



MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee Meeting Minutes

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, February 5, 2019 at 301 W. 2<sup>nd</sup> Street, in the City Council Chambers, in Austin Texas.

**Board Members in Attendance:**

Eliza May, Reginald Worlds, Barbra Boeta, Schiller Liao, Regina Adams, and Usha Boddapu

**1. APPROVAL OF MINUTES**

The minutes for the regular meeting of December 4, 2018 were considered for approval. The minutes were approved on a motion by Committee Member Regina Adams and seconded by Committee Member Barbra Boeta. Minutes approved on a **6-0** vote.

**2. CITIZEN COMMUNICATION: GENERAL**

Jose Vera, representing Masonry Plus, a minority contractor, with the Master Development Agreement for the Mueller development project.

**3. NEW BUSINESS**

- a. For discussion and possible action on recommendations to City Council (City Code § 2-1-163(B)) regarding the following:  
**NONE**
- b. Veronica Briseño provided an update on the proposed disparity study contract being withdrawn from City Council consideration and SMBR beginning a competitive procurement process
- c. Veronica Briseño provided an update on the comments collected during the Public Information Meetings regarding the disparity study
- d. Veronica Briseño made the committee aware of the Open Records Request regarding the past M/WBE & Small Business Enterprise Procurement Program Advisory Committee cancelled meetings due to lack of quorum
- e. The committee requested a presentation on Public Information Requests and how it affects the advisory committees
- f. The committee requested a presentation on how Third Party Agreements work for the Mueller development in response to the public comment made by Mr. Jose Vera
- g. Edward Campos, SMBR Assistant Director, provided an update on the development and implementation of new software (B2GNOW)
- h. Veronica Briseño provided an update on the proposed revisions to Minority-owned and women-owned small business procurement program rules and ordinance

**4. Old Business**

**Reports provided and reviewed by Tamela Saldaña, SMBR Compliance Officer**

**ADJOURN**

Chair May adjourned the meeting at 7:35 p.m.