to the December 4, 2018 agenda. The Neighborhood Traffic Analysis (NTA) is still under Staff review.