



Water & Wastewater Commission Review and Recommendation

Commission Meeting Date:	May 8, 2019
Council Meeting Date:	May 23, 2019
Department:	Purchasing Office
Client:	Sherri Kuhl, Kevin Thuesen, Daryl Slusher
Agenda Item	
Authorize award of a multi-term contract with Summitt Forests, Inc. , to provide juniper cutting services at the water quality protection lands, for up to five years for a total contract amount not to exceed \$500,000.	
Amount and Source of Funding	
Funding in the amount of \$90,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.	
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) 2200 DCM1001 for these services. The solicitation issued on February 11, 2019 and closed on March 5, 2019. Of the five offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Document
Prior Council Action:	N/A
Boards and Commission Action:	May 8, 2019 – To be reviewed by the Water & Wastewater Commission.
MBE/WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

The contract will provide juniper cutting services for Austin's Water Quality Protection Lands. The cutting is required to meet the goals of restoring these selected lands to grassland and savanna ecosystems. This type of service will help to yield optimal water quantity and quality to recharge the Edwards Aquifer and provide sustained flow to Barton Springs, which are the primary goals of the program. The land management plan that directs these practices and goals was approved by Council on December 13, 2012, Resolution No. 20121213-003.

The previous contract expired September 14, 2018. The requested authorization amount was determined using estimates of historical spend and increased scope of services. The recommended contractor was not the previous provider for these services.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$200,000
Optional Extension 1	1 yr.	\$100,000
Optional Extension 2	1 yr.	\$100,000
Optional Extension 3	1 yr.	\$100,000
TOTAL	5 yrs.	\$500,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.

PRICE ANALYSIS

- a) Solicitations: 119 notices were sent, including 21 MBE and 7 WBE firms, 5 responsive bids were received with 1 M/WBE firm responding.
- b) Cost Analysis: The proposed contract represents an approximate 21% increase from the previous contract. The index supports a 24.85% increase.

BID TABULATION
CITY OF AUSTIN
JUNIPER CUTTING SERVICES AT THE WATER QUALITY PROTECTION LANDS

Solicitation No.	IFB 2200 DCM1001
RX NO.	18110800100
Opening Date:	3/5/2019
Buyer:	Diana McIntosh

Special Instructions: Offerors must use this Bid Sheet to submit pricing. Be advised that altering the bid sheet or taking exceptions to any portion of the solicitation may jeopardize acceptance of your Offer. The quantities noted below are estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed, actual purchases may be more or less. Quantities are provided as a guide based on historical or anticipated usage. Order quantities will be as-needed and specified by the City for each order. A bid of "0" (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A bid of "no bid" or no response (space left blank) will be interpreted by the City that the Offeror does not wish to bid on that item. Be advised, a "no bid" or no response may be considered as non-responsive and may result in disqualification of the bid. Prices offered on the bid sheet shall be all inclusive of fees not expressly allowed in the scope of work, such as disposal fees. The Offeror shall not charge separately for administrative, overhead, per diem, and shipping or transportation costs (travel time, fuel surcharges, mileage, stop-fee, etc.) to deliver services or items to the Austin, Texas area. The Offeror shall provide all tools, labor, travel, and equipment necessary to perform the services required under this contract. The City reserves the right to award a single contract based on overall low cost or multiple awards based on individual or categories/groups of specific line items, cost, or any criteria or combination deemed most advantageous to the City.

Receipt No.	1	2	3	4	5
Vendor Name	Raven Environmental Services, Inc.	Summitt Forests Inc	Austin Arborist Company dba Austin Tree Experts	HCI	Unity Contractor Services, Inc.
Local Presence (Y/N)	No	No	No	No	Yes
MBE/WBE	No	No	No	No	MBE

CATEGORY 1 - JUNIPER CUTTING SERVICES

ITEM NO.	ITEM DESCRIPTION	EST ANL QTY	UNIT	UNIT PRICE	EXT PRICE	UNIT PRICE	EXT PRICE	UNIT PRICE	EXT PRICE	UNIT PRICE	EXT PRICE	UNIT PRICE	EXT PRICE
1.1	Juniper cutting - Target Diameter at Breast Height = 4 inches or less	5	ACRE	\$514.06	\$2,570.30	\$342.00	\$1,710.00	\$475.00	\$2,375.00	\$675.00	\$3,375.00	\$490.00	\$2,450.00
1.2	Juniper cutting - Target Diameter at Breast Height = 6 inches or less	31	ACRE	\$514.06	\$15,935.86	\$384.00	\$11,904.00	\$475.00	\$14,725.00	\$625.00	\$19,375.00	\$490.00	\$15,190.00
1.3	Juniper cutting - Target Diameter at Breast Height = 8 inches or less	170	ACRE	\$514.06	\$87,390.20	\$439.00	\$74,630.00	\$500.00	\$85,000.00	\$575.00	\$97,750.00	\$490.00	\$83,300.00
TOTAL EXTENDED PRICE - CATEGORY 1 =				\$105,896.36		\$88,244.00		\$102,100.00		\$120,500.00		\$100,940.00	

Award Method: By one total

Prepared By: Carol Shelton

Approved By: Diana McIntosh

Yellow notates award.