



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, December 4, 2018 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

AGENDA

CURRENT BOARD MEMBERS:

Mike Rodriguez, Chair	Bradley Tegeler, Vice Chair	Michael Watry, Secretary
Vicky Sepulveda	John Walewski	Frank Maldonado
Billy Owens	Jeremy Hendricks	Thomas Thies
Ernest Saulmon	Eugene Sepulveda	

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) November 13, 2018

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

a) Finance & Operations Reports for Fiscal Year 2018 to date.
(David Arthur, Assistant Director)

b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
(Project Manager Supervisor Lyn Estabrook)

c) Airport Tenant Updates.
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)

d) Ground Transportation Staging Area (GTSA) Monthly Update
(Tao Zoe, Airport Operations Supervisor)

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection (CBP) reimbursing CBP costs for additional or expanded services at Austin-Bergstrom International Airport necessary to accommodate increased international arrival flights, in the amount of \$300,000 per year for five years for a total not to exceed amount of \$1,500,000.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

- a) Authorize negotiation and execution of a cooperative contract with EST Group, LLC (WBE), to provide storage capacity for the security video management system to include installation and configuration, in an amount not to exceed \$794,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the [goods and services] required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established). **[Item went to City Council Thursday, November 29, 2018 and passed.]**

- b) Authorize additional contingency funding for the construction contract with Central Road and Utility, Ltd. dba CRU, Ltd. (MBE), for the Tracon Building Stormwater Improvements project in the amount of \$225,000 for a total contract amount not to exceed 2,293,240.00. (District 2)

(Note: This request is for additional contingency funding only. MBE/WBE goals will be established if a change order is requested.) **[Item to go to City Council Thursday, December 13, 2018]**

- c) Approve additional funding for the amount of \$2,651,753 for professional design fees for M. ARTHUR GENSLER, JR. and ASSOCIATES INC., dba GENSLER to provide additional professional services for the Austin Bergstrom International Airport Terminal/Apron Expansion and Improvements Project, and a contingency of \$348,247 for a total contract amount not to exceed \$41,457,000. **[Item to go to City Council Thursday, December 13, 2018.]**

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: January 8, 2019

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

