

# DRAFT

## Austin HIV Planning Council 2019 Work Plan

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Committee	Executive Committee		Comprehensive Planning Committee			Allocations Committee		Business Committee			
Activity	Document review	Recruitment/ promotion	Needs Assessment	Standards of Care	Comprehensive planning	Priority Setting and Resource Allocation (PSRA)	Document review/ process improvement	Votes or feedback	Community Engagement and Service	Data/ Community Presentations	
January	Office of Support Policy and Procedures	Review After Action Plan to identify key target areas	Review Assessment Data and Introduce Year 3 special study planning			Review and plan for PSRA cycle 2019-2020			Star Award recognition ceremony	Ann Dills - HIV in Austin TGA and State. Transgender data	
February	Directives and rapid reallocation	Review and finalize plan for Spring Recruitment drive	Recommendation to Allocation Committee to inform FY19 Allocation		Alignment of FTC plan and PC committee report and texas syndicate plan	Vote to approve PSRA Process and finalize data requests	Assessment of Administrative Mechanism survey review	Vote to approve PSRA process		PUBLIC HEARING: City's 2019-2023 Consolidated Plan (Housing, Economic development plan) presenter Angela Sommers. **	
March	By-Laws	Spring Recruitment Drive			Finalize alignment and Comprehensive plan edits	Data Review and discussion to inform priority setting	Rapid Reallocation Review	Vote on update to the Comprehensive Plan		ASHWell	
April	Promotional Materials		Review Assessment data and present year 3 data collection plan				Directive review		Hill Country Ride for AIDS	Achieving Together - State Plan and Algnment discussion	
May	MOU between HRAU/PC		Review Standards of Care (SOC)- focus on DSHS updates			Priority Setting,	MAI program review	Vote on Priority Setting	AIDS Candlelight Memorial		
June	New Member Orientation Materials		SOC review continued if needed			FY20 Allocations Planning		No Meetings			
July	complaints again Council Members	Star Awards: Professional and Community	Review Assessment data and adjust data collection priorities as needed			Finalize FY20 allocations	Assessment of Administrative Mechanism (AAM)	Vote on FY20 allocation plan amd AAM			
August	Grievance Policy					No Meeting		No Meeting			
September	HIV Resource Guide		Prioritize activities in comp. plan; identify gaps in services and provide recommendations for reallocation if appropriate. (use worksheet to inform)			No Meeting			PRIDE Parade, HIV		
October	Membership App		Review Assessment data and discuss how to wrap up			FY19 Reallocation		Vote on FY19 reallocation	AIDS Walk		
November						No meeting		World AIDS Day Proclamation (not an official meeting)			
December	No meeting		No meeting			No meeting		End of Year Meeting			
Monthly Ongoing Activities	Monthly Agenda Setting; new member interviews		Regular updates on FTC workgroup meetings/Comprehensive plan updates			Review variance and expenditure report		community spotlight; committee reports			
Updated December 19, 2018.				**Angela Sommers requested feedback on content of presentation to best align with Planning Council interest. Possible focus on HOPWA, ESG							