



**Impact Fee Advisory Committee  
July 31, 2018  
6:00 PM  
Town Lake Center, Room 100  
721 Barton Springs Road  
Austin, Texas**

For more information go to: [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac)

**MEETING MINUTES - APPROVED**

Kris Bailey  
Dick Kallerman  
Susan Turrieta

Lottie Dailey  
Lance Parishier

Roman Grijalva  
Bobak Tehrani

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**A. CALL TO ORDER – July 31, 2018, 6:00 p.m.**

*IFAC Chair Bailey called the meeting to order at 6:21 pm with quorum present.*

*Committee Members in Attendance: Kris Bailey, Dick Kallerman, Lance Parishier, Susan Turrieta.*

*City of Austin Staff in Attendance: Christina Romero, Joe Smith, Martin Tower (Austin Water);*

*Liane Miller (Austin Transportation Department)*

**B. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*None*

**C. APPROVAL OF MINUTES**

1. Approval of minutes from the May 21, 2018 Impact Fee Advisory Committee meeting.

*Committee Member (CM) Kallerman moved to approve, CM Turrieta seconded and the minutes were approved 4-0.*

**D. NEW BUSINESS**

1. Action on transmittal memorandum/recommendation to Council regarding the 2018 water/wastewater impact fee calculation update.

*Martin Tower (AW) reviewed the draft transmittal memorandum and committee recommendation that would be shared with Council to inform their decision on the 2018 water/wastewater impact fee calculation update. Mr. Tower noted that the letter was very similar to the version used for the 2013 update and reflected the action taken by the committee on May 21, 2018 to approve the Land Use Assumptions, Capital Improvement Plan, and the assessed and collected fees. Chair Bailey moved approval of the transmittal memorandum. CM Parishier seconded and the motion passed 4-0. Chair Bailey signed the letter.*

**E. OLD BUSINESS**

1. Staff briefing on the capital improvement plan component (Roadway Capacity Plan) of the street impact fee study.

*Liane Miller (ATD) summarized the presentation from the last meeting on the City's update to its transportation plan, called the Austin Strategic Mobility Plan, and the plan's relationship to the street impact fee study. Specifically, the capital improvement plan (Roadway Capacity Plan) will be vetted through the development of the Austin Strategic Mobility Plan. Jake Gutekunst (consultant coordinating the street impact fee study with Kimley-Horn) described how the Roadway Capacity Plan projects were identified and reviewed the process for estimating project costs. Chair Bailey and CM Parishier asked questions about the project identification process and items that are included in the project costs, respectively. Mr. Gutekunst presented the tool and schedule to gather feedback from the committee and public on the Roadway Capacity Plan.*

2. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2018.

*The committee identified October as the month for the next meeting, but decided the date would be determined via online poll of all members. It was agreed that subsequent meeting dates would be discussed at future meetings.*

**F. FUTURE AGENDA ITEMS**

1. Discussion and action on the water/wastewater Semi-Annual Impact Fee Report for April 1, 2017 through September 30, 2017 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

*No action. Item to be included on a future meeting agenda.*

2. Discussion and possible action on benefits of an independent oversight committee recommendation for the street impact fee roadway capacity plan.

*No action. Item to be included on a future meeting agenda.*

**G. ADJOURN**

*The meeting was adjourned at 7:34 pm.*