



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, December 4, 2018**

The Airport Advisory Commission convened in a regular meeting on Tuesday, December 4, 2018, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:00 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Ernest Saulmon
Michael Watry
Eugene Sepulveda

Thomas Thies
Frank Maldonado
Billy Owens

Commission Members Absent:

Bradley Tegeler
Jeremy Hendricks

John Walewski
Vicky Sepulveda

Aviation Staff in Attendance:

Susana Carbajal
Patti Edwards
Bryce Dubee
Ammie Calderon
Carlton Thomas
Rohini Kumarage

David Arthur
Rustin Roussel
Dilara Schindler
Tao Zoe
Francisco Garza
Rajeev Thomas

Others Present:

Grayson Cox - KSA
Keiter Jackson - HOSTS
Clayton Singleton - RS&H
Broutin Sherrill - RS&H
Aiden Cohen – CCO
John Fuller- Woolpert
Eric Ploch- NSD
Ray Moore- WSP

Alex Fleming- Austin Commercial
Chris Coons – CP&Y
Becky Bray - WSP
Doran McMahon- HDR
George Farris – Above and Beyond Aviation

1. CITIZENS COMMUNICATIONS:

George Farris, Above and Beyond Aviation, spoke on his concerns of the new Ground Transportation Center (GTC). Airport Advisory Commission requested an update from staff on improvements made to the GTC at the next meeting in January 2019.

2. APPROVAL OF MINUTES

The minutes from the meeting of November 13, 2018 were approved on Commission Member Frank Maldonado's motion, Commission Member Ernest Saulmon seconds on a vote. Motion passed on a 6-0-1-4 vote. Commission Members Watry chose to abstain, Walewski, Tegeler, V. Sepulveda, and Hendricks were absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Rustin Roussel, Project Manager Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Francisco "Kiko" Garza, Division Manager, Properties, Advertising, & Bus. Dev., Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update.
The presentation was made by Tao Zoe, Airport Operations Supervisor, Department of Aviation.

4. FOR RECOMMENDATION

- a) Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection (CBP) reimbursing CBP costs for additional or expanded services at Austin-Bergstrom International Airport necessary to accommodate increased international arrival flights, in the amount of \$300,000 per year for five years for a total not to exceed amount of \$1,500,000.

A motion to approve was made by Commission Member Eugene Sepulveda and Commission Member Frank Maldonado seconds. Motion passed on a 7-0-0-4 vote. Commission Members Walewski, Tegeler, V. Sepulveda, and Hendricks absent at this vote.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of a cooperative contract with EST Group, LLC (WBE), to provide storage capacity for the security video management system to include installation and configuration, in an amount not to exceed \$794,000.

(Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the [goods and services] required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established). **[Item went to City Council, November 29, 2018 and passed.]**

Authorize additional contingency funding for the construction contract with Central Road and Utility, Ltd. dba CRU, Ltd. (MBE), for the Tracon Building Stormwater Improvements project in the amount of \$224,000 for a total contract amount not to exceed 2,350,240.00. (District 2)

(Note: This contract was awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Business Enterprise Procurement Program). Current Participation to date is 12.97% MBE and 0.78% WBE.) **[Item went to City Council, December 13, 2018 and passed.]**

Approve additional funding for the amount of \$2,651,753 for professional design fees for M. ARTHUR GENSLER, JR. and ASSOCIATES INC., dba GENSLER to provide additional professional services for the Austin Bergstrom International Airport Terminal/Apron Expansion and Improvements Project, and a contingency of \$348,247 for a total contract amount not to exceed \$41,457,000. **[Item went to City Council, December 13, 2018 and passed.]**

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: January 8, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 5:36 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

APPROVED