



Recommendation for Action

File #: 19-1874, **Agenda Item #:** 7.

6/20/2019

Posting Language

Authorize negotiation and execution of a professional services agreement with the following eight staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP250: Stanley Consultants, Inc.; Jose I. Guerra, Inc. (MBE); Tsen Engineering (WBE); Encotech Engineering Consultants, Inc. (MBE); Wiss, Janney, Elstner Associates, Inc.; Frank Lam and Associates, Inc. (MBE); Structures PE, LLP (MBE); Unintech Consulting Engineers, Inc. (WBE) to provide structural engineering services for the 2019 Structural Engineering Services Rotation List in amount not to exceed \$4,500,000.

[Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.]

Lead Department

Capital Contracting Office

Managing Department(s)

Public Works Department

Fiscal Note

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requesting services.

Purchasing Language:

Staff recommendation is selection of the eight most qualified firms out of ten firms evaluated through the City's qualification-based selection process.

Prior Council Action:

N/A

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Project Manager, Paul Mendoza, 512-974-1272.

Council Committee, Boards and Commission Action:

N/A

Additional Backup Information:

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design, and related support associated with construction or improvement of City capital

assets. Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, and Public Works Department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were reviewed by the Committee.

The firms selected for the 2019 Structural Engineering Services Rotation List will provide the following for various City projects:

- Structural evaluations and condition reports for buildings, parking garages, bridges, pools, dams, and plant facilities. Determination of structural adequacy of existing facilities to accommodate additional design loads, and updated design standards.
- Design of foundations, retaining walls, small building renovation projects, and related construction phase services.
- Assisting in the review of proposed building plans, and other structural engineering projects for compliance with City structural standards.
- Providing cost estimates for the design development services in support of the City's Job Order Contracting program.

Authority on the existing 2017 Structural Engineering Rotation List will be expended in the near future; therefore, a delay in establishing the 2019 Structural Engineering Rotation List would negatively impact capital improvement projects throughout the City.

This request allows for the development of a professional services agreement with each of the eight recommended firms until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Recommended Firms:

Stanley Consultants, Inc. is located in Austin, TX.

Jose I. Guerra, Inc. (MBE/MH) is located in Austin, TX.

Tsen Engineering (WBE/FA) is located in Austin, TX.

Encotech Engineering Consultants, Inc. (MBE/MA) is located in Austin, TX.

Wiss, Janney, Elstner Associates, Inc. is located in Austin, TX.

Frank Lam & Associates, Inc. (MBE/MA) is located in Austin, TX.

Structures PE, LLP (MBE/MH) is located in Austin, TX.

Unintech Consulting Engineers, Inc. (WBE/FA) is located in Austin, TX.

Information on this solicitation is available through the City's Austin Finance Online website. Link: [Solicitation Documents <https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127351>](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=127351).