Recommendation for Action

File #: 19-2260, **Agenda Item #:** 50.   6/19/2019

Posting Language

Authorize negotiation and execution of a contract with Paslay Management Group, for airport executive program manager services, for a term of five years in an amount not to exceed $10,000,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of $333,333 is available in the Fiscal Year 2018-2019 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Qualification Statements (RFQS) 8100 MMO4000 for these services. The solicitation issued on January 28, 2019 and it closed on March 5, 2019. Of the two offers received, the recommended contractor submitted the most qualified responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=128791>.

Prior Council Action:

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or
AgendaOffice@austintexas.gov <mailto:AgendaOffice@austintexas.gov>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Marian Moore, at 512-974-2062 or Marian.Moore@austintexas.gov
<mailto:Marian.Moore@austintexas.gov>.

Council Committee, Boards and Commission Action:

May 14, 2019 - Recommended by the Airport Advisory Commission on a 7-1 vote, with Commissioner Watry recused and Commissioners Todd, V. Sepulveda, and Maldonado absent at this vote.

Additional Backup Information:
The contract is for executive program manager (EPM) services to support the recommendations of the Austin-Bergstrom International Airport (Airport) 2040 Airport Master Plan. Due to the number of projects staff is currently planning, defining and constructing, the Aviation Department deems it necessary to enlist the specialized support of a qualified EPM consultant to augment staff. The EPM consultant will develop and recommend a program management plan that will include an approach for how the Capital Improvement Program (CIP) should be organized to implement an efficient and effective program delivery for the Airport's complex and growing CIP. The EMP consultant will provide implementation planning, create deliverables on project implementation, financial planning and framework on the 4.2 billon dollar program.

The Airport Master Plan is estimated at $4.2 billion and has the potential to grow if the Airport continues to exceed passenger activity forecasts, and as renewal and replacement generated projects are integrated into the CIP. The EPM will also assist with the Airport Master Plan solicitation development for program management support services and construction programs, provide technical recommendations and staff augmentation resource recommendations, and financial and funding recommendations.

An evaluation team with expertise in this area evaluated the offers and scored Paslay Management Group as the best to provide these services based on team structure and personnel, comparable programs, demonstrated experience, and references, program approach, and program concept and solution.

If the City is unsuccessful in securing a contract, the implementation of the Airport Master Plan will be delayed, causing strain on the operations and needs of the growing customers in the region for the Airport.