



(Construction Advisory Committee)
MINUTES

REGULAR MEETING
(14, August, 2018)

CALL TO ORDER

The Construction Advisory Committee convened in a regular meeting on August 14th at 505 Barton Springs Road, Suite 822, Austin, TX 78704.

Chair Fisk called the Committee Meeting to order at 10:04AM

LIAISONS

Chad Lewallen – Staff Liaison

Jorge Morales – Executive Liaison

COMMITTEE MEMBERS

Carson Fisk - Chair

Bob Batlan – Committee Member

Anna Bocchini – Committee Member

Lyn Nance-Hendricks – Committee Member

Matthew Gonzales – Committee Member

Martin Prisant – Committee Member

CITY STAFF

Rolando Fernandez – Capital Contracting Office Director

Marisol Claudio-Ehalt – Capital Contracting Office

Brenda de la Garza – Development Services Department

Denise Lucas – Development Services Department

Mike Bewley – Public Works Department

1. **CITIZENS COMMUNICATION** No Citizen Communications
2. **APPROVAL OF MINUTES** (5 min) Member Prisant motioned to approve the minutes with a unanimous approval from the Committee.
3. **DIRECTOR'S REPORT** (5 min)
 - a. Jorge Morales, Assistant Director gave a verbal update to the Committee.
4. **OLD BUSINESS**
 - a. Review of Work Plan (10)

The Committee reviewed the work plan. Staff liaison, Chad Lewallen informed the Committee that he would be creating an updated format for the work plan.

5. NEW BUSINESS

- a. Presentation on Usage/Process and Successes/Challenges of Expedited Permitting– Development Services Department (20 min)
Brenda de la Garza, Development Services Department gave an overview of the new expedited permitting process and reported that an additional expedited team is being developed.
- b. Contractor Evaluation Program Quarterly Update – CCO (20 min)
Marisol Claudio-Ehalt, Contract Compliance Office presented on Contractor Performance Evaluation. She presented new criteria and a summary of the new results.
- c. Meeting Schedule –Chair Fisk initiated a discussion regarding the Committee’s current meeting schedule. Chair Fisk received an email from City Hall requesting that the Committee consider altering the current schedule. The Committee discussed this request and voted to keep the current schedule. Since this item was not originally on the agenda, it will revisited at September’s meeting.

6. FUTURE AGENDA ITEMS

- a. Rest Break Ordinance Program Quarterly Update – Austin Code (10 min)
- b. Meeting Schedule – Chair Fisk (10)

7. NEXT MEETING (September 18, 2018)

8. ADJOURNMENT

Member Prisant motioned to adjourn the meeting and member Williams seconded.

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For more information on the [Construction Advisory Committee](#), please contact [Chad Lewallen](#) at 512-974-7228.