



**AIRPORT ADVISORY COMMISSION MEETING**

**TUESDAY, May 14, 2019 AT 5:00 PM**

**ROOM No. 174-A**

**2716 SPIRIT OF TEXAS DRIVE**

**AUSTIN, TEXAS**

**AGENDA**

**CURRENT BOARD MEMBERS:**

Mike Rodriguez, Chair  
Eugene Sepulveda, Vice-Chair  
Michael Watry, Secretary  
Ernest Saulmon

Scott Madole  
Wendy Price Todd  
Jeremy Hendricks  
Vicky Sepulveda

Billy Owens  
Frank Maldonado  
Thomas Thies

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES –**

a) April 9, 2019

**3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS**

- a) Review of Texas Open Meetings Act and Role of Airport Advisory Commission.  
(Caroline Webster, Law Department)
- b) Finance & Operations Reports for Fiscal Year 2019 to date.  
(David Arthur, Assistant Director)
- c) Planning & Engineering Capital Improvement Project Monthly Status Reports.  
(Lyn Estabrook, Project Manager Supervisor)
- d) Capital Contracting Office's Construction Training Program presentation.  
(Aiden Cohen, Construction Division Manager, Capital Contracting Office)

- e) Airport Tenant Updates.  
(Francisco “Kiko” Garza, Div. Manager, Properties, Advertising, & Bus. Dev.)
- f) Ground Transportation Staging Area (GTSA) Monthly Update.  
(Carlton Thomas, Airport Landside Access Manager)

#### **4. FOR RECOMMENDATION**

- a) Authorize negotiation and execution of a Competitive Sealed Proposal Agreement with JE Dunn Construction, for construction services for the Consolidated Maintenance Facility project, in an amount not to exceed \$65,000,000.

[Note: This contract will be awarded in compliance with 49 CFR Part 26 and City Code Chapter 2-9A through the achievements of Good Faith Efforts with 8.21% DBE participation.]

- b) Authorize award of a multi-term contract with Hi-Lite Airfield Services, LLC, for airfield marking removal services, for up to five years for a total contract amount not to exceed \$2,130,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

- c) Authorize negotiation and execution of a multi-term contract with Campbell-Hill Aviation Group, LLC., to provide air service market evaluation and development services, for up to five years for a total contract amount not to exceed \$1,827,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

- d) Authorize negotiation and execution of a multi-term contract with Bradford Airport Logistics, Ltd, to provide centralized receiving and distribution management services, for up to nine years for a total contract amount not to exceed \$18,095,500.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

- e) Authorize negotiation and execution of a contract with Paslay Management Group, for airport executive program manager services, for a term of five years in an amount not to exceed \$10,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

- f) Authorize negotiation and execution of two multi-term contracts with Flagship Facility Services Incorporated and Westlake Home and Commercial Services, to provide janitorial and window washing services, each for up to five years for total contract amounts not to exceed \$8,251,295 divided between the contractors.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.]

- g) Authorize negotiation and execution of a contract with AUSCo, LLC, or a related or affiliated entity, to procure, operate and maintain certain facilities, services, systems, commodities, and equipment at Austin-Bergstrom International Airport for a term not to exceed twenty (20) years with four 5 year extensions.

## **6. OLD BUSINESS (updates)**

Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize negotiation and execution of a contract with Kaplan Kirsch & Rockwell LLP for legal services related to agreements with airlines that operate out of Austin-Bergstrom International Airport in an amount not to exceed \$200,000. **[Item went to City Council Thursday, April 11, 2019 and passed.]**

Approve an ordinance authorizing the issuance and sale, by December 20, 2019, of City of Austin Airport System Revenue Refunding Bonds, Series 2019 (Alternative Minimum Tax), in an amount not to exceed \$185,000,000, in accordance with the parameters set out in the ordinance, authorizing related documents, and approving related fees. **[Item went to City Council Thursday, April, 11, 2019 and passed.]**

## **7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING**

**Date of next meeting:** June 11, 2019

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

**The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.**