



## Recommendation for Action

**File #:** 19-1957, **Agenda Item #:** 16.

6/20/2019

### **Posting Language**

Authorize negotiation and execution of a professional services agreement with the following seven staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP261: Freese and Nichols, Inc., Halff Associates, Inc., Dunaway Associates, L.P., Rialto Studio, Inc., Asakura Robinson Company, LLC (MBE), MWM DesignGroup Inc. (WBE), and RVE, Inc., for landscape architectural services for the 2019 Landscape Architecture Rotation List, in an amount not to exceed \$12,000,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.]

### **Lead Department**

Capital Contracting Office

### **Managing Department(s)**

Parks and Recreation Department

### **Fiscal Note**

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

### **Purchasing Language:**

Staff recommendation is selection of the seven most qualified firms out of 16 firms evaluated through the City's qualification-based selection process.

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov).

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Aiden Cohen, 512-974-1929, or the Project Manager, Reynaldo Hernandez, 512-974-9464.

### **Additional Backup Information:**

As a standard business practice, the City routinely engages the services of professional architecture and engineering firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and other user departments. The total authorization amount, the number of firms to be

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recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future landscape architecture needs. These projects will require external architectural services to properly plan, evaluate, design, and implement.

This is the second city-wide rotation list solely for Landscape Architecture services. Multiple City departments with a need for Landscape Architecture services may utilize this rotation list including the Parks and Recreation Department (PARD), Aviation, Public Works (PW), and the Urban Design Division of the Planning and Development Review Department. The City continues to recognize the benefit for a separate rotation list for Landscape Architecture services to address the increasing need for these specialized services and to achieve the benefits of utilizing a rotation list for landscape architecture scoped projects.

PARD has identified several projects that may be assigned under this rotation list in support of the 2018 GO Bond initiative. These include standalone, infrastructure and general park land improvements. The complexities and intricacies of the planned projects foresee the participation of Landscape Architecture firms and organizations that exhibit and portray creative and sustainable design solutions while addressing functional and departmental goals and objectives.

Consultant services which may be required include, but are not limited to:

- Preliminary Studies\Plans, Assessments and reports including Master Plans
- Programming, schematic and design development phases
- Sustainable Design /(Leadership in Energy and Environmental Design)LEED implementation and Sustainable SITES Initiative
- Site Analysis - Site inventory and analysis including, grading, drainage, utility wet and dry infrastructure and circulation studies that may impact the size and layout of the improvements based on meeting national, regional and local accessibility code requirements.
- Public Facilitation\Engagement - Conducting and/or participating in public information meetings to gather information from various stakeholder groups relevant to each individual project. Including developing and implementing surveys and the utilization of social media.
- Design Development
- Construction Documents and Construction Phase Services Development of general contract documents
- Integration of hazardous materials documents (prepared by others) into the Bid Documents
- Estimates
- Construction administration and warranty period services
- General park layout
- Play structure design
- Play courts, analysis and redesign
- Pool facilities evaluation, assessment and design
- Hardscape design
- Trails assessment and design
- Landscape design
- Irrigation design

This request allows for the development of a professional services agreement with each of the seven recommended firms until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the

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firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

**RECOMMENDED FIRMS:**

Freese and Nichols, Inc., is located in Austin, TX

Halff Associates, Inc., is located Austin, TX

Dunaway Associates, L.P., is located in Austin, TX

Rialto Studio, Inc., is located in Austin, TX

Asakura Robinson Company LLC, (MBE/MA), is located in Austin TX

MWM DesignGroup Inc., (WBE/FW) is located in Austin, TX

RVE, Inc., is located in Austin, TX