



**AIRPORT ADVISORY COMMISSION MEETING  
TUESDAY, January 8, 2019 AT 5:00 PM  
ROOM No. 174-A  
2716 SPIRIT OF TEXAS DRIVE  
AUSTIN, TEXAS**

**AGENDA**

**CURRENT BOARD MEMBERS:**

Mike Rodriguez, Chair  
Vicky Sepulveda  
Billy Owens  
Ernest Saulmon

Bradley Tegeler, Vice Chair  
John Walewski  
Jeremy Hendricks  
Eugene Sepulveda

Michael Watry, Secretary  
Frank Maldonado  
Thomas Thies

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES –**

a) December 4, 2018

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) Finance & Operations Reports for Fiscal Year 2018 to date.  
(David Arthur, Assistant Director)
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
(Lyn Estabrook, Project Manager Supervisor)
- c) Discuss the environmental sustainability standards in the 2040 Airport Master Plan.
- d) Airport Tenant Updates.  
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- e) Ground Transportation Staging Area (GTSA) Monthly Update & Overview of the New Ground Transportation Center (GTC) for passenger pick-ups by Transportation Network

Companies and Taxis.  
(Carlton Thomas, Airport Landside Operations Manager)

- f) Discuss the quality and reliability of the free Wi-Fi service at the airport.

#### **4. FOR RECOMMENDATION**

- a) Authorize negotiation and execution of a contract with Siemens Postal, Parcel & Airport Logistics, LLC, for baggage handling system parts and maintenance training, for a term of five years in an amount not to exceed \$665,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

- b) Authorize negotiation and execution of multi-term cooperative contracts for furniture including installation and other related services with Arconas Corporation, Davis Furniture, Herman Miller Inc., Knoll Inc., Mayline, Janus et Cie, Keilhauer, Steelcase and various other manufacturers and their approved distributors, for up to five years for total contract amounts not to exceed \$16,550,000 divided among the contractors.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

- c) Authorize award and execution of a multi-term contract with Thyssenkrupp Airport Systems, Inc., to provide passenger boarding bridge tires, for up to five years for a total contract amount not to exceed \$435,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

#### **5. OLD BUSINESS (updates)**

Status of action items upon which the Commission has made a recommendation to Council.  
(Please note the progress of the following items)

- a) Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection (CBP) reimbursing CBP costs for additional or expanded services at Austin-Bergstrom International Airport necessary to accommodate increased international arrival flights, in the amount of \$300,000 per year for five years for a total not to exceed amount of \$1,500,000. **[Item to go to City Council Thursday, Thursday, January 31, 2019.]**

#### **6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** February 12, 2019

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

**The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.**