

**BICYCLE ADVISORY COUNCIL (BAC)**  
**TUESDAY OCTOBER 16, 2018 – 6:00 PM**  
**AUSTIN CITY HALL – ROOM 1101**  
**301 W. SECOND STREET AUSTIN, TEXAS 78701**

**MEETING MINUTES**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Tomasita Louviere-Ligons.

**Full Members in Attendance:**

Tomasita Louviere-Ligons	Tommy Eden	Raquel Marie Ortega
Kathryn Flowers	Tristan Heinen	Alicia Santiago
Louis Alcorn	James Lentz	Patricia Schaub

**Alternate Members in Attendance:**

Christopher Heathcott	John Koonz	Tom Wald
Katie Deollos	Lori Merlino	Eryn Moris

**Alternate Members Absent:**

Teresa Anderson	Tom Thayer
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**City Staff in Attendance:**

Emily Smith, Austin Transportation Department (ATD)	Mary Vo, ATD
Laura Dierenfield, ATD	

**Guests in Attendance:**

Matthew McGee	Leta Moser	Carol Fraser
Daniel Alvarado	Dallas Teston	Chris Riley
David Barrientos	Raul Capetillo	Annie Szotkowski

**1. INTRODUCTIONS**

**2. CITIZEN COMMUNICATION: GENERAL**

None.

**3. APPROVAL OF SEPTEMBER 2018 MEETING MINUTES**

The September 18, 2018 meeting minutes were approved as amended on Merlino motion, Heathcott second on an 8-0 vote with Schaub not yet present. The [approved minutes](#) can be found on the BAC's [webpage](#).

**4. UPDATE ON FATALITIES IN AUSTIN CAUSED BY TRAFFIC CRASHES**

Alicia Santiago read aloud the names of the five people killed in traffic crashes on Austin streets since the BAC last met: Andrew Sanchez, Luis Angel Tinoco, Michael Duron Green, Jonathan Deleon, and an unidentified hispanic male.

**5. ANNUAL MEMBERSHIP ELECTIONS**

Each candidate present had 1 minute to give a statement. A secret ballot voting process was then facilitated by staff in accordance with the BAC's bylaws. The elections results are as follows:

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|---|---|
| <ul style="list-style-type: none"><li>• Full members (2 year term):<ul style="list-style-type: none"><li>○ Kathryn Flowers</li><li>○ Michelle LeBlanc</li><li>○ Yen Nguyen</li><li>○ Lori Merlino</li></ul></li></ul> | <ul style="list-style-type: none"><li>• Alternate members (2 year term):<ul style="list-style-type: none"><li>○ David Barrientos</li><li>○ Carol Fraser</li><li>○ Daniel Alvarado</li><li>○ Nils Brown</li><li>○ Tom Wald</li></ul></li></ul> |
|---|---|

- Alternate members (1 year term):
  - Matthew McGee
  - Curtis Rogers
- Chair (1 year term):
  - Kathryn Flowers
- Vice Chair (1 year term):
  - Tristian Heinen

Updated membership information can now be found on the BAC's [webpage](#). *Note: Louis Alcorn, Tristan Heinen, James Lentz, Raquel Ortega, and Patricia Schaub will continue their 2-year, full membership terms through October 2019 and Christopher Heathcott, John Koonz, and Eryn Moris will continue their 2-year, alternate membership terms through October 2019.*

## 6. ITEMS FROM BAC

### A. Recommendation regarding proposed Final Rule governing dockless mobility services in the City of Austin – Discussion and Possible Action

Raquel Ortega presented draft recommendation language to the BAC which, after debate and amendment, read as follows:

*NOW, THEREFORE, BE IT RESOLVED that the Bicycle Advisory Council recommends that the following edits be incorporated into the final regulations for dockless mobility units:*

1. *Definitions – No edits suggested*
2. *Dockless Mobility Units*
  - *Replace “shall” with “must” in order to denote a condition precedent which means that the parties are required to comply with the terms of licensure.*
  - *Simplify Section C to read as follows*
    - i. *Dockless Mobility Units must be equipped with a brake.*
    - ii. *All dockless mobility units must be equipped with lighting as there are no units that are restricted to day use only. Lighting requirements include:*
      1. *A lamp on the front of the unit that emits a white light visible from a distance of a least 500 feet in front of the unit.*
      2. *A lamp on the rear of the unit that emits a red light visible from 500 feet to the rear of the unit.*
      3. *Lights must remain on at all times the unit is in use as well as for 90 seconds after the unit has stopped moving.*
3. *Service Area and Size of Fleet*
  - *Add to 3(i) 5. Use of safer unit types as evidenced in section 7 (H)*
4. *Safety*
  - *Replace “shall” with “must” in order to denote a condition precedent which means that the parties are required to comply with the terms of licensure.*
  - *Revise Section H to read as follows*
    - i. *Licensees agree to educate users on lawful and safe use of the dockless mobility units including encouraging users to obey traffic control devices and ride with the flow of traffic.*
5. *Parking – no edits suggested*
6. *Operations and Customer Service*
  - *Add Section H to cite the section of City Code that governs sidewalk riding.*
  - *Revise C.1. Pedestrians First – People operating dockless mobility units must yield to people walking.*
7. *Privacy, Data Reporting, and Sharing– No edits suggested*
8. *Insurance, Performance, Bond, and Fees*
  - *Add Section F to read as follows*
    - i. *Licensees shall be assessed an additional, ongoing per-unit fee to be held in a dedicated fund and utilized for new and improved bike lanes and to create single racks and corrals to accommodate*

*increased demand for parking spaces by dockless mobility units. Racks and corrals must follow the City of Austin Active Transportation Division's rack and corral design criteria. The requirement for use of high security fasteners is mandated.*

9. General – No edits suggested

A motion to approve the [recommendation](#) was adopted on Lentz motion, Alcorn second on a 9-0 vote. Staff will share the recommendation with the appropriate Austin Transportation Department staff.

**B. Recommendation regarding railroad crossings – Discussion and Possible Action**

Tommy Eden presented draft recommendation language to the BAC which, after debate and amendment, read as follows:

*NOW, THEREFORE, BE IT RESOLVED that the Bicycle Advisory Council recommends the allocation of funds necessary to redesign and reconstruct railroad crossings, allowing bicyclists and wheelchair users to cross the tracks at a safe angle without entering motor vehicle lanes.*

*BE IT FURTHER RESOLVED that the Bicycle Advisory Council recommends that the specific locations of hazardous railroad crossings to be considered for improvements include, but not be limited to, the railroad crossings on Vinson Dr/Emerald Forest near St. Elmo, on W. Mary St. near Evergreen, on Rosewood Ave. near the Pleasant Valley underpass, and on the northbound and southbound MoPac frontage road between Gracy Farms Ln. and Park Bend Rd. at the Red Line.*

A motion to approve the [recommendation](#) was adopted on Flowers motion, Santiago second on a 9-0 vote. Staff will share the recommendation with the appropriate Union Pacific and City of Austin staff.

**7. UPDATES**

- **Staff:** Spread the work about the [Biketober](#) challenge and the ASMP [draft policies](#)!
- **Pedestrian Advisory Council:** On October 1, the PAC held their membership elections.
- **Urban Transportation Commission:** On October 9, the UTC received updates on the Austin Marathon route and the Special Events Ordinance.
- **City Council Mobility Committee:** On October 11, the Mobility Committee received updates on Dockless Mobility, the Austin Strategic Mobility Plan draft recommendations, staff's response to City Council Resolution No. 20170615-061 and discussed using temporary transportation measures to test the impact of permanent transportation infrastructure changes.

**8. FUTURE ITEMS**

- Austin Strategic Mobility Plan Draft Policies (Staff; TBD)
- RM 620 (Tom Wald)
- Bike Parking (Ortega; TBD)
- Speedway through UT campus (Lentz; TBD)
- Parking Benefit Districts (Heinen, TBD)
- Public Works sealcoating (Lentz; TBD)
- Congress Avenue bridge (Schaub; TBD)

**9. ADJOURN**

Meeting was adjourned at 8:00 p.m. by Kathryn Flowers.