

Austin HIV Planning Council 2019 Work Plan

Committee	Executive Committee		Comprehensive Planning Committee			Allocations Committee		Business Committee		
Activity	Document review	Recruitment/ promotion	Needs Assessment	Comprehensive planning	Standards of Care	Priority Setting and Resource Allocation (PSRA)	Document review/ process improvement	Votes or feedback	Community Engagement and Service	Data/ Community Presentations
January	Office of Support Policy and Procedures	Review After Action Plan to identify key target areas	Review Assessment Data and Introduce Year 3 special study planning			Review and plan for PSRA cycle 2019-2020			Star Award recognition ceremony	Ann Dills - HIV in Austin TGA and State. Transgender data
February	Directives and rapid reallocation	Review and finalize plan for Spring Recruitment drive	Epi Profile; Recommendations to Allocation Committee based on Needs Assessment	Introduction to the 2017-2021 Comprehensive Plan, Fast Track Cities (FTC) Plan, Achieving Together (AT) state plan		Vote to approve PSRA Process and finalize data requests	Assessment of Administrative Mechanism survey review	Vote to approve PSRA process		PUBLIC HEARING: City's 2019-2023 Consolidated Plan (Housing, Economic development plan) presenter Angela Sommers. **
March	By-Laws	Spring Recruitment Drive	Recommendations to Allocation Committee based on comprehensive plan priorities and alignment	Update Comprehensive Plan and align with FTC plan and AT plan		Data Review and discussion to inform priority setting	Rapid Reallocation Review			ASHWell
April	Promotional Materials		Year 3 data collection planning	Complete current round of edits to the comprehensive plan			Directive review	Review update to the Comprehensive Plan	Hill Country Ride for AIDS	Achieving Together - State Plan and Alignment discussion
May	MOU between HRAU/PC		Data review: Early Identification on Individuals with HIV/AIDs (EIIHA)		Review Standards of Care (SOC)- focus on DSHS updates	Vote to approve Priority Setting	MAI program review	Vote on Priority Setting	AIDS Candlelight Memorial	Introduction to Clinical Quality Management
June	New Member Orientation Materials				SOC review continued if needed	FY20 Allocations Planning		No Meetings		
July	Complaints against Council Members	Star Awards Planning: Identify role of subcommittees	Review Assessment data and adjust data collection priorities as needed			Finalize FY20 allocations	Assessment of Administrative Mechanism (AAM)	Vote on FY20 allocation plan and AAM		
August	Grievance Policy	Star Awards: Professional and Community				No Meeting		No Meeting		
September	HIV Resource Guide		Data Review: Provider Inventory and Profile of Provider Capacity	Prioritize activities in comp. plan; identify gaps in services and provide recommendations for reallocation if appropriate. (use worksheet to inform)		No Meeting			PRIDE Parade, HIV	
October	Membership App		Review Year 3 Assessment data and discuss how to wrap up			FY19 Reallocation		Vote on FY19 reallocation	AIDS Walk	APH Epi Presentation
November						No meeting		World AIDS Day Proclamation (not an official meeting)		
December	No meeting		No meeting			No meeting		End of Year Meeting		
Monthly Ongoing Activities	Monthly Agenda Setting; new member interviews		Regular updates on FTC workgroup meetings/Comprehensive plan updates			Review variance and expenditure report		community spotlight; committee reports		

Updated February 4, 2019

**Angela Sommers requested feedback on content of presentation to best align with Planning Council interest. Possible focus on HOPWA, ESG