

# **Roles and Responsibilities of Part A Planning Councils**

## **Assessment of the Efficiency of the Administrative Mechanism**

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Selected Slides from Planning CHATT Module 2

Topic: Roles and Responsibilities



# Planning Council, Recipient, & CEO Roles & Responsibilities

Task	CEO	Recipient	PC/PB
Establishment of Planning Council/Planning Body*	✓		
Appointment of PC/PB Members*	✓		
Needs Assessment		✓	✓
Integrated/Comprehensive Planning		✓	✓
Priority Setting*			✓
Resource Allocation*			✓
Directives*			✓
Procurement of Services*		✓	
Contract Monitoring*		✓	
Coordination of Services		✓	✓
Evaluation of Services		✓	Optional
Development of Service Standards		✓	✓
Clinical Quality Management		✓	Contributes
Assessment of Efficiency of the Administrative Mechanism*			✓
PC/PB Operations & Support		✓	✓

\*Sole responsibility of one entity

# Assessment of the Efficiency of the Administrative Mechanism

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- PC must “assess the efficiency of the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area” [Legislation, §2602(b)(4)(E)]
- Done annually
- Assesses recipient procurement, disbursement of funds, support for the PC’s planning process, and adherence to PC priorities and allocations
- Written report goes to recipient, which indicates actions it will take to address any identified problem areas, and summarizes this in the annual application