

**AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, February 27, 2019**



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Wednesday, February 27, 2019 AT 9:37 AM, AUSTIN CITY HALL, 301 W. 2<sup>nd</sup> STREET, AUSTIN, TEXAS.

**Council Member Alter called the meeting to order at 9:37 AM. In attendance were Council Member Pool, Council Member Tovo, and Mayor Adler. Council Member Flannigan was absent.**

**Agenda Item #1:** Approve the minutes of the Audit and Finance Committee meeting of December 5, 2018.

***The minutes of the December 5<sup>th</sup>, 2018 Audit and Finance Committee meetings were approved on Council Member Pool's motion, Mayor Adler's second, on a 3-0 vote. Council Members Tovo and Flannigan were off the dais.***

**Agenda Item #2:** Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.

***No Speakers.***

**Items 3 & 10 were acted on in one combined motion.**

**Agenda Item #3:** Recommendations for appointments to the Municipal Civil Service Commission (Human Resources and City Clerk's Office)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

**Agenda Item #10:** Staff briefing on the appointment of Municipal Civil Service Commissioners (Human Resources and City Clerk's Office)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

***Sylba Everett, Municipal Civil Service Administrator, and Stephanie Hall, City Clerk's Office, presented on the process for recruitment, appointment, re-appointment of the Municipal Civil Service Commission. A motion to reappoint the two appointees (Vice Chair, Teresa Perez-Wisely and Commissioner Melissa Rogers) and not move forward with a process for open call, with recommendation that Chair Pamela Lancaster remain in her role and staff move forward to prepare item for action by the Full Council was made on Council Member Pool's motion, Council Member Tovo's second on a 3-0 vote. Mayor Adler and Council Member Flannigan were off the dais.***

**Items 4 & 5 were taken together.**

**Agenda Item #4:** The fourth audit in a Homelessness Assistance Audit Series, which analyzed the outcomes of current efforts to serve the city's homeless population. (City Auditor's Office)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

**Agenda Item #5:** Special Report on The City's Homelessness Assistance Efforts, which summarized the four audits conducted as part of the Homelessness Assistance Audit Series. (City Auditor's Office)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

***Rachel Castignoli, Senior Auditor, presented the fourth audit in a Homelessness Assistance Series and the Special Report on the City's Homelessness Assistance Efforts. Rodney Gonzalez, Assistant City Manager for Economic Opportunity and Affordability, Stephanie Hayden, Austin Public Health, and auditors answered questions from the Committee members. Joann Quinn, Susan McDowell, Ann Howard, Darlene Bueller, and Gus Pena spoke on this item. The audit was accepted on Council Member Tovo's motion, Council Member Pool's second, on a 3-0 vote. Mayor Adler and Council Member Flannigan were off the dais.***

**Agenda Item #6:** Lobbyist Compliance Audit, which looked at whether lobbyists are complying with City Code provisions  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

***JoJo Cruz, Senior Auditor, and Patrick Johnson, Assistant City Auditor, presented on the Lobbyist Compliance Audit. The audit was accepted with direction to review the Planning and Zoning compliance documents related to the Lobbyist Audit on Council Member Tovo's motion, Council Member Pool's second, on a 3-0. Mayor Adler and Council Member Flannigan were off the dais.***

**Agenda Item #8:** City Attorney's Report regarding enforcement of Lobbyist Regulations, Chapter 4-8 of the City Code (Law Department)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

***Lynn Carter, Law Department, presented an update on the City Attorney's quarterly report concerning Lobbyist Regulation. Patrick Johnson, Assistant City Auditor, answered questions from the Committee members. No action was taken.***

**Agenda Item #7:** Approve proposed changes to the Urban Renewal Board bylaws. (City Clerk's Office)  
[Notes: SPONSOR: Mayor Steve Alder, and Council Member Alison Alter]

***Myrna Rios, Assistant City Clerk, presented on the proposed changes to Article 8(A) of the Urban Renewal Board bylaws. The proposed changes to the Urban Renewal Board bylaws were accepted on Council Member Tovo's motion, Council Member Pool's second, on a 3-0 vote. Council Member Flannigan and Mayor Adler were off the dais.***

**Agenda Item #13:** Identify items to discuss at future meetings.

***Council Member Alter proposed bringing back the Public Works Capital Contract Audit for the April AFC meeting.***

**The committee entered Executive Session at 10:39 a.m. to discuss Items 11 & 12 without objection.**

**Agenda Item #11:** Discuss a security audit related to information security management in the City (Security Audit - Sections 551.076 and 551.089 of the Government Code). (City Auditor's Office).  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

**Agenda Item #12:** Discuss the state of confidential network security Information in the City (Security Devices - Section 551.089 of the Government Code). (Information Security Office)  
[Notes: SPONSOR: Mayor Steve Adler, and Council Member Alison Alter]

**The committee returned from Executive Session at 11:41 a.m.**

**Agenda Item #9:** The Information Security Management Audit (City Auditor's Office)  
[Notes: SPONSOR: Council Member Leslie Pool, and Council Member Alison Alter]

***The Information Security Management Audit was accepted with direction for staff to return in three months with an update report on Council Member Pool's motion, Council Member Tovo's second, on a 3-0 vote. Council Member Flannigan and Mayor Adler off the dais.***

**Adjourn: Council Member Alter adjourned the meeting without objections at 11:42AM.**