

**HIV PLANNING COUNCIL MEETING MINUTES
MONDAY, APRIL 22, 2019**



***HIV PLANNING COUNCIL
BUSINESS MEETING MINUTES***

**REGULAR MEETING
MONDAY, APRIL 22, 2019**

The *HIV Planning Council* convened in a regular meeting on Monday, April 22, 2019 at *City Hall, 301 West 2nd Street, Conference Room 1029* in Austin, Texas.

Vice-Chair *Barry Waller* called the Meeting to order at 6:01 p.m.

Council Members in Attendance:

Vice Chair Barry Waller, Secretary Glenn Crawford, Akeshia Johnson Smothers, Alberto Barragan, Bart Whittington, Dale Thele, Emma Sinnott, Juan Troy, Taylor Whalen, and Whitney Callari

Members Absent:

Chair, L.J. Smith, Adriana Neves, Jerry Elrod, Jonathan Wells, and Samuel Goings

Staff in Attendance: *Hailey de Anda, Interim Unit Manager and Laura Still, Planner*

Administrative Agent: *Brenda Mendiola and Glenn Selfe.*

Presenters: *Andrea Thomas, National Service Research*

1. CERTIFICATION OF QUORUM

- a. Vice Chair Barry Waller established and certified Quorum at 6:01pm.

2. CITIZEN COMMUNICATION

- a. None at this time.

3. INTRODUCTION/ANNOUNCEMENTS

- a. Art Erotica scheduled for May 18, 2019.
- b. Dinning out for life, May 23, 2019.

4. APPROVAL OF MINUTES

- a. The minutes from the meeting of March 25, 2019 were approved with minor corrections.

5. Committee Report

- a. Executive Committee report was provided by Vice Chair Barry Waller. Update included Bylaws review to provide guidance on videoconferencing and spring recruitment drive activities.
 - i. Recommendation for approving Glenn Crawford's reapplication was approved 9-0-1 with Secretary Glenn Crawford abstaining. Planning Council Members L.J. Smith, Adriana Neves, Jerry Elrod, Jonathan Wells and Samuel Goings were absent.
- b. Comprehensive Plan Committee report was provided by Secretary Glenn Crawford. Update included mention of current efforts to align the Integrated Plan with the Fast Track Cities plan. Mention of the Mayor's recent acknowledgement of Fast Track Cities as an innovative

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and exciting activity. Recommendation to provide Mayor Adler with update on the Alignment efforts.

- c. Allocations Committee Report was provided by Vice Chair Barry Waller. Update included discussion around the Committee's discussions and process for priority setting for two criteria factors 1) Access and Maintenance to Care 2) Consumer Priority.

6. PRESENTATION

- a. Andrea Thomas with National Service Research provided a presentation on the results of a Consumer Satisfaction Survey. See Attachment 1 for presentation slides.

7. TECHNICAL ASSISTANCE

- a. The Boards and Commissions Code of Conduct Training was indefinitely tabled due to feedback from City Clerk's office. The training will be done once City Clerk's office identifies the method of tracking which council members have completed the training.

8. MONTHLY RYAN WHITE REPORTS

- a. Part A Planning Council Support Staff Report was provided by Support Staff Hailey de Anda. See Appendix A.
- b. Part A Administrative Agency Report was provided by Administrative Agent Glenn Selfe. Glenn reviewed the Austin TGA FY18 budget vs. actual spending which was at 98.42% spent. This expenditure rate was noted as a significant improvement over historical expenditure rates.
- c. Part B Report
 - i. Part B Report was presented for review, submitted by Kristi Hanle, BVCOG (See Appendix B).

9. ADJOURNMENT

- a. Vice Chair Barry Waller adjourned the meeting at 7:19pm without objection.

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Appendix A

**Planning Council: Office of Support Staff Report
April 22, 2019 Business Committee**

ANNOUNCEMENTS

**Hill Country Ride for AIDS
Opening Ceremonies April 26, 2019**

Health Impacts of Gentrification & Displacement

When: Thursday, April 25th from 5:30-8:00pm

Where: 1501 Red River St., Austin Texas 78701 Health Learning Building Room 5.201

Details: Dell Medical School's Department of Population Health in collaboration with the Community Strategy Team invite you to participate in the fourth event in the Social Identity Series, titled "The Health Impacts of Gentrification and Displacement. Join them for a panel of experts on the changing dynamics of East Austin and the lived experience of gentrification and its impacts on the social determinants of health. Dell Medical School's mission of making Austin a model healthy city must address topics such as gentrification. Having tools and skills to work with those experiencing displacement is crucial to address the health of the community. The goal of this series is to engage physicians and other health providers in ongoing discussions from community members with lived-in experience.

Art Erotica sponsored by Octopus Club

When: Saturday, May 18th, 2019 at 8:00pm-11:00pm

Where: 1023 Springdale Rd. #11A, Austin, Texas, 78721

Details: ArtErotica 2019 is one of Octopus Club's most anticipated parties of the year! Each year, they celebrate lust, love, and everything in between, while promoting safe and informed sex. The heart of the event is an amazing art auction, and they encourage you to consider participating in a unique and meaningful way! Be a sponsor, donate an original art piece, join their planning committee or simply volunteer at the event. ArtErotica is a 21 and up event. As with all Octopus Club events, this one is 100% volunteer organized and produced; 100% of the money spent at the event will go directly to the Paul Kirby Emergency Fund at AIDS Services of Austin, which assists people living with HIV and AIDS in times of crisis, helping them to pay for food, rent, utilities, eyeglasses, and even medicine not covered by Medicaid.

For more information go to: <http://octopusclub.org/event/arterotica-2019/>

2019 Texas Health Equity Summit

When: August 9th-10th

Where: Austin, Texas

Details: This summit will bring together Black and Latinx gay and bisexual men, other men who have sex with men (MSM), transgender individuals, and gender non-confirming individuals to Austin for a weekend of skills building and planning.

The 2019 TX Health Equity Summit will focus on:

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- **Leadership Skills:** Turning lived experiences into professional experiences and identifying additional opportunities for professional growth.
- **Find and Develop:** Spotlighting current projects and identifying ways to build on successes, overcome barriers, and create sustainability.
- **Looking Beyond Data:** Provide an update on state HIV statistics and current initiatives and discuss the story behind the numbers.
- **Achieving Together:** Introduce the community plan to end the HIV epidemic in Texas and discuss where our work fits and how we can work towards the goals outlined.

To apply: <http://tinyurl.com/2019EquitySummit>

STAFF ACTIVITIES

Ryan White Part A Grant Activities

- Program Terms Report submitted
- Monthly Project Officer Call

Needs Assessment

- Updating Epidemiological Profile
- Data for Priority Setting and Resource Allocation (PSRA) cycle for 2020 grant year

Comprehensive Planning

- Technical Assistance plan underdevelopment with Integrated HIV/AIDS Planning Technical Assistance Center (IHAPTAC) to support update and monitoring of the Integrated Plan
- Supporting committee with plan alignment with Achieving Together: A Community Plan to End the HIV Epidemic in Texas and Fast Track Cities Austin

Outreach and Recruitment

- Spring Recruitment for 2019
- Tableting at Hill Country Ride and Art Erotica_ **Volunteers Needed**

Technical Assistance and Training

- Boards and Commissions Refresher Training video recording
- Satisfaction and Training Needs Survey – **Emailed to members on 4/17**
- PSRA binders for Planning Council Members not on the Allocation Committee.

Partnerships

- Fast Track Cities quarterly workgroup meeting.
- The 1st anniversary will be celebrated in June.
- Stephanie Hayden is the APH executive sponsor.

Other

- Staff supported HIV Prevention Grant writing for APH Grant supports Communicable Diseases Unit (CDU) including 9 staff in HIV Prevention Team and Linkage to Medical Care Social Services. The grant total is at \$733,000 for the current period.

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Appendix B

Austin Area Comprehensive Planning Council
Ryan White Part B Administrative Agency Report
Submitted by Kristi Hanle
April 22, 2019

I. Part B Grants Administration/Management Update

- We are working on the new State R contracts that are taking the place of the State Services R contracts.
- We are working on hiring a planner and a data manager.

II. Part B Expenditure Summary Update

The FY19 Part B expenditure summary is shown in Table 1 below. Eighty-eight percent of the year has expired with eighty-five percent of the funds having been used through February 2019. For supplemental funding, eight-three percent of the year has expired with eighty-five percent of the funds having been used through February 2019. One agency who previously used supplemental funding, has decided to decline further use of RWS funds for 2018-2019.

**Table 1: Ryan White FY18 Part B Billing Summary
February 2019**

CATEGORY	Budgeted Amount	<i>Expended Amount</i>	<i>Percent Expended</i>
Service Delivery	\$3,385,912	\$2,990,466.96	88.32%

Excluding Supplemental:

CATEGORY	Budgeted Amount	<i>Expended Amount</i>	<i>Percent Expended</i>
Service Delivery	\$3,155,358.36	\$2,794,331.15	85.0%

III. Ryan White Part B Expenditure Summary Update (Austin Agencies Only)

Service Category	Allocation	Expended	Justification
Health Insurance	\$71,268 (99.86%)	\$71,169.20	<i>Two agencies experienced an increased demand in paying insurance premiums.</i>
Oral Health	\$146,600 (91.02%)	\$133,429.68	<i>Within variance.</i>
Oral Health Supplemental	\$14,996 (66.43%)	\$9,961.30	<i>Agencies are trying to use all RWB oral funds prior to using RWB-S oral funding.</i>
Outpatient Ambulatory Health Services	\$731,225 (86.86%)	\$635,130.10	<i>Within variance.</i>
Outpatient Ambulatory Health Services Supplemental	\$66,877 (93.78%)	\$62,715.88	<i>Agencies are trying to use all RWB oral funds prior to using RWB-S oral funding.</i>
Early Intervention Services	\$30,000 (79.37%)	\$23,812.41	<i>Within variance.</i>

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Emergency Financial Assistance	\$25,500 (100%)	\$25,500	<i>This goal is complete</i>
Local AIDS Pharmaceutical Assistance	\$75,700 (100%)	\$75,700.00	<i>This goal is complete</i>
Medical Transportation	\$10,900 (93%)	\$9,764.14	<i>Within variance</i>
Mental Health	\$105,000 (93.45%)	\$98,118.94	<i>Within variance.</i>
Non-Medical Case Management	\$35,000 (29.12%)	\$10,191.33	<i>One agency states they will be sending a reallocation, because the funds will not be needed in this category.</i>
Food Bank	\$3,400 (69.03%)	\$2,347	<i>One agency states they will be sending a reallocation, because the funds will not be needed in this category..</i>
Total Ryan White Supplemental	\$99,446 (90.44%)	\$89,934.64	
Total Regular Ryan White	\$1,234,593 (87.90%)	\$1,085,162.80	

V. Client Complaints

- No complaints at this time