



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, October 9, 2018**

The Airport Advisory Commission convened in a regular meeting on Tuesday, October 9, 2018, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Ernest Saulmon
Bradley Tegeler
Vicky Sepulveda
Thomas Thies

Michael Watry
Frank Maldonado
Eugene Sepulveda
Jeremy Hendricks

Commission Members Absent:

John Walewski
Billy Owens

Aviation Staff in Attendance:

Susana Carbajal
Francisco Garza
Lyn Estabrook
Bryce Dube
Ammie Calderon
Becky Nagel
Carlton Thomas
Shane Harbison
Loren Lintner
Kane Carpenter
Kristen Mullane
Joe Mercer

David Arthur
Paul Greiner
Jennifer Williams
Raquel Orta
Shane Harbison
Tao Zoe
Ellen Brandt
Robert Mercardo
Rohini Kumarage
Barbara Beeson
Anthony Garcia

Others Present:

Grayson Cox - KSA
Steven Real - AECOM

Martha Donovan - COA PWD
Josh Crawford - Garver

Clayton Singleton - RS&H
Broutin Sherrill - RS&H
Matt Leiner - Atkins
Simon Orta - COA CSD

Craig Clairmont - KSA
Garrett Cox - COA CCO
John Fuller - Woolport
Perry Havenar - AECOM

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

The minutes from the meeting of September 11, 2018 were approved on Commission Member Bradley Tegeler's motion, Commission Member Ernie Saulmon seconds on a vote. Motion passed on a 9-0-0-2 vote. Commission Members John Walewski, and Billy Owens were absent.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation.
- b) Airport Tenant Updates.
The presentation was made by Francisco Garza, Department of Aviation.
- c) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Carlton Thomas, Airport Landside Access Manager, Department of Aviation.

4. FOR RECOMMENDATION

- a) Authorize award and execution of a construction contract with Gadberry Construction Company, Inc., for the ABIA Campus HVAC Improvements project in the amount of \$1,424,000 plus a \$142,400 contingency, for a total contract amount not to exceed \$1,566,400. (District 2)

(Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 5.39% MBE and 4.78% WBE participation.)

A motion to approve was made by Commission Member Ernest Saulmon's motion and Commission Member Frank Maldonado second's. Motion passed on a 9-0-0-2 vote. Commission Members John Walewski and Billy Owens were absent.

- b) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2018-2019 in an amount not to exceed \$30,000,000.

Grant reimbursement will apply to projects in the Fiscal Year 2018-2019 Approved Capital and/or Operating Budgets of the Aviation Department. Grant funds will be placed in the Airport Capital Fund, the ABIA Improvement Funds and/or the ABIA Operating Fund.

A motion to approve was made by Commission Member Michael Watry's motion and Commission Member Jeremy Hendricks second's. Motion passed on a 9-0-0-2 vote. Commission Members John Walewski and Billy Owen's were absent.

- c) Authorize additional funding for the Austin Bergstrom International Airport (ABIA) Parking Garage and Administration Offices Construction Manager-At-Risk contract with Austin Commercial, LP for a revised contractual Construction Cost Limitation not to exceed amount of \$236,200,000.

A motion to approve was made by Commission Member Frank Maldonado's motion and Commission Member Ernest Saulmon second's. Motion passed on a 9-0-0-2 vote. Commission Members John Walewski and Billy Owen's were absent.

- d) Authorize release and approval of the Austin-Bergstrom International Airport 2040 Master Plan to the Federal Aviation Administration (FAA) for their approval of the Master Plan and the Airport Layout Plan.

A motion to approve was made by Commission Member Ernest Saulmon's motion and Commission Member Bradley Tegeler second's. Motion passed on a 8-0-1-2 vote. Commission Members John Walewski and Billy Owen's were absent on this vote and Commission Member Michael Watry chose to abstain.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of an amendment to the professional services agreement with KSA Engineers, Inc; Reynolds, Smith, and Hills, Inc; and Atkins North America, Inc for the 2015 ABIA Architectural and Engineering Services RL in the amount of \$3,000,000 for a total contract amount not to exceed \$13,500,000 divided among the three firms.

[This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current participation to date is 21.77% MBE and 8.78% WBE.] **[Item is to go to City Council, October 18, 2018.]**

Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection for data, information technology, and electrical equipment and installation required for the performance of the Federal Inspections Services facility at Austin-Bergstrom International Airport in the amount of \$70,968.58, plus a contingency of \$10,000, for a total contract amount not to exceed \$80,968.58. **[Item went to City Council, October 4, 2018 and passed.]**

Authorize negotiation and execution of a contract with Transnorm System Inc., for Transnorm baggage handling system conveyor parts and maintenance training, for a term of five years in an amount not to exceed \$2,225,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established). **[Item went to City Council, October 4, 2018 and passed.]**

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: November 13, 2018

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 6:25 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.