



Recommendation for Action

File #: 19-1934, **Agenda Item #:** 11.

6/20/2019

Posting Language

Authorize negotiation and execution of an amendment to the professional services agreement with Kimley-Horn and Associates, Inc. for engineering services for the City of Austin Street Impact Fee project in the amount of \$239,946.76, for a total contract amount not to exceed \$1,412,848.51.

[Note: This amendment will be awarded in compliance with City Code 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). Current participation to date is 13.00% MBE and 22.87% WBE.]

Lead Department

Capital Contracting Office

Managing Department(s)

Public Works Department

Fiscal Note

Funding is available in the Fiscal Year 2018-2019 Operating Budget of the Austin Transportation Department.

Purchasing Language:

Original contract was awarded through a qualifications-based selection process.

Prior Council Action:

June 9, 2016 - Council approved a professional services agreement with Kimley-Horn and Associates, Inc. for the City Street Impact Fee project.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov.

NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749, Beverly Mendez, 512-974-3596, or the Project Manager, Steve Nelson, 512-974-7145.

Council Committee, Boards and Commission Action:

To be reviewed by the Mobility Committee on June 13, 2019.

Additional Backup Information:

The City Street Impact Fee contract was executed between Kimley-Horn and Associates, Inc. and the City of Austin on August 17, 2016 to develop a study to determine the maximum allowable fee to be charged to development in Austin based on applicable provisions of State Law in Chapter 395 of the Local Government Code. Subsequently, the Austin Strategic Mobility Plan (ASMP) was developed as an amendment to the Comprehensive Land Development Code Revision contract between Opticos Design, Inc. and the City of Austin, which went through a comprehensive public engagement process and was adopted as a new

Transportation Plan to replace the Austin Metropolitan Area Transportation Plan (AMATP) on April 11, 2019 by Council. During the time between the initiation of the City Street Impact Fee contract and development of the ASMP, it was determined that an update to the Transportation Criteria Manual (TCM) was necessary for the costing of projects in the Street Impact Fee Capital Improvements plan, and an amendment to the Street Impact Fee contract was entered into on October 10, 2017 with Kimley-Horn and Associates, Inc. The amendment specified a 9 month period with specified hours for comment review and tracking related to the Draft Austin Street Design Guide (ASDG), used as a basis for updating typical street cross sections in the TCM and scope to evaluate the existing TCM and other policies, develop a draft of an updated TCM document.

The initial amendment to the City Street Impact Fee contract with Kimley-Horn and Associates, Inc. on October 10, 2017 was for an anticipated timeline of 9 months of collecting and responding to comments, 8 months for meetings and workshops (up to 16) with city staff for development of recommendations, 220 hours for comment tracking, and 40 hours of final updates to the ASDG. Due to the delays in this process and additional meetings for concurrence with ongoing efforts for the ASMP, the development of the updated transportation criteria is not yet complete and has exhausted the funds in the stipulated sum amendment. Additional meetings are required beyond the original scope of the amendment and additional scope is needed for concurrence with development, engineering construction communities and support during the implementation stage for the process. Additional development will include chapters in the TCM for Transportation Demand Management, an update to the existing Structures in the Right of Way Chapter, 600 hours for additional comments, a 90% draft for public comment, 20 meetings (200 hours) for concurrence with the public, 80 hours for updates to the 90% draft after concurrence, and 10 meetings (100 hours) during implementation with 20 hours for content development. This request is time sensitive for completion of the City Street Impact Fee, which may be delayed from completion without approval in order to accurately cost projects in the Street Impact Fee Capital Improvements Plan. In addition, delays to this project will result in delays in implementing the Transportation Plan without properly updated transportation criteria to accompany it.

This has been approved by the City's Change Control Committee. The Change Control Committee was established to comply with Council Resolution No. 20120126-048, which required the establishment of consistent criteria and process to evaluate contractual changes for all contracts administered by the Capital Contracting Office. The Change Control Committee is comprised of management-level subject matter experts.

Kimley-Horn and Associates, Inc. is located in Austin, Texas.