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## **MEMORANDUM**

TO: James Sheih, Chair

Planning Commission Members

FROM: Heather Chaffin, Zoning Case Manager

Maureen Meredith, Neighborhood Planning Case Manager

Planning and Zoning Department

DATE: November 27, 2018

RE: 3232 & 3306 E. Cesar Chavez Street and Govalle/Johnston Terrace FLUM Amendment

C14-2017-0138 and NPA-2017-0016.03

District 3

Request for Postponement by Staff

Staff requests a postponement of the above-referenced zoning case and Neighborhood Plan Amendment (NPA) from the November 27, 2018 hearing to the December 11, 2018 Planning Commission hearing date. The cases are still being discussed between the Applicant and City Staff.