



MEMORANDUM

TO: Faye Kazi, Chair
 Planning Commission Members

FROM: Heather Chaffin, Senior Planner
 Planning and Zoning Department

DATE: June 11, 2019

RE: **3300 Manor Road**
C14-2018-0140
District 1
 Postponement Request by Staff

Staff requests a postponement of the above-referenced rezoning case from the June 11, 2019 Planning Commission hearing to the June 25, 2019 hearing date.

The Applicant is working with Staff to address outstanding review comments.