



**MEMORANDUM**

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TO: Planning Commission Members

FROM: Jesse Gutierrez  
Sherri Sirwaitis  
Planning and Zoning Department

DATE: April 17, 2019

RE: NPA-2018-0005.01, C14-14-2019-0029 (1501 Airport Commerce Dr) Postponement Request

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The staff would like to request postponement of the above mentioned cases to the May 14, 2019 Planning Commission meeting. The staff is asking for this postponement because the applicant has requested a meeting to discuss the staff's recommendation for these cases.

The postponement request was made in a timely manner and meets the Planning Commission's policy.