

# AGENDA



## Recommendation for Council Action

### AUSTIN CITY COUNCIL

Regular Meeting: November 29, 2018

Item Number: 030

### Purchasing Office

Authorize negotiation and execution of a multi-term contract with Keep Austin Beautiful, to provide a zero waste youth education program, for up to five years for a total contract amount not to exceed \$1,000,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded and the resulting contract will include 4.32% MBE and 6.48% WBE participation).

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$200,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued Request for Proposals (RFP) 1500 MHJ3001 for these services. The solicitation issued on May 14, 2018 and it closed on June 14, 2018. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offer received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=125409">Solicitation Documents</a> < <a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=125409">https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=125409</a> >.
<b>For More Information</b>	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> > NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized

	Contact Person: Ricardo Zavala, at 512-974-2298 or <a href="mailto:Ricardo.Zavala@austintexas.gov">Ricardo.Zavala@austintexas.gov</a> <mailto:Ricardo.Zavala@austintexas.gov>.
<b>Council Committee, Boards and Commission Action</b>	November 14, 2018 - Recommended by the Zero Waste Advisory Commission on a 6-0 vote, with Commissioners Howry, Rothrock, Barona, Orive and Bones absent.
<b>Client Department(s)</b>	Austin Resource Recovery.

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#### **Additional Backup Information:**

The contract will provide students from kindergarten through 12<sup>th</sup> grade an interactive and educational outreach program that focuses on zero waste and sustainability, in support of the City's zero waste initiative. The City has a zero waste goal to divert 90% of waste from landfills by the year 2040. Since 2012, local schools have utilized the zero waste curriculum to increase education and awareness about the City's zero waste goals and associated services. Educating students at all grade levels helps provide outreach to students and their families about programs such as reuse, curbside recycling, and composting. Providing this curriculum for local schools is a strategic way to further educate the community about zero waste.

The recommended contractor is the previous provider of this service. The requested authorization amount was determined using historical spending amounts, as well as anticipated growth for the service in future years. The previous contract expired July 17, 2018.

An evaluation team with expertise in this area evaluated the offers and recommended Keep Austin Beautiful to provide these services based on sample materials and concept, demonstrate qualifications, cost, success evaluation plan, local business presence, and service-disabled veteran business enterprise program.

#### **Contract Detail:**

<b>Contract Term</b>	<b>Length</b>	<b>Contract of Term Authorization</b>
Initial Term	3 yrs.	\$ 600,000
Optional Extension 1	1 yr.	\$ 200,000
Optional Extension 2	1 yr.	\$ 200,000
<b>TOTAL</b>	<b>5 yrs.</b>	<b>\$1,000,000</b>

**Note:**Contract Authorization amounts are based on the City's estimated annual usage.