



**PARKS AND RECREATION BOARD**  
Tuesday, October 23, 2018 - 6:00 p.m.  
**Boards and Commissions Room, City Hall**  
301 W. Second Street  
Austin, Texas 78701

**MINUTES**

**A. CALL TO ORDER**

Chair Rivera called the meeting to order at 6:21 p.m.

Board Members in Attendance:

Jane Rivera, Chair; Michael Casias; Tom Donovan, Dawn Lewis, Francoise Luca, Frank Ward and Fred Morgan.

Board Members Absent:

Rick Cofer, Vice Chair; Richard DePalma, Romteen Farasat, and Randy Mann.

**B. APPROVAL OF MINUTES**

**1. Approve the minutes of the Parks and Recreation Board meeting of August 28, 2018.**

Board Member Morgan made a motion to approve the minutes of the Parks and Recreation Board regular meeting of August 28, 2018. Board Member Lewis seconded the motion. The motion carried on a vote of 6-0 with Board Members Cofer, DePalma, Farasat, Mann, absent and Board Member Ward off dais.

**C. CITIZEN COMMUNICATION**

**Fred McGhee**, expressed his concerns regarding youth sports programs.

**Kevin Reinus**, provided an update regarding Austin Rowing Club events on Town Lake.

**Sharon Blythe**, expressed her concerns regarding the contract with Internment Services Inc. for burial and internment services.

**D. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ITEMS**

**Consent**

- 2. Make a recommendation to the City Council for the approval of the Permanent Use (69,970 sq. ft.) and Temporary Staging Area (20,083 sq. ft.), not to exceed 1095 calendar days on parkland located at 1101 Mearns Meadow Blvd. (Quail Creek Neighborhood Park). Total mitigation is \$88,181**

**3. Make a recommendation to the City Council to authorize the negotiation and execution of an Interlocal Cooperation Agreement between the City of Austin and the Austin Independents School District for programs provided by the Parks and Recreation Department to Austin Independent School Districts schools**

Chair Rivera read the items on the consent agenda into the record. Items were recommended for approval by the Contracts and Concession Committee and the Land, Facilities, and Programs Committee.

Board Member Casias moved for approval of both items. Board Member Morgan seconded the motion. The motion carried on a vote of 6-0 with Board Members Cofer, DePalma, Farasat, and Mann absent and Board Member Ward off dais.

**Non-consent**

**4. Appoint a second representative to serve on the Zilker Park Working Group**

Liana Kallivoka, Assistant Director, Parks and Recreation Department, explained the purpose of the working group and proposed the Board selects another board member to represent them.

Chair Rivera nominated Board Member Lewis to serve on the working group together with Board Member Donovan nominated at a previous meeting. Board Member Lewis accepted the nomination.

Board Member Morgan seconded the motion. The motion carried on a vote of 6-0 with Board Members Cofer, DePalma, Farasat, and Mann, absent and Board Member Ward off dais.

**Chair Rivera moved item D. 6. before item 5.**

**Board Member Ward arrived at 6:30 pm.**

**6. Approve 2019 meeting schedule of the Parks and Recreation Board**

Board Member Morgan moved for approval of this item. Board Member Casias seconded the motion. The motion carried on a vote of 7-0 with Board Members Cofer, DePalma, Farasat, and Mann absent.

**5. Make a recommendation to the City Council to authorize an amendment to an existing contract with Interment Services, Inc., for continued interment and burial services at city cemeteries, to increase the amount by \$4,650,000 and to extend the term for up to five years, for a total revised contract amount not to exceed \$8,584,000.**

Anthony Segura, Assistant Director, Parks and Recreation Department, made a presentation to the Board explaining the purpose for this amendment to the contract with Internment Services, Inc., for interment and burial services. Marian Moore, Procurement Specialist III with the Purchasing Department, and Pat Rossett, Contract Administrator with the Parks and Recreation Department, assisted in answering questions following the presentation.

**Board Member Casias departed at 7:18pm.**

Board Member Ward moved for disapproval of if this item. Board Member Morgan seconded the motion. The motion failed on a vote of 4-2 with Board Members Ward, Morgan, Lewis, and Luca voting aye; with Board Member Donovan and Chair Rivera opposing and with Board Members Cofer, DePalma, Farasat, Mann, and Casias absent.

## **E. STAFF BRIEFINGS**

### **7. Briefing on Special Events Ordinance**

William Manno, Special Events Program Manager, Alicia Dean, Marketing and Communication Consultant, and Jason Maurer, Sales and Event Manager, delivered a briefing regarding the adoption and community engagement process for the Special Events Ordinance.

Board Member Lewis left at 7:33 pm

Board Member Lewis came back at 7:37 pm

### **8. Briefing regarding Norwood Foundation’s efforts to rehabilitate the Norwood House for public use**

Cameron Campbell and Colleen Theriot, of the Norwood Foundation, delivered a presentation regarding renovation plans for the Norwood House.

### **9. Briefing on Recreational Programs: A comprehensive look at Out of School Time Programs**

Lucas Massie, Acting Assistant Director, made a presentation to the board regarding out of school programs.

### **10. Briefing regarding Parks and Recreation Department Long Range Plan.**

Kim McKnight, Environmental Conservation Program Manager, made a presentation to the board regarding the process involved with the Parks and Recreation Long Range Plan.

## **F. DIRECTOR’S REPORT**

Kimberly McNeeley, Acting Director, Austin Parks and Recreation Department, updated the Board on the master plan efforts, park development, ongoing maintenance projects, bond election, and upcoming programs and events.

## **G. FUTURE ITEMS FROM BOARD MEMBERS**

Board Member Lewis—requested a memo regarding e-scooters on park trails.

## **H. ADJOURNMENT**

Chair Rivera adjourned the meeting at 8:58 p.m.