



MEMORANDUM

TO: James Shieh, Chair
Planning Commission Members

FROM: Wendy Rhoades
Planning and Zoning Department

DATE: March 7, 2019

RE: **NPA-2018-0021.01 and C14-2018-0080 – 5101 East Oltorf**
Request for Postponement by the Staff

The Staff requests a postponement of the above-referenced neighborhood plan amendment and rezoning cases to April 23, 2019. The Fire Department requested additional information from the Applicant regarding the separation distance between the proposed residential occupancies and the existing light manufacturing use. The Applicant provided the requested information to the Fire Department during the last week of February and their review is ongoing. The Applicant does not oppose the postponement request.