



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, November 13, 2018**

The Airport Advisory Commission convened in a regular meeting on Tuesday, November 13, 2018, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Ernest Saulmon
Vicky Sepulveda

Thomas Thies
Frank Maldonado
Billy Owens

Commission Members Absent:

Bradley Tegeler
Michael Watry
Eugene Sepulveda

John Walewski
Jeremy Hendricks

Aviation Staff in Attendance:

Susana Carbajal
Francisco Garza
Lyn Estabrook
Bryce Dubee
Ammie Calderon
Carlton Thomas
Rohini Kumarage

David Arthur
Shaun Davis
Rustin Roussel
Dilara Schindler
Tao Zoe
Ellen Brandt

Others Present:

Grayson Cox - KSA
Dale Murphy- K Friese
Clayton Singleton - RS&H
Broutin Sherrill - RS&H
Vincent LeMond – CCO
John Fuller- Woolpert
Tamara Werkmeister- WSP
Kimberly Petras- Atkins

Josh Crawford - Garver
Chris Coons – CP&Y
Becky Bray - WSP
Doran McMahon- HDR
Carrie French- Freeser Nichols
Alex Fleming- Austin Commercial
Ray Moore- WSP

1. CITIZENS COMMUNICATIONS:

None

2. APPROVAL OF MINUTES

The minutes from the meeting of October 9, 2018 were approved on Commission Member Ernest Saulmon's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 6-0-0-5 vote. Commission Members Watry, Walewski, Tegeler, E. Sepulveda, and Hendricks absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Manager Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Francisco "Kiko" Garza, Division Manager, Properties, Advertising, & Bus. Dev., Department of Aviation.
- a) Ground Transportation Staging Area (GTSA) Monthly Update & Overview of the New Ground Transportation Center (GTC) for passenger pick-ups by Transportation Network Companies and Taxis.
The presentation was made by Carlton Thomas, Airport Landside Operations Manager, Department of Aviation.

4. FOR RECOMMENDATION

- a) Approve Airport Advisory Commission Meeting dates for 2019.

A motion to approve was made by Commission Member Frank Maldonado and Commission Member Thomas Thies seconds. Motion passed on a 6-0-0-5 vote. Commission Members Watry, Walewski, Tegeler, E. Sepulveda, and Hendricks absent at this vote.

- b) Authorize negotiation and execution of a cooperative contract with EST Group, LLC (WBE), to provide storage capacity for the security video management system to include installation and configuration, in an amount not to exceed \$794,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the [goods and services] required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Ernest Saulmon's motion and Commission Member Frank Maldonado second's. Motion passed on a 6-0-0-5 vote. Commission Members Watry, Walewski, Tegeler, E. Sepulveda, and Hendricks absent at this vote.

- c) Authorize additional contingency funding for the construction contract with Central Road and Utility, Ltd. dba CRU, Ltd. (MBE), for the Tracon Building Stormwater Improvements project in the amount of \$225,000 for a total contract amount not to exceed 2,293,240.00. (District 2)

(Note: This request is for additional contingency funding only. MBE/WBE goals will be established if a change order is requested.)

A motion to approve was made by Commission Member Ernest Saulmons's motion and Commission Member Frank Maldonado second's. Motion passed on a 6-0-0-5 vote. Commission Members Watry, Walewski, Tegeler, E. Sepulveda, and Hendricks absent at this vote.

- d) Approve additional funding for the amount of \$2,651,753 for professional design fees for M. ARTHUR GENSLER, JR. and ASSOCIATES INC., dba GENSLER to provide additional professional services for the Austin Bergstrom International Airport Terminal/Apron Expansion and Improvements Project, and a contingency of \$348,247 for a total contract amount not to exceed \$41,457,000.

A motion to approve was made by Commission Member Ernest Saulmon's motion and Commission Member Frank Maldonado second's. Motion passed on a 6-0-0-5 vote. Commission Members Watry, Walewski, Tegeler, E. Sepulveda, and Hendricks absent at this vote.

5. NEW BUSINESS

- a) Airport Tour

Monday, November 19, 2018 9:30 a.m. – 11:00 a.m.

6. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a construction contract with Gadberry Construction Company, Inc., for the ABIA Campus HVAC Improvements project in the amount of \$1,424,000 plus a \$142,400 contingency, for a total contract amount not to exceed \$1,566,400. (District 2)

(Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 5.39% MBE and 4.78% WBE participation.) **[Item went to City Council, November 1, 2018 and passed.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2018-2019 in an amount not to exceed \$30,000,000. **[Item went to City Council, November 15, 2018 and passed.]**

Authorize additional funding for the Austin Bergstrom International Airport (ABIA) Parking Garage and Administration Offices Construction Manager-At-Risk contract with Austin Commercial, LP for a revised contractual Construction Cost Limitation not to exceed amount of \$236,200,000. **[Item went to City Council, November 15, 2018 and passed.]**

Authorize release and approval of the Austin-Bergstrom International Airport 2040 Master Plan to the Federal Aviation Administration (FAA) for their approval of the Master Plan and the Airport Layout Plan. **[Item went to City Council, November 1, 2018 and passed.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: December 4, 2018

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 5:52 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

APPROVED