



Mechanical and Plumbing Board DRAFT MINUTES

**BOARD MEETING
October 23, 2018**

The Mechanical and Plumbing Board convened on Tuesday October 23, 2018 at One Texas Center, 505 Barton Springs Road, Suite 300, Austin, TX.

Robert Thornton, Chair, called the Meeting to order at 9:35 a.m.

Board Members in Attendance: Robert Thornton, Stephen Cox, Joseph Cooper, Basheer Mohamed, Michael Hart, David Nichols and William Harris. **Absent members** were Jerry Garza, David Dixon, Joseph Bowie and Joseph Hernandez

Staff Members in Attendance: Rick Arzola and Rick Holloway

1. CITIZEN COMMUNICATION – No Citizen Communication

2. APPROVAL OF MINUTES: The minutes from the September 25, 2018 meeting was approved as written on a motion from Board Member Cooper second by Harris for a 7-0 vote.

3. DISCUSSION AND POSSIBLE ACTION:

- a. Austin Water Meters-** DSD Staff gave an update to the board from the recent management meeting between DSD and Austin water. The concern going into the meeting is that customers are having a difficult time getting their water meters from Austin Water Utility (AWU). From this meeting, a proposed flowchart/checklist is being developed from AWU to assist customer in attaining their meters. This flowchart will give the customers a good direction on completing all items necessary to achieve that meter. If by chance that inspector still detains that water meter, customers have a valid argument with a supervisor to display all requirements that were met according to that flowchart. Other common problems that detain the meter from the customer includes on having the sewer connected, hydro/back T, payment of the water meters and having the correct address on the form/application. DSD plans to resume a follow up with AWU to discuss solutions to this problem and even consider new process in Amanda to temporarily sign off on the water meters.
- b. Future Schedule-** Board approved 2019 calendar with no modifications. Chairman Thornton made the motion to approve the 2019 Schedule, board member Cooper seconded the motion. Motion pass 7-0

4. FUTURE AGENDA ITEMS:

- a.** Water Heaters
- b.** Garage Exhaust/ Intake and exhaust
- c.** Air Test

5. ADJOURN – Board member Cox made a motion to adjourn and Board member Cooper second the motion. 7-0.