



Recommendation for Action

File #: 19-1413, **Agenda Item #:** 15.

4/11/2019

Posting Language

Authorize award of a multi-term contract with Rush Truck Centers of Texas LP, to provide parts and repair services for UD brand trucks, for up to five years for a total contract amount not to exceed \$552,600.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were an insufficient number of certified M/WBEs; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Services.

Fiscal Note

Funding in the amount of \$55,260 is available in the Fiscal Year 2018-2019 Operating Budget of Fleet Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 ELL1001REBID for these goods and services. The solicitation issued on January 7, 2019 and it closed on February 5, 2019. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link:

[Solicitation Documents](#)

https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=128914.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or

AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Marian Moore, at 512-974-2062 or Marian.Moore@austintexas.gov <<mailto:Marian.Moore@austintexas.gov>> or, John Hilbun, at 512-974-1054, or John.Hilbun@austintexas.gov <<mailto:John.Hilbun@austintexas.gov>>.

Additional Backup Information:

The contract is for the supply of original equipment manufacturer parts and repair services for City owned UD brand trucks on an as needed basis. The City currently has approximately 13 UD trucks in the fleet inventory. The contractor will provide repair services to supplement the work performed by City technicians and parts will be purchased for maintenance and repairs handled in-house.

The recommended contractor is the current provider for these parts and services and this contract will replace

the contract which expired March 7, 2019. The requested authorization amount is based on historical spend and allows for a small annual growth for parts and repair services associated with aging vehicles.

The City's fleet of 13 UD trucks are no longer under warranty. The contract is needed to ensure parts and repair services are available to minimize vehicle down time. If the City is unable to secure a contract, Fleet will not have a reliable source for parts and repair services, forcing the City to procure these requirements on the open market which may lead to increased operational costs and extended vehicle down time.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$221,040
Optional Extension 1	1 yr.	\$110,520
Optional Extension 2	1 yr.	\$110,520
Optional Extension 3	1 yr.	\$110,520
TOTAL	5 yrs.	\$552,600

Note: Contract Authorization amounts are based on the City's estimated annual usage.