



Recommendation for Action

File #: 19-1282, **Agenda Item #:** 23.

3/7/2019

Posting Language

Authorize award of a multi-term contract with REV Parts, LLC, to provide original equipment manufacturer and aftermarket repair parts for emergency vehicles including ambulances and command units, for up to five years for a total contract amount not to exceed \$600,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Services.

Fiscal Note

Funding in the amount of \$70,000 is available in the Fiscal Year 2018-2019 Operating Budget of Fleet Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 DDM1000 for these goods. The solicitation issued on October 15, 2018 and it closed on November 29, 2018. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127732)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127732>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Daniel Dellemonache, at 512-974-2981 or Daniel.Dellemonache@austintexas.gov <<mailto:Daniel.Dellemonache@austintexas.gov>>.

Additional Backup Information:

The contract will provide a supply of original equipment manufacturer (OEM) and aftermarket repair parts for city-owned emergency vehicles on an as needed basis. The City currently has approximately 94 emergency and command vehicles in the fleet inventory. The contractor will provide parts for maintenance and repairs handled in-house.

The requested authorization amount was determined using departmental estimates based on historical spend and will allow for a small annual growth for parts requirements associated with aging vehicles and future vehicle acquisitions.

The contract is necessary to supply Fleet Services with a reliable supply of OEM and aftermarket repair parts which will minimize delays in repairs for emergency vehicles. If the City is unable to secure a contract, the department will be forced to procure these parts on an as-needed basis which may result in higher prices for parts, higher operational costs and increased vehicle down time.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$360,000
Optional Extension 1	1 yr.	\$120,000
Optional Extension 2	1 yr.	\$120,000
TOTAL	5 yrs.	\$600,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.