



**THE LIBRARY COMMISSION  
MINUTES**

**REGULAR MEETING  
22 April, 2019**

**The Library Commission convened in a Regular Meeting on Monday, April 22, 2019 at the St. John Branch, 7500 Blessing Ave., in Austin, Texas.**

**Chair Williams called the Board Meeting to order at 6:30 p.m.**

**Board Members in Attendance:** Commission Members Patricia Dabbert, JC Dwyer, Aimee Finney, Catherine Hanna, Deborah Pardo-Kaplan, Steven Self, Beth Smyer, and Chad Williams

**Board Members Absent:** none

**Staff in Attendance:** Roosevelt Weeks, Director of Libraries; Dana McBee, Assistant Director for Library Support Services; Anne Bramblett, Assistant Director for Public Services; Rachel Nguyen, Communications Manager, John Daniels, Facilities Planning Manager, Sharon Herfurth, Division Manager, Office of Programs & Partnerships, Emi Johnson, Business Process Consultant, Patti Fowler, Division Manager, Central Library; Wendy Harrison, Financial Manager; and Joe Faulk, Technology Director.

**1. Citizen Communication:** None

**2. Approval of Minutes from the February 23, 2019 Special Called Meeting:**

The minutes of the special called meeting were approved on Commission Member Dabbert's motion and Vice Chair Hanna's second on an 8-0 vote.

**3. Approval of Minutes from the March 25, 2018 Regular Meeting:**

The minutes of the regular meeting were approved on Vice Chair Hanna's motion and Commission Member Finney's second on an 8-0 vote.

**4. Introductions and Welcome:** Commission appointee Yvette DeChavez was unable to attend and will be introduced next month.

**5. Presentation: Austin Public Library FY20 Forecast Budget**

Wendy Harrison, Financial Manager, II, Austin Public Library gave an overview of the FY20 Forecast Budget for the Library

**Presentation: Update on Bond Funded Library Projects**

John Daniels, Facilities Planning Manager, gave a status report on current and upcoming bond funded Library facility improvements.

**6. Old Business: None**

**7. New Business:**

a. Election of Officers: Elections for Parliamentarian – Commission Member Finney nominated Commission Member Self with a second by Commission Member Dabbert. Having no other nominations, Steven Self was elected Parliamentarian on an 8-0 vote.

Elections for Vice Chair – Vice Chair Hanna nominated Commission Member Finney for Vice Chair with a second by Commission Member Dabbert. Having no other nominations, Aimee Finney was elected Vice Chair on an 8-0 vote.

Elections for Chair – Commission Member Finney nominated Vice Chair Catherine Hanna for Chair with a second by Commission Member Dabbert. Having no other nominations, Catherine Hanna was elected Chair on an 8-0 vote.

b. Update and discussion on changes to Library Card Non-Resident Library fees  
No changes have occurred. Another update will be given at the May meeting.

c. Discussion of the FY20 budget process  
The new budget recommendation process was discussed.

**8. Discussion of Director's Monthly Report for March 2019 covering programming highlights, volunteer services, revenue, and policy violation statistics:**

Citizen Carlos Leon spoke about Library security. Director Weeks spoke about review of existing library policies for youth. Commissioner Williams reported citizen concern about bare shelves at the Recycled Reads Bookstore.

**9. Discussion of commissioner visits to branch libraries:**

Commission Member Williams reported on Austin History Center Association activities. Commission Member Self attended the Manchaca Road Community Celebration. Commission Member Dwyer visited the bookmobile.

**10. Future Agenda Items:**

Council Strategic Direction 2023  
FY20 Budget Recommendations  
Summer Reading Programs

**Adjourn:** Chair Hanna adjourned the meeting at 8:26 p.m. without objection.