



**MEMORANDUM**

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TO: Mayor and Council

FROM: Gregory I. Guernsey, AICP, Director  
Planning and Zoning Department

DATE: November 28, 2018

RE: C14-2018-0065 – Town Lake Circle I (District 3) Postponement Request

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Staff is requesting a postponement for the above referenced zoning case from December 13, 2018 to February 21, 2019.

The case has been postponed to January 22, 2019 at Planning Commission.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207.

**Gregory I. Guernsey, AICP, Director  
Planning and Zoning Department**

x: Spencer Cronk, City Manager  
Joe Pantalion, Interim Assistant City Manager