



## MEMORANDUM

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TO: James Shieh, Chair  
Planning Commission Members

FROM: Maureen Meredith, Senior Planner, Long Range Planning Division  
Heather Chaffin, Senior Planner, Current Planning Division  
Planning and Zoning Department

DATE: December 4, 2018

RE: **NPA-2018-0016.03 – 1103 Cherico Street**  
**C14-2018-0093 – 1103 Cherico Street**  
Staff Postponement Request

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Staff requests a postponement of the above-referenced plan amendment and rezoning cases from the December 11, 2018 Planning Commission hearing to the **January 22, 2019** hearing date.

This request will allow for additional time for the applicant to meet with the Govalle/Johnston Terrace Neighborhood Plan Contact Team.

Maureen