



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, April 22, 2019**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, April 22, 2019 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:02 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Melissa Rogers

Staff in Attendance:

Monika Arvelo, Assistant Director
Sylba Everett, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Matthew Chustz, Municipal Civil Service Coordinator
Danny Villalpando, IT Network Administrator, Sr.

1. CITIZENS COMMUNICATION: GENERAL

None.

2. APPROVAL OF MINUTES

- a. Approve the minutes from the Municipal Civil Service Commission regular meetings of April 8, 2019.**

The minutes from the April 8, 2019 regular meeting were approved on Chair Lancaster's motion, Commissioner Dailey's second on a 4 – 0 vote.

3. HEARING

- a. Conduct a hearing on the appeal filed by Elsa Garza regarding their Denial of Promotion from the Development Services Department.**

The hearing was conducted on the appeal filed by Elsa Garza regarding their Denial of Promotion from the Development Services Department.

- b. Deliberate in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Elsa Garza regarding their Denial of Promotion from the Development Services Department.

Chair Lancaster recessed the Municipal Civil Service Commission meeting to go into closed session at 2:49 p.m.

The Commission deliberated in closed session on the appeal filed by Elsa Garza regarding their Denial of Promotion from the Development Services Department.

Closed session ended and Chair Lancaster called the Municipal Civil Service Commission meeting back to order at 3:33 p.m.

- c. Possible action and decision on the appeal filed by Elsa Garza regarding their Denial of Promotion from the Development Services Department.

The motion to deny Elsa Garza's appeal and uphold the decision made by the City of Austin in the Denial of Promotion of Elsa Garza was made by Commissioner Dailey and seconded by Vice-Chair Perez-Wiseley. The Commission voted 2-2 on the motion; with Vice-Chair Perez-Wiseley and Commissioner Rogers voting aye, and Chair Lancaster and Commissioner Dailey voting nay.

Per Municipal Civil Service Rule 7.09.G, in the event of a tie vote, the party with the burden of proof, Elsa Garza, is deemed to have not met their burden and the Appeal is denied.

4. NEW BUSINESS

- a. Discussion regarding Citizen's Communication provided on April 8, 2019.

Carol Guthrie, American Federation of State, County, & Municipal Employees (AFSCME), addressed the Commission regarding this item.

5. OLD BUSINESS

- a. Staff briefing regarding Commissioner appointment process.

Sylba Everett, Municipal Civil Service Administrator, provided a briefing on the Commissioner appointment process.

- b. Discussion and possible action regarding compensation for the Municipal Civil Service Commissioners.

Discussion was held on compensation for the Municipal Civil Service Commissioners.

- c. Discussion and review of the Municipal Civil Service Rules and provide input to the Municipal Civil Service Director.

Discussion and review of the Municipal Civil Service Rules was held.

- d. Discussion and possible action on future meeting dates, times, and locations.

Discussion was held on future meeting dates, times, and locations. The motion to add a Municipal Civil Service Commission meeting on Friday, November 8, 2019 was approved on Chair Lancaster's motion, Commissioner Rogers' second on a 4-0 vote.

6. FUTURE AGENDA ITEMS

The Commission requested a future agenda item to discuss changes to the Municipal Civil Service Rules.

The Commission requested a future agenda item for Vice-Chair elections at the June 10, 2019 Municipal Civil Service Commission Meeting.

The Commission requested a future agenda item on the Municipal Civil Service Commission investigation process.

The Commission requested a future agenda item for discussion and possible action regarding an investigation into possible hiring process irregularities in the Public Works Department.

ADJOURNMENT

Chair Lancaster adjourned the meeting at 4:28 p.m.