



## Recommendation for Action

**File #:** 19-1810, **Agenda Item #:** 27.

6/6/2019

### **Posting Language**

Authorize negotiation and execution of a contract with Burns & McDonnell Engineering Company, Inc., to provide an updated master plan for Austin Resource Recovery, in an amount not to exceed \$500,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded, and the resulting contract will include 9.48 MBE and 9.73% WBE participation).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Resource Recovery.

### **Fiscal Note**

Funding in the amount of \$300,000 is available in the Fiscal Year 2018-2019 Operating Budget of Austin Resource Recovery. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Purchasing Office issued a Request for Proposals (RFP) 1500 SLW3003 for these services. The solicitation issued on February 4, 2019 and it closed on March 19, 2019. Of the four offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129632)  
<[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=129632](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=129632)>.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Sandy Wirtanen, at 512-974-7711 or [sandy.wirtanen@austintexas.gov](mailto:sandy.wirtanen@austintexas.gov) <<mailto:sandy.wirtanen@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

May 8, 2019 - The Zero Waste Advisory Commission meeting was cancelled due to lack of quorum.

### **Additional Backup Information:**

In 2011, the City Council unanimously approved adoption of the Austin Resource Recovery (ARR) Master Plan which represents the culmination of two years of research, stakeholder engagement, and community input,

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and serves as a guide for the City to reach its Zero Waste goal of 90% diversion by the year 2040. While the existing plan outlines programs, infrastructure, and policies currently implemented, the Master Plan was designed to be a living document with annual review and larger assessments every five years.

This contract will provide a consultant to assess progress, evaluate trends, and revise and update the current plan. The recommended contractor will help identify and prioritize new and ongoing ARR objectives by conducting research, analyzing existing programs and data, performing a gap analysis, conducting stakeholder feedback sessions, and incorporating community feedback and values into recommendations for policy and/or program development. This contract aligns with Austin Strategic Direction 2023's Health and Environment and Government that Works for All strategic outcomes as it provides a roadmap for ARR to help our community reach Zero Waste in an innovative and efficient manner. Specifically, the Master Plan work aligns to HE#12 which emphasizes conservation and environmental protection related to our long-term policy goals.

These updates to the Master Plan will allow the Department, City Manager, City Council, and residents to make research-based decisions on how best to affordably achieve our Zero Waste goals.

An evaluation team with expertise in this area evaluated the offers and scored Burns & McDonnell Engineering Company, Inc. as the best to provide these services based on project approach and methodology, price, experience and qualifications, local preference, and service disabled veteran business enterprise.