



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
Monday, April 8, 2019**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, April 8, 2019 at the Waller Creek Building located at 625 East 10<sup>th</sup> Street, Room 104, in Austin, Texas.

**Chair Lancaster called the Commission meeting to order at 9:06 a.m.**

**Commissioners in Attendance:**

Pamela Lancaster, Chair  
Teresa Perez-Wiseley, Vice-Chair  
Lottie A. Dailey  
Melissa Rogers

**Staff in Attendance:**

Sylba Everett, Municipal Civil Service Administrator  
April Shaw, Municipal Civil Service Coordinator  
Matthew Chustz, Municipal Civil Service Coordinator  
Ngoc Thai, IT Network Administrator, Sr.

**1. CITIZENS COMMUNICATION: GENERAL**

**Michael Girod addressed the Commission regarding his job applications since the successful appeal of his Denial of Promotion on April 25, 2016. Javier Martinez donated his time to Mr. Girod.**

**2. APPROVAL OF MINUTES**

- a. Approve the minutes from the Municipal Civil Service Commission regular meetings of March 11, 2019.

**The minutes from the March 11, 2019 regular meeting were approved on Chair Lancaster's motion, Vice-Chair Perez-Wiseley's second on a 4 – 0 vote.**

**3. OLD BUSINESS**

- a. Staff briefing regarding Commissioner appointment/reappointment process.

**Sylba Everett, Municipal Civil Service Administrator, provided a briefing on the Commissioner appointment/reappointment process.**

- b. Discussion and possible action regarding compensation for the Municipal Civil Service Commissioners.

**Discussion was held regarding compensation for the Municipal Civil Service Commissioners.**

- c. Discussion and review of the Municipal Civil Service Rules and provide input to the Municipal Civil Service Director.

**Discussion and review of the Municipal Civil Service Rules was held.**

- d. Discussion and possible action on future meeting dates, times, and locations.

**Discussion was held on future meeting dates, times, and locations.**

#### **4. FUTURE AGENDA ITEMS**

**The Commission requested a future agenda item for discussion to follow up on Michael Girod's Citizen Communication at the April 8, 2019 Commission meeting.**

**The Commission requested a future agenda item for a staff briefing on the appellant education process.**

#### **ADJOURNMENT**

**Chair Lancaster adjourned the meeting at 10:04 a.m.**