



## Recommendation for Action

**File #:** 19-1031, **Agenda Item #:** 24.

2/21/2019

### Posting Language

Authorize negotiation and execution of a contract with Gustafson Guthrie Nichol LTD, or one of the other qualified offerors to Request for Proposals 8600 GLB3000, to provide consulting services for a master plan for the John Trevino Jr. Metropolitan Park, in an amount not to exceed \$430,150.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded, and the resulting contract will include 6.93% MBE and 7.54% WBE).

### Lead Department

Purchasing Office.

### Client Department(s)

Parks and Recreation Department.

### Fiscal Note

Funding is available in the Fiscal Year 2018-2019 Operating Budget of the Parks and Recreation Department.

### Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 8600 GLB3000 for these services. The solicitation issued on October 1, 2018 and it closed on November 1, 2018. Of the five offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126913)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=126913](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=126913)>.

### For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

[AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Georgia Billela, at 512-974-2939 or [georgia.billela@austintexas.gov](mailto:georgia.billela@austintexas.gov) <<mailto:georgia.billela@austintexas.gov>> or Matthew Duree, at 512-974-6346 or [matt.duree@austintexas.gov](mailto:matt.duree@austintexas.gov) <<mailto:matt.duree@austintexas.gov>>.

### Council Committee, Boards and Commission Action:

January 22, 2019 - Recommended by the Parks and Recreation Board on an 8-0, with Board Members Casias and Ward absent and one vacancy.

### Additional Backup Information:

The contract will provide the Parks and Recreation Department with an experienced consultant to develop a

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master plan for the John Trevino Jr. Metropolitan Park at Morrison Ranch. The park consists of approximately 330 acres of parkland bound by FM 969 to the north and the Colorado River to the south. The property was purchased by the Parks and Recreation Department in 2003.

The resulting master plan will articulate the vision for the park and guide its future development and use. The master plan will serve as a framework for preliminary design concepts and outline a phased implementation strategy. The phased implementation strategy will define key projects, outline budget estimates for each phase as well as operations and maintenance, and identify potential funding strategies.

An evaluation team with expertise in this area evaluated the offers and scored Gustafson Guthrie Nichol LTD as the best to provide these services based on demonstrated company experience and personnel qualifications, project work and public engagement plan, cost proposed, local business presence, and service disabled veteran business enterprise program.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.