



**MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes**

**Regular Meeting
Tuesday, February 7, 2017**

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, February 7, 2017 at 301 W. 2nd Street, in the Mayor's Ceremonial Room, in Austin, Texas.

Chair Eliza May called the Board Meeting to order at 6:00 p.m.

Board Members in Attendance:

Eliza May, Regina Adams, Barbra Boeta, Marjorie Burciaga, Victoria Espinoza, Schiller Liao, Mark Madrid, and Reginald Worlds

1. APPROVAL OF MINUTES

The minutes for the regular meeting of December 6, 2016 were considered for approval. Chair May requested that the minutes be amended. Item 3F was amended to state "and meeting time." The minutes were approved on a motion by Committee Member **Schiller Liao**, seconded by Committee Member **Marjorie Burciaga** on an 8-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

Carol Hadnot – Requested Committee review the start time.

3. OLD BUSINESS

- a. Presentation from Constructive Ventures, Aspen Heights & CIM Group and representatives of Balfour Beatty (The Independent at 3rd & West / Austin Energy Block 24) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City

Representative from Constructive Ventures, Aspen Heights & CIM Group, and Balfour Beatty provided a presentation. Committee requested a future agenda item regarding an update on use of 2nd tier subcontractors.

- b. Report on the Economic Opportunity Committee Presentation on Local Preference in Local Government Procurement Recommendations 20160607-03A2 and 20161004-04B

Discussion; No action taken

- c. Update on the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances

Discussion; No action taken.

- d. Monthly update on the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

Updates provided. No action taken.

4. FUTURE AGENDA ITEMS

- a. MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee meeting time change discussion
- b. Updates from the representatives of the Minority Trade Alliance: Asian Contractors Association, Austin Area Black Contractors Association, US Hispanic Contractors Association
- c. Presentation on certification rolls by ethnicity and category
- d. Presentation on the development of project specific goals for professional services contracts

ADJOURN

Chair May adjourned the meeting at 7:24p.m.