



DRAFT Annual Internal Review Report and Work Plan

This report covers the time period of 7/1/2018 to 6/30/2019

Community Development Commission (CDC)

Community Development Commission Mission Statement (per the City Code) is:

The purpose of the board is to advise the council in the development and implementation of programs designed to serve the poor and the community at large with an emphasis on federally funded programs.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

RECOMMENDATIONS TO CITY COUNCIL

Recommendation 20180710-03c regarding Fiscal Year 2018 – 19 Action Plan approval

The CDC unanimously approved Recommendation 20180710-05c, approving the FY 2018 – 19 Action Plan, and recommending that it advance to City Council for approval.

Recommendation 20180710-05c regarding the development of McKalla Place for a Major League Soccer stadium

The CDC unanimously approved Recommendation 20180710-05c, calling for Council to issue an RFP for the development of McKalla Place that prioritizes affordable housing, rather than a soccer stadium.

Recommendation 20190108-4b regarding composition of the CDC, geographic areas and responsible organizations

The CDC approved the recommendation that the total membership of the CDC remain at 15 members on an 8-3 vote.

Recommendation 20190312-3c regarding the Austin Strategic Mobility Plan (ASMP)

The CDC unanimously voted to approve a recommendation in support of the ASMP, with revisions to add 30% MFI and 50% MFI in reference to MFI levels, include the concept of mobility justice, and include the use of Neighborhood Electric Vehicles.

Recommendation 20190312-8a regarding Passive Houses

The CDC unanimously approved a recommendation that the Austin City Manager:

- 1) issue an RFQ for the conductance of the Passive House study as referenced in the Community Development Commission and Joint Sustainability Committee recommendations by the end of FY 2019; and
- 2) conduct all analyses, data gathering, and feasibility evaluations to incorporate review of the original Passivhaus standard, as well as the current PHIUS (Passive House Institute, U.S.) and any other Passivhaus standards.

Recommendation 20190514-4b regarding the Draft FY 2019-24 Five-Year Federal Funding Plan and FY 2019-20 Action Plan

The CDC recommended that Council support the Draft FY 2019-24 Five-Year Federal Funding Plan and FY 2019-20 Action Plan, with the additional recommendation that the \$1.8 million to be dedicated to a homeless shelter instead be equally divided into funding for NHCD’s Architectural Barrier Removal Program, Ownership Housing Development Assistance Program, and Rental Housing Development Assistance Program.

Recommendation 20190514-4c regarding the City of Austin Fiscal Year 2019 – 2020 budget

The CDC unanimously voted to advance the following budget recommendations to Council:

- Explore best practices and implementation of fees for administering application review, non-construction related costs
- Explore best practices and implementation for monitoring obligations and compliance by affordable housing developers and those seeking entitlements, grants, loans or exemptions under affordable housing programs
- Provide transparency with regards to number and type of affordable units under development by project

Recommendation 20190514-5a regarding proposed geographic affordable goals in the Austin Strategic Housing Blueprint

The CDC approved a recommendation to support staff’s proposed geographic affordable housing goals for the Austin Strategic Housing Blueprint on an 8-1-1 vote.

Recommendation 20190514-6a regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI)

The CDC unanimously approved its Housing Committee’s recommendation regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI).

PUBLIC HEARINGS

Public Hearing on the Draft Fiscal Year 2018-19 Action Plan

On July 10, 2018, the CDC conducted a public hearing to receive comments on the proposed Draft Fiscal Year 2018 – 2019 Action Plan, as required by 1) the U.S. Department of Housing and Urban Development; and 2) the Texas Local Government Code Chapter 373 Community Development 2018-19 Program.

Public Hearing to receive comments on the proposed Fiscal Year 2019 CSBG Budget and Action Plan

On October 9, 2018, the CDC conducted a public hearing to receive comments on proposed Fiscal Year 2019 CSBG Budget and Action Plan, as required by the US Department of Health and Human Services.

Public Hearing on community needs in order to develop the FY 2019 – 23 Five-Year Federal Funding Plan

On February 12, 2019, the CDC conducted a public hearing on community needs in order to develop the FY 2019 – 23 Five-Year Federal Funding Plan, in accordance with HUD and the Texas Local Government Code Chapter 373 Community Development 2013-14 Program.

OTHER ACTIONS

Approval of the Fiscal Year 2018 – 19 Draft Action Plan

On July 10, 2018, the CDC approved the Fiscal Year 2017-18 Draft Action Plan, recommending that the plan be forwarded to City Council for approval.

Approval of the Community Services Block Grant and 2018 CSBG Community Needs Assessment

On July 10, 2018, the CDC approved the 2018 CSBG Community Needs Assessment.

Selection of a representative to serve on the South Central Waterfront Advisory Board

On August 13, 2018, Pilar Sanchez was selected to represent the CDC on the South Central Waterfront Advisory Board.

Approval of the CDC 2018 – 19 Annual Review Report

Approval of Revisions to the CDC Bylaws

On August 13, 2018, the CDC approved the proposed changes to the CDC bylaws, along with a friendly amendment introduced by Commissioner Paup, and advanced those changes to City Council's Audit and Finance Committee for approval.

Selection of CSBG Geographic Representation Working Group

On August 13, 2018, the CDC approved a motion to appoint Commissioners McGhee and Delgado to serve on the CSBG Designated Geographic Representation Working Group.

Election of Officers

[As of the drafting of this report, the election of CDC officers has yet to be held; new members have only recently been approved and cleared for service. On June 11, 2019, the CDC is will likely hold its officer elections.] A motion to elect ___ as Chair was approved on a 0-0-0 vote. The CDC approved a motion to elect ____ to serve as Vice Chair.

OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC

- Briefing, discussion and possible action on recommendations related to geographic representation of low-income areas for the CDC, based on 2018 CSBG Needs Assessment (July 10, 2018)

- Briefing on “City Ethics Guide” and restrictions on political activity for members of boards and commissions (July 10, 2018)
- Briefing and discussion on the proposed FY19 Budget for Austin Public Health (August 13, 2018)
- Briefing on bond package regarding Austin Public Health and affordable housing (August 13, 2018)
- Briefing and discussion on status of Colony Park development (September 11, 2018)
- Briefing, discussion and possible action on recommendations related to geographic representation of low-income areas on the CDC based on the 2018 CSBG Needs Assessment (September 11, 2018)
- Report from Constable George Morales on evictions in Travis County (October 9, 2018)
- Training and discussion regarding roles and responsibilities of the CDC, led by Laura Saintey, Project Manager of Training, Texas Department of Housing and Community Affairs (November 13, 2018)
- Briefing and discussion on Strategic Housing Blueprint Implementation and Consolidated Planning Process (NHCD Staff) (November 13, 2018)
- Briefing on the Austin Strategic Mobility Plan (Warner Cook, Austin Transportation Department) (December 11, 2018)
- Update on Consolidated Plan and displacement mitigation community outreach strategy (NHCD Staff) (December 11, 2018)
- Briefing on the FY 2019-2023 Five-Year Funding Plan Community Needs Assessment process (NHCD Staff) (January 8, 2019)
- Briefing, discussion and action on CSBG Designated Geographic Areas and Responsible Organizations (Angel Zambrano, Austin Public Health) (January 8, 2019)
- Briefing on Consolidated Plan and Housing Blueprint Implementation Plan (Erica Leak, NHCD) (January 8, 2019)
- Presentation and discussion regarding Central Texas Analysis of Impediments to Fair Housing Choice (AI) (Heidi Aggeler, Root Policy Research) (March 12, 2019)
- Presentation on the City of Austin Fiscal Year 2019-2020 budget (Erik Nelson, Budget Office) (April 9, 2019)
- Presentation, discussion and possible action on proposed geographic affordable housing goals (Neighborhood Housing and Community Development Staff)

2. Determine if the board’s actions throughout the year comply with the mission statement.
All actions of the CDC throughout the year complied with their mission statement.

3. List the board’s goals and objectives for the new calendar year.

- a. Advise Council on tools to support the Homestead Preservation District(s), with emphasis on preservation of existing affordable housing stock and deep affordability (60% MFI and lower).
- b. Encourage a more “regional” approach to delivery of human services, especially to underserved areas where a physical site doesn’t exist; research and advise City Council on a plan to enhance service delivery to the poor who lack access to a physical site.
- c. Where appropriate, encourage City/County partnerships in order to enhance delivery of services to the poor.

- d. Austin Strategic Housing Plan: Make recommendations on affordable housing plans, including unique funding mechanisms, strategies and revenue streams.
- e. Advise Council on, and grow the list of, outreach strategies to promote City-funded and grant-funded programs to the public, and seek more community involvement. Function as an advocacy group to empower and engage the residents the CDC represents.
- f. Continue to monitor and make recommendations on Tenant Relocation Policy to include mobile home and long-term motel residents.
- g. Monitor and make recommendations on affordable housing incentive programs such as Vertical Mixed Use, Community Land Trust, Multi-family six and others to be determined.
- h. Monitor and make recommendations on affordable housing with regards to the South Central Waterfront.
- i. Facilitate filling vacant seats on the CDC.
- j. Explore and provide recommendations to Council on how public housing and subsidized housing can help to solve Austin’s affordability crisis.
- k. Permanent Supportive Housing (PSH): Work with City staff to ensure that the goal of adding 400 new PSH units by 2019 is accomplished.
- l. Monitor and make recommendations on ending homelessness, including helping to address the “downtown puzzle” and permanent supportive housing.
- m. Make recommendations to City Council and the Joint Sustainability Commission regarding sustainability in affordable housing, in terms of mitigating environmental impacts and making building code improvements to produce measurable energy efficiency outcomes (like the “passive house” model).
- n. Require and monitor quarterly reports on function and productivity of all affordable housing programs from NHCD staff; to include qualifying criteria, and numbers of applicants who are declined or not served, as well as numbers served.
- o. Monitor and make recommendations on changes to Austin’s land development code, especially as it relates to displacement and affordability.
- p. Develop a study investigating the scope and scale of residential displacement and evictions in Austin, and request/require reporting on numbers; refer to UT study regarding mapping of gentrification/displacement, and best practices regarding eviction prevention.
- q. Monitor and make recommendations regarding the City of Austin’s 2018 Bond Election.
- r. Advocate for increased access to mental health services.
- s. Expand upon the definition of affordability to include discounted utilities; mirror the definitions of affordability included in the Strategic Housing Blueprint.
- t. Review the CDC’s role in providing appropriate input and feedback on the Consolidated Plan, Analysis of Impediments, Housing Market Study, and other relevant studies and reports.

CITY PLANNING INITIATIVES

Downtown Austin Plan - Continue to receive briefings, monitor the plan, and complete work as directed by Council.

University Neighborhood Overlay (UNO) - Continue to work with the Planning Commission to forward recommendations as directed by Council.

East Riverside Corridor Plan - The CDC will continue to monitor and participate in the development on this corridor plan especially as it pertains to the development of affordable housing.

Holly Good Neighbor Program - Continue to work on the charge to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated; and how to educate residents about the program.

Rainey Street Subdistrict - Continue to work to initiate amendments to the City Code that are necessary to ensure affordable housing in the Rainey Street Subdistrict.

Housing Siting Policy and Geographic Dispersion - The CDC will continue to work on this issue as directed by Council.

Community Land Trusts - The CDC will continue to monitor legislation for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.

Homestead Preservation Districts - The CDC will continue to monitor the impact of HB 3350 for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.

FEDERAL REPORTING

Fiscal Year 2018 - 19 Action Plan Conduct public hearings as outlined in the Citizens' Participation Plan and approve recommendation(s) to forward to Council for their consideration.

Fiscal Year 2017 – 18 Consolidated Annual Performance and Evaluation Report (CAPER)

Hear the presentation on the report as required by the CDC's mission statement.

FYs 2019-2023 Consolidated Plan

Hear presentations and provide input on the FYs 2019 – 2023 Consolidated Plan, as required by the CDC's mission statement.

Fiscal Year 2019 Community Services Block Grant Budget and Community Action Plan

Conduct public hearings as required by the US Department of Health and Human Services and the Texas Administrative Code, and approve budget and action plan.

**Community Development Commission –
Housing Committee (CDC-HC)**

Annual Internal Review and Work Plan

This report covers the time period of 7/1/2018 to 6/30/2019

The Community Development Commission – Housing Committee mission statement is:
The committee shall explore in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.

1. Describe the board’s actions supporting their mission during the previous calendar year. Address all elements of the board’s mission statement as provided in the relevant sections of the City Code.

RECOMMENDATIONS TO THE FULL CDC AND/OR CITY COUNCIL

On May 14, 2019, the CDC Housing Committee advanced a recommendation to the full CDC regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI). The CDC unanimously approved Recommendation 20190514-6a regarding the Draft 2019 Regional Analysis of Impediments to Fair Housing (AI).

** CDC meeting minutes do not contain references to other recommendations from the Housing Committee to the full CDC. CM Paup, please let NHCD staff know if you recall others you’d like noted.*

OTHER REPORTS, BRIEFINGS, PRESENTATIONS, UPDATES MADE TO CDC

- July – September meetings were cancelled.
- Briefing and discussion were held regarding quarterly report from Neighborhood Housing and Community Development (NHCD) on production, monitoring and Housing Trust Fund activities (NHCD staff) (October 9, 2018).
- Briefing was held on the City’s eviction prevention program (Neighborhood Housing and Community Development staff) (November 13, 2018).
- Briefing and possible action took place regarding quarterly report from Neighborhood Housing and Community Development (NHCD) on production, monitoring, December 2018 Audit Report on Home Repair Programs, and Housing Trust Fund activities (NHCD staff) (January 8, 2019).
- February and March meetings were cancelled.
- In a special called meeting on April 23, 2019, discussion was conducted regarding the Analysis of Impediments to Fair Housing (AI). Matthew Ramirez, NHCD, and Heidi Aggler, Root Policy, briefed the Committee.

2. Determine if the board’s actions throughout the year comply with the mission statement.
All actions of the CDC Housing Committee throughout the year complied with their mission statement.

3. List the board's goals and objectives for the new calendar year.

The committee shall support the full CDC in its goals by exploring in depth policy issues related to affordable housing, community development and other issues as assigned to the committee.