



Recommendation for Action

File #: 19-2256, **Agenda Item #:** 52.

6/19/2019

Posting Language

Authorize negotiation and execution of a multi-term contract with Westlake Home and Commercial Services, to provide window washing services for the Austin-Bergstrom International Airport, for up to five years for a total contract amount not to exceed \$1,036,620.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Aviation.

Fiscal Note

Funding in the amount of \$51,831 is available in the Fiscal Year 2018-2019 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) 8100 KDS3004 for these services. The solicitation issued on December 24, 2018, and it closed on January 17, 2019. Of the 21 offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Document](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=128971)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=128971>s.

Prior Council Action:

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Cyrenthia Ellis, at 512-974-1709 or Cyrenthia.Ellis@austintexas.gov <<mailto:Cyrenthia.Ellis@austintexas.gov>>.

Council Committee, Boards and Commission Action:

May 14, 2019 - Recommended by the Airport Advisory Commission on a 7-1 vote, with Commissioner E.

Sepulveda opposed and Commissioners Todd, V. Sepulveda, and Maldonado absent at this vote.

Additional Backup Information:

The contract is for window washing services for the Austin-Bergstrom International Airport's Barbara Jordan Terminal including the East terminal gate expansion, sterile corridor for Customs walkway, elevators, and the adjacent parking garage. The work includes the cleaning of interior and exterior windows including window frames, windowsills, skylights, mullions, ledges, and screens. The contractor will provide the necessary staging, equipment, supplies and personnel to perform the required services.

An evaluation team with expertise in this area evaluated the offers and scored Westlake Home and Commercial Services as the best to provide this service based on price, compliance to requirements/proposed solution, experience and qualifications, business organization and project management structure, local preference, and service-disabled veterans business enterprise preference.

The requested authorization amount was determined based on pricing submitted in response to the solicitation. The contract is necessary to ensure the glass maintains the presence of a clean terminal facility to our traveling public. The City has an existing contract for similar services; however, it does not include the unique service and security requirements which are needed by Aviation for this work at the terminal. The ability to access secure areas and security clearance issued by Customs for work in a highly secured and controlled environment is imperative for the success of maintaining the new gate expansion and adjacent areas.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$ 414,648
Optional Extension 1	1 yr.	\$ 207,324
Optional Extension 2	1 yr.	\$ 207,324
Optional Extension 3	1 yr.	\$ 207,324
TOTAL	5 yrs.	\$1,036,620

Note: Contract Authorization amounts are based on the City's estimated annual usage.