



Recommendation for Action

File #: 19-1803, **Agenda Item #:** 23.

6/6/2019

Posting Language

Authorize negotiation and execution of a contract with Assurance Software Inc., to provide disaster planning and disruption prevention software and services, for a term of five years in an amount not to exceed \$760,000.

(Note: Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Communications and Technology Management.

Fiscal Note

Funding in the amount of \$137,520 is available in the Fiscal Year 2018-2019 Operating Budget of Communications and Technology Management. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Sole Source.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Gil Zilkha, at 512-974-2696 or Gil.Zilkha@austintexas.gov <<mailto:Gil.Zilkha@austintexas.gov>>.

Additional Backup Information:

The contract is for software and support services for disaster planning and prevention of disruption to city operations in times of crisis. The Assurance software system is the current system of record for retaining information in emergency support of the City. This request will increase the number of licenses in support of proper citywide emergency planning.

Assurance Software Inc. is the sole producer of the Assurance software and is the attendant for support services. Assurance software products are designed, developed, sold, supported and managed exclusively by Assurance Software, Inc. There are no resellers of the Assurance software and support services.

The City must be prepared to ensure the continuing performance of critical government functions and service under all conditions, including emergencies that disrupt normal operations. Using the Assurance software system promotes compliance, decreases risks, and offers dashboards for management for insight into the city's disaster planning programs.

Additional licenses and managed services will allow the Communications and Technology Management Department to leverage the existing application and continue to cultivate a system of record for the city as a whole.