



**AIRPORT ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY, February 12, 2019**

The Airport Advisory Commission convened in a regular meeting on Tuesday, February 12, 2019, in Room 174-A of the Department of Aviation Planning & Engineering Building, 2716 Spirit of Texas Drive, in Austin, Texas.

CALL TO ORDER

Mike Rodriguez, Chair called the Commission Meeting to order at 5:04 p.m.

Commission Members in Attendance:

Mike Rodriguez, Chair
Ernest Saulmon
Michael Watry
Eugene Sepulveda

Billy Owens
Frank Maldonado
Jeremy Hendricks
Vicky Sepulveda

Commission Members Absent:

Bradley Tegeler
Thomas Thies

John Walewski

Aviation Staff in Attendance:

Susana Carbajal
Lyn Estabrook
Bryce Dubee
Rebecca Nagel
Carlton Thomas
Rohini Kumarage
Tao Zoe
Mike Robinson

David Arthur
Kane Carpenter
Melissa Vidal
Shane Harbinson
Dilara Schlindler
Jennifer Williams
Nick Ramirez

Others Present:

Rebecca Bray - WSP
Keith Jackson - HOSTS
Grayson Cox- KSA
Vivek Khanna- HNTB
Lynette Mellett- HNTB
Ray Moore- WSP
Kimberly Petras- Atkins

Steven Real- AECOM
Augustine Verrengia- Stantec
Ed Copeland- Woolpert
Eric Ploch- WSP
Thomas Bayer- HOK
Kaven Suyan- HOK
Eric Smith- Knot Anymore

Rebecca Kahn- Knot Anymore
Broutin Sherrill- RS&H
Clayton Singleton- RS&H
Tyler McElroy- AEC (Structural)
Josh Bedre- Arch'l Engrs Collab

1. CITIZENS COMMUNICATIONS:

Rebecca Kahn and Eric Smith spoke on the contract regarding XpresSpa Austin Airport, LLC. Airport Advisory Commission requested update on the XpresSpa Austin Airport contract to be added to the March agenda.

2. APPROVAL OF MINUTES

The minutes from the meeting of January 8, 2019 were approved on Commission member Ernest Saulmon's motion, Commission Member Frank Maldonado seconds on a vote. Motion passed on a 8-0-0-3 vote. Commission Members Walewski, Tegeler, and Thies were absent at this vote.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2018 to date.
The presentation was made by David Arthur, Assistant Director, Department of Aviation. Eugene Sepulveda requested monthly balance sheets and matrix of comparable airline rates at other airports.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
The presentation was made by Lyn Estabrook, Project Manager Supervisor, Department of Aviation.
- c) Airport Tenant Updates.
The presentation was made by Melissa Vidal, Airport Properties Program Manager, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Monthly Update & Overview of the New Ground Transportation Center (GTC) for passenger pick-ups by Transportation Network Companies and Taxis.
The presentation was made by Carlton Thomas, Airport Landside Operations Manager, Department of Aviation.

4. FOR RECOMMENDATION

- a) Authorize award of a multi-term contract with The Porter Company, to provide plumbing preventative maintenance, parts, installation and repair services, for up to five years for a total contract amount not to exceed \$7,700,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

A motion to approve was made by Commission Member Jeremy Hendricks and Commission Member Ernest Saulmon seconds. Commission member Eugene Sepulveda opposed. Motion passed on an 8-0-0-3 vote. Commission Members Walewski, Tegeler, and Thies were absent at this vote.

5. OLD BUSINESS (updates)

Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize negotiation and execution of an agreement between the City of Austin and the U.S. Customs and Border Protection (CBP) reimbursing CBP costs for additional or expanded services at Austin-Bergstrom International Airport necessary to accommodate increased international arrival flights, in the amount of \$300,000 per year for five years for a total not to exceed amount of \$1,500,000. **[Item went to City Council Thursday, January 31, 2019 and passed.]**

6. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 12, 2019

ADJOURN

Mike Rodriguez, Chair adjourned the meeting at 6:21 p.m.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

APPROVED