



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, January 14, 2019**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, January 14, 2019 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:11 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Melissa Rogers

Commissioners Absent:

Michael Murphy

Staff in Attendance:

Sylba Everett, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Matthew Chustz, Municipal Civil Service Coordinator
Danny Villalpando, IT Network Administrator, Sr.

1. CITIZENS COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

- a. Approve the minutes of the Municipal Civil Service Commission regular meeting of December 10, 2018.

The minutes of the December 10, 2018 regular meeting were approved on Chair Lancaster's motion, Vice-Chair Perez-Wiseley's second on a vote of 4-0.

4. NEW BUSINESS

- a. Discussion regarding the waiver of MCS appeal rights.

Discussion was held on the waiver of MCS appeal rights. Steven Garrett, attorney for the Commission, provided a response.

- b. Discussion regarding compensation for the MCS Commission members.

Discussion was held regarding Commissioner compensation.

5. OLD BUSINESS

- a. Discussion and possible action on future meeting dates, times and locations

Discussion was held on future meeting dates, times, and locations.

Discussion was held regarding the need to verify quorum for the January 28, 2019 MCS Commission Meeting. Chair Lancaster made a motion directing staff to reach out to Commissioners to confirm attendance and verify quorum at the January 28, 2019 meeting. If by Friday, January 18, 2019, staff determines the Commission will not have quorum, then staff is directed to cancel the January 28, 2019 meeting and any hearing scheduled to be heard should be reschedule to the next available hearing date. The motion passed on Vice-Chair Perez-Wiseley's second on a vote of 4-0.

6. FUTURE AGENDA ITEMS

Chair Lancaster requested a future agenda item to discuss changes to the Municipal Civil Service Rules.

The Commission requested a future agenda item for discussion and possible action regarding Commissioner compensation.

The Chair recessed the Municipal Civil Service Commission meeting at 10:54 a.m.

The Chair resumed the Municipal Civil Service Commission meeting at 12:39 p.m.

3. HEARING

- a. Conduct a hearing on the appeal filed by Justin Franks regarding their discharge from the Austin Code Department.

The hearing was conducted on the appeal filed by Justin Franks regarding their discharge from the Austin Code Department.

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Justin Franks regarding their discharge from the Austin Code Department.

Chair Lancaster recessed the Municipal Civil Service Commission meeting to go into Executive Session at 5:38 p.m.

The Commission deliberated in closed session on the appeal of Justin Franks regarding their discharge from the Austin Code Department.

Executive Session ended and Chair Lancaster called the Municipal Civil Service Commission meeting back to order at 5:52 p.m.

- c. Possible action and decision regarding the appeal of Justin Franks regarding their discharge from the Austin Code Department.

The motion to deny Justin Franks' appeal and uphold the decision made by the City of Austin in the discharge of Mr. Franks was approved on Vice-Chair Perez-Wiseley's motion; Commissioner Dailey's second on a 4-0 vote. Those members voting aye were: Chair Lancaster, Vice-Chair Perez-Wiseley, Commissioner Dailey, and Commissioner Rogers.

ADJOURNMENT

Chair Lancaster adjourned the meeting at 5:59 p.m. without objection.