



**June 20, 2019**

## Questions and Answers Report



Mayor Steve Adler

Mayor Pro Tem Delia Garza, District 2

Council Member Natasha Harper-Madison, District 1

Council Member Sabino "Pio" Renteria, District 3

Council Member Gregorio Casar, District 4

Council Member Ann Kitchen, District 5

Council Member Jimmy Flannigan, District 6

Council Member Leslie Pool, District 7

Council Member Paige Ellis, District 8

Council Member Kathie Tovo, District 9

Council Member Alison Alter, District 10

*The City Council Questions and Answers Report was derived from a need to provide City Council Members an opportunity to solicit clarifying information from City Departments as it relates to requests for council action. After a City Council Regular Meeting agenda has been published, Council Members will have the opportunity to ask questions of departments via the City Manager's Agenda Office. This process continues until 5:00 p.m. the Tuesday before the Council meeting. The final report is distributed at noon to City Council the Wednesday before the council meeting.*

## QUESTIONS FROM COUNCIL

**Item #10:** Authorize negotiation and execution of an amendment to the professional services agreement with Toole Design Group, LLC (CLMP229), for engineering services for the Street Design Staff Augmentation in the amount of \$2,000,000 and an additional renewal option, for a total contract amount not to exceed \$8,058,000 for the initial two-year term, with five renewal options.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) What is the funding source?*

This contract will supplement street design services for pedestrian crossing projects, bikeways, transit priority and other related projects. Funding sources include the 2016 and 2018 bond programs as approved by voters, existing capital projects associated with delivering transit priority and funded by Capital Metro's funds or grants.

Additional funding may come from Austin Transportation Operating budgets as funded through the Transportation User Fee (TUF).

**Item #14:** Authorize negotiation and execution of a Construction Contract with LD Tebben Company, Inc., for construction services for the Faulk Central Library Roof Replacement project in the amount of \$828,245 plus an \$82,824 contingency, for a total contract amount not to exceed \$911,069.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) What is the funding source?*

The roof replacement will be funded by the Building Services Department's Capital Rehabilitation Fund which was created to specifically address deferred maintenance backlogs for Building Services Department client departments across the entire city.

**Item #30:** Authorize execution of a three-year interlocal agreement with Austin Community College for the ACC Fashion Incubator in an amount not to exceed \$55,000 in yearly equipment maintenance, for a total agreement amount not to exceed \$165,000.

**QUESTION/ANSWER:** Council Member Alter's Office

*Please provide additional background on the budget of the economic development department and the funding stream for this contract. To what extent would this funding come from utilities and not be available for uses outside of EDD?*

The Economic Development Funds are from a cost-share model between the General

Fund, Austin Water, Austin Energy, and Austin Resource Recovery. Historically, EDD's operating costs were budgeted as part of the Austin Energy Fund. Fiscal year 2016-17 was the first year to fully transition into the Council-approved cost-share allocation model that included other City funds. Funding available through the Economic Development Fund could be used outside of EDD's administration but for economic development purposes only

**Item #31:** Approve a resolution consenting to the issuance of up to \$25,000,000 in Multi-family Private Activity Bonds by Austin Affordable PFC, Inc. (an affiliate of the Housing Authority of the City of Austin) to finance, in part, the new construction of an affordable rental development, to be known as Bridge at Canyon View, located at or near 4506 East William Cannon Drive.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Items 31 and 33 are related to affordable housing developments which have sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.

**Item #33:** Approve a resolution consenting to the issuance of up to \$28,000,000 in Multi-family Private Activity Bonds, by Austin Affordable PFC, Inc., (an affiliate of the Housing Authority of the City of Austin) to finance, in part, the new construction of an affordable rental development, to be known as Norwood Estates Apartments, located at or near 916 and 918 Norwood Park Boulevard

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Items 31 and 33 are related to affordable housing developments which have sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.

**Item #64:** Authorize negotiation and execution of a multi-term contract with Mobility Resource Associates Inc., D/B/A MRA, D/B/A MRA Mobile Experiential, to provide the design,

installation, lease and operations of a mobile customer outreach trailer, for up to five years for a total contract amount not to exceed \$1,035,000.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please describe what services and programs will be offered via this van. Will the AE van be equipped to take customer payments? To enroll customers in the customer assistance program? To accept applications for energy efficiency or solar programs?*

The 27-foot long trailer will be designed to serve many of Austin Energy's customer outreach needs. It will be configured to showcase programs and services including energy efficiency, low income weatherization, Green Building, electric vehicles, solar, GreenChoice and the Austin Energy App. It will augment Austin Energy program staff members in communicating offerings such as the Customer Assistance Program. WiFi connectivity will allow staff to assist customers in making payments online and applying for a variety of services including energy efficiency and solar programs..

*2) Based on the services provided, please explain why a van would offer the most effective method of delivery. Will the van be visually appealing beyond being wrapped – for example, could it be designed to look like a light bulb so that it captures the public's attention?*

The trailer will be similar to the Austin mobile library in that it will be an interactive experiential platform that is mobile, flexible and upgradeable, yet compact enough to be present at public events in Austin. Aesthetics are an important element of the design. Austin Energy will ensure consistent branding in the design of the trailer so that externally visible design elements will capture the public's attention. The shape of the trailer will be contingent upon functional needs like flow of visitors, ADA accessibility, and layout of exhibits for multiple programs.

*3) How and where will the van be deployed? How will the public know where the van is?*

The mobile marketing trailer will be dispatched to public events throughout the year and be staffed by Austin Energy program personnel. There will be a focus upon having a presence at established and popular community events, e.g., Cinco de Mayo, Earth Day Austin, Juneteenth Parade, etc. Additional applications for the design include addressing climate resiliency and the ability to provide community support during emergencies. Austin Energy will promote the presence of the outreach trailer via social media and work with event promoters to highlight its presence.

**Item #65:** Authorize negotiation and execution of a multi-term contract with AHW Consulting LLC, D/B/A Healthworks Ergonomics (WBE), to provide ergonomic consulting services, for up to five years for a total contract amount not to exceed \$1,101,500.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*What portion of this contract is related to high risk jobs in the field and what portion is related to jobs in an office environment?*

Overall we expect 60 – 70% of contract spending to be allocated to higher risk jobs, but the ultimate breakdown in spending will be determined by the results of the contractor's initial assessment of job duties and risks. The contractor will review Austin Energy job category descriptions and observe the work being done in both the non-office and office settings as well

as review prior injury reports. A higher portion of contract spending for this task is expected to be allocated towards assessing jobs in the field since there is a greater variety of physical tasks performed by field employees. Other tasks under this contract include one-on-one ergonomics assessments and internal training and outreach.

**Item #67:** Authorize negotiation and execution of a contract with Burns & McDonnell Engineering Company, Inc., to provide an updated master plan for Austin Resource Recovery, in an amount not to exceed \$500,000.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Why is the Austin Resource Recovery department undertaking a new master plan? Have major goals shifted such that a new master plan would be required? If so, which ones?*

Austin Resource Recovery (ARR) is proposing an update to the current Master Plan in order to review and assess the strategies originally proposed to reach Zero Waste.

*2) What has been achieved and implemented in the previous plan? Did the plan require an update every 5 years? If so, please provide the exact language so Council can assess the scope that was contemplated.*

The attached document includes a summary of ARR's achievements related to the current Master Plan. The Master Plan does include language related to updates and assessments: "While programs, infrastructure, and policies are planned for implementation over the next decade, the Master Plan is designed to be a living document with annual updates and program assessments every five years." This language can be found in the Executive Summary of the Plan (pg. 27).

*3) How much of this contract will be used for assessing progress on the existing master plan versus developing a new master plan?*

ARR expects for the consultant to review the current Master Plan to obtain a frame of reference, but not to evaluate the Plan as a whole. Therefore, limited time should be spent evaluating the current Plan. The contract will, however, evaluate several ARR programs, policies and services that were proposed in the current Plan.

*4) Could an update to the Master Plan be accomplished in-house with existing staff resources and, if not, please explain.*

Based on the need for interviews with private service providers and level of expertise required, Austin Resource Recovery (ARR) does not have existing staff resources to update the Master Plan. During the initial review of the existing master plan, ARR staff coordinated meetings with internal stakeholders and the Zero Waste Advisory Commission. The review included identifying areas of the plan that were complete, in progress, no longer relevant, and hadn't been explored. Based on the review, it was determined that the scope of work to complete the update would be best facilitated by a third party. This would allow staff to request a team that included expertise beyond existing resources within the department. In addition, the update will include interviews and discussions with stakeholders to gain their perspective and feedback on various topics. Some stakeholders have previously informed staff that they feel more comfortable discussing these matters with a third party instead of directly with City staff.

If the department were to facilitate the master plan update in house, planned activities would have to shift, such as the roll out of curbside composting, fleet technology updates and planned

policy updates and activities. There may also be gaps in expertise needed to fully complete the planned scope of work.

*5) How much was spent on consulting services for the 2011 master plan?*

The 2011 ARR master plan was completed for a total amount of \$1,154,325.

**Item #68:** Authorize award of a multi-term contract with Texas Office Products & Supply, LLC, to provide the rental of office furniture, for up to three years for a total contract amount not to exceed \$472,560.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Have staff done a cost benefit analysis on renting versus purchasing furniture? Please provide.*

Yes, the Development Services Department (DSD) performed a cost/benefit analysis of renting furniture versus purchasing. Because of the scheduled move to a new facility in the summer of 2020, DSD determined that all their furniture needs are short term and a cost comparison revealed that renting was more cost effective. Here is the cost comparison for renting vs buying furniture at the Ben White location:

**Item #69:** Authorize negotiation and execution of a multi-term revenue contract with Pecan Grove Golf Partners, to provide management and operation of the Butler Pitch and Putt golf course, for up to 20 years for a total estimated revenue contract amount of \$2,500,000.

**QUESTION/ANSWER:** Council Member Pool's Office

*1) Is the recommended concessionaire proposing to hold special events at Butler Pitch and Putt? If so, please provide information regarding the number of events, types of events, including possible live music performances, and potential number of attendees.*

Section 4.12.3.1 of the Scope of Work allows the contractor to schedule golf tournaments and section 4.12.3.2 allows the contractor to hold special event rentals or other activities that complement the City's vision for the golf course. Scope of Work section 4.13.4 requires the contractor to provide the City with a written calendar of events on a quarterly basis. The City reserves the right to approve all proposed events. The recommended contractor proposed events such parent/child golf (ages 3-8), summer golf camps (all ages), junior golf (ages 8-13), afterschool practice (ages 10-16), team/league golf (all ages), women's golf, senior golf programs, movies in the park, live music nights, and night golf.

*2) Is the recommended concessionaire proposing public and private events? If so, what is the balance of those events?*

Each of the golf courses within the Golf Enterprise Fund host both public and private events. The current and proposed contract allows for the hosting of both public and private events at Butler Pitch and Putt. The private events might be a birthday party or corporate outing. Public events may include a putting tournament once a week or junior golf tournaments throughout the summer. Most of the golf courses host some level of public golf tournaments to promote the game. Similar to other City courses, the City reserves the right in the contract to limit closure of the facility to the public. The City balances course closures between public access and maximizing revenue generation through outside events.

*3) Section 4.8.5.9 of the Scope of Work states that the clubhouse is eligible for historic designation. Does the city or recommended concessionaire plan to seek historic landmark designation for the clubhouse?*

The Parks and Recreation Department (PARD) is the steward of multiple properties that have historic designation or are eligible for designation. PARD did not require the contractor to have the Butler Pitch and Putt site be officially designated as a historic landmark and/or National Register of Historic Places. PARD retains the right to list a PARD property with the National Register of Historic Places and/or designation as a City of Austin historic landmark in the recommended contract. PARD's Historic Preservation and Heritage Tourism Program ensures that all historic resources that are eligible for designation are treated as though they are designated. All proposed improvements to the property would be reviewed by PARD staff to ensure that they are sensitive and appropriate and would not impact the historic integrity of the property. PARD staff actively promotes the historic designation of eligible properties, but due to staff resources, this work is prioritized and accomplished as resources allow. Should council wish to include a requirement that PARD pursue historic designation for the Butler Pitch and Putt, staff would have no objection and would assist in this effort.

*4) The Scope of Work calls for maintaining affordable pricing. Please define affordability goals relative to current pricing at Butler Pitch and Putt.*

Section 5.3 of the Scope of Work requires the City to review and approve the program fees, rental prices, rental rules, subcontractors, merchandise, and all other business relations between the concessionaire and the public. The proposed fees from the recommended contractor were considered affordable by the evaluation team. PARD will continue seeking to maintain its affordability goals now and on an annual basis, by working diligently with the contractor in an effort to keep the fees as close as possible to those currently being charged, while at the same time, considering future increases dependent on the benefits that could be derived.

**Item #76:** Approve an ordinance authorizing negotiation and execution of an Advance Funding Agreement with the Texas Department of Transportation for the design and construction of pedestrian hybrid beacons; amending the Fiscal Year 2018-2019 Austin Transportation Department Operating Budget Special Revenue Fund (Ordinance No. 20180911-001) to accept funds from the Texas Department of Transportation in the amount of \$1,167,600; and amending the Austin Transportation Department Capital Budget (Ordinance No. 20180911-001) to transfer in and appropriate \$1,167,600 for design and construction of this project.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please provide the list of the 20 candidate locations for Pedestrian Hybrid Beacons that the Austin Transportation Department submitted in the CAMPO application.*

ATD submitted a list of 20 candidate locations for PHBs in the CAMPO application and is currently in the process of studying each location for feasibility and prioritizing locations based on expected benefits for improving pedestrian safety and access to transit. The 20 candidate locations that are listed below were selected based on their pedestrian crash history, location on Capital Metro's MetroRapid or frequent bus networks, and previous identification by the Austin community as locations in need of pedestrian safety enhancements. Candidate locations were also selected based on proximity to transit-dependent and low-income communities in

Austin. Final locations for the PHBs will be selected in Fall 2019 based on further detailed analysis by Austin Transportation Department and Capital Metro engineers.

- East Rundberg Lane from North Lamar Boulevard to North Plaza
- Airport Boulevard from Oak Springs Drive to Springdale Road
- South Pleasant Valley Road from East Oltorf Street to Anken Drive
- Rutherford Lane from Brettonwoods Lane to Cameron Road
- East St. Johns Avenue from IH-35 to Cameron Road
- Cameron Road from US 290 to East St. Johns Avenue
- Loyola Lane from Johnny Morris Road to Sendero Hills Parkway
- Manchaca Road from Sedgemoor Trail to Monarch Drive
- North Lamar Boulevard from Brentwood Street to Justin Lane
- Airport Boulevard from IH-35 to Rowood Road
- South 1st Street from Eberhart Lane to West Stassney Lane
- East Cesar Chavez Street from Brushy Street to Waller Street
- East Cesar Chavez Street from Linden Street to Springdale Road
- Burnet Road from Ohlen Road to Research Boulevard
- South Congress Avenue from Little Texas Lane to Sheraton Avenue
- East William Cannon Drive from Bluff Springs Road to Stoneleigh Place
- North Lamar Boulevard from Elliott Drive West to West Braker Lane
- Montopolis Drive from Hogan Avenue to Ponca Street
- Turk Lane from IH-35 to Cullen Lane
- Red River Street from East 39th Street to East 40th Street

**Item #86:** Approve a resolution directing the City Auditor to amend the City Auditor's 2019 Audit Plan to include an audit of City of Austin funded Cultural Centers and to provide recommendations on how to improve the effectiveness of capital and operating funding.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

Adding this audit would replace an audit currently on the Fiscal Year 2019 Audit Plan. Due to timing and other efforts currently underway, we determined earlier this year that we should not conduct the Tenant Based Rental Assistance audit and have a placeholder for a new audit area. Adding this audit will not impact the Fiscal Year 2019 Audit Plan but since it is expected to carry into FY 2020 it would impact the hours available for the Fiscal Year 2020 Audit Plan by 1000 hours (a medium-size audit project). The entire audit would use an estimated 1500 audit hours from employees at different levels in our office, with an estimated average cost per audit of \$109,200.

**Item #87:** Approve an ordinance repealing Ordinance No. 860130-A, relating to certain properties located along Lake Austin.

**QUESTION/ANSWER:** Council Member Flannigan's Office



*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The repeal of the 1986 ordinance could result in additional property taxes collected. The total revenue realized from this action is dependent on the property tax rate Council adopts as part of the FY 2020 budget. This will not result in additional staff time for Financial Services Department.

The Law department estimates they will need approximately 40 hours to incorporate these changes.

**Item #89:** Approve a resolution directing the City Manager to provide options regarding use of City property taxes to fund initiatives regarding homelessness, permanent supportive housing, mental health and addiction issues, child care, and early childhood education, after Council repeals Ordinance No. 860130-A related to property tax collection for certain properties along Lake Austin.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

Due to the broad nature of the resolution, an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution cannot be developed at this time.

**Item #91:** Approve a resolution requiring the City of Austin's third party development agreements to include more robust labor protections and sustainability requirements.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The majority of these items are contract requirements on City Construction Contracts and thus compliance processes currently exist and are performed by existing staff within the Capital Contracting Office. Impact to City staff would depend heavily on the number of City of Austin's third party development agreements that staff is asked to monitor.

**Item #92:** Approve a resolution directing the City Manager to develop a report and make recommendations concerning the status and options available to the City's first responders for mental health care.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

AFD: The Public Safety Wellness Center currently has two psychologists on staff to provide mental health services to Firefighters, EMS employees, and their immediate family members. Further, the Austin Fire Department (AFD) developed a Peer Support team with more than 25 firefighters at different ranks who are trained to provide emotional support to others working in

public safety. With these resources already in place, AFD believes we would be able to assist the City Manager's Office with meeting the August 28, 2019, deadline to provide report information and recommendations.

EMS does not expect to have any projected extra costs and minimal staff time would be required.

APD is not able to estimate the resources at this time.

**Item #93:** Approve a resolution directing the City Manager to advance the goal of ensuring universal, gender-neutral access to safe, sanitary, and convenient diaper changing stations in public-serving City facilities and in non-City facilities with assembly or mercantile occupancy.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

DSD will be responsible for the ordinance amending City Code to require the provision of changing stations and with preparing a feasibility report for extending the requirement to existing facilities. A DSD lead will be identified to coordinate meetings with Building Services, Austin Code, Public Health, and external stakeholders for these items. DSD estimates up to 10 DSD staff members performing a combined total of 120 hours. This will include up to 2 external stakeholder engagement meetings, coordination with partner departments, coordination with the Law Department for review, and time at City Council. This does not include time estimates for the Law Department.

Building Services has identified a need for 31 changing stations for public restrooms in 16 General Government facilities. Estimated costs for installation is approximately \$14,000.00 . APL has indicated that each Library currently has changing stations and PARD has indicated that all Recreation Centers have changing stations as well. This information does not include Airport, Convention Center, Austin Energy, and Water Utility.

**Item #95:** Approve an ordinance amending City Code Chapter 2-5 to create the Austin Water Oversight Committee.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The following is a breakdown of the costs incurred by City staff regarding the Oversight Committee for Austin Water.

Identified Costs	Austin Water	CTM Staffing	(CPIO) ATX Staffing	Building Services	TOTAL
Staff and Overtime	\$89,606.00	\$3,500.00	\$600.00	\$549.92	\$94,255.92
Equipment costs (Kiosks)		\$1,540.00			\$1,540.00

Closed Captioning			\$1,540.00		\$1,540.00
Video Archival			\$0.00		\$0.00
					\$97,335.92

**Communications and Technology Management (CTM):**

The Communications and Technology Management (CTM) will incur staffing costs for A/V Technician time for prep services, servicing audio levels throughout the meeting, after meeting shutdown and support and technical support during the meeting at a cost of \$250 per hour. City clerk kiosks are CTM supported and City Clerk managed. Cost for support for these kiosks are \$110 per hour. Hardware costs are charged as needed.

**Costs of ATXN services through Public Information Office:**

Additional ATXN staffing is \$600. Closed captioning is currently charged at \$110 per hour. Video Archival costs are based on an annual contract agreement. There are no additional costs to archive meetings.

**Austin Water:**

Austin Water estimates dedicating 400 hours per year towards the committee. Staff may include Austin Water's Executive team, middle management employees and committee liaison.

**Building Services:**

The costs for Building Services staff are for security personnel that are needed to maintain appropriate staffing levels when committee meetings are held outside of normal building hours.

**Item #96:** Approve a resolution establishing a Sister City relationship between the City of Austin and Pune Municipal Corporation, India.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The majority of the implementation work for Sister Cities activity is provided by Austin community members who are voluntarily involved and invested in Austin Sister Cities International (ASCI), a non-profit entity authorized as the City of Austin's private partner in creating exchanges that generate community impact and cultivate lifelong friendships around the world. The City of Austin pays \$1,500 to Sister Cities International for membership associated with the 13 City Council approved Austin Sister Cities. The Economic Development Department estimates 160 hours of staff time is provided annually in support of ASCI activities that includes diplomatic engagement, educational exchange, and business or cultural development.

**Item #98:** Approve an ordinance amending City Code Section 9-4-11 (Camping in Public Area Prohibited), repealing City Code Section 9-4-13 (Solicitation Prohibited), and amending City Code Section 9-4-14 (Sitting or Lying Down on Public Sidewalks or Sleeping Outdoors in the Downtown Austin Community Court Area Prohibited).

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

All three Ordinances are currently in existence and the recommended changes to the ordinances would not have an impact on our budget.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please provide the Austin Municipal Court's and the Downtown Austin Community Court's citation data for all three ordinances from FY 14 - 15 to FY 18 – 19 and, if available, indicate the location where the citation was issued.*

YEAR	SOLICITATION	CAMPING IN A PUBLIC	SIT OR LIE ON PUBLIC
2014	594	561	26
2015	454	374	26
2016	506	538	22
2017	294	355	18
2018	113	216	38
DACC Fiscal YEAR	SOLICITATION	CAMPING IN A PUBLIC	SIT OR LIE ON PUBLIC
2014	1042	2861	3926
2015	901	2533	3961
2016	534	754	1451
2017	465	398	1226
2018	317	215	553

For the locations of the violations, please see the attached excel sheet. The first tab will have the summary broken out by specific charge, the second tab has each charge and location.

*2) On May 18, 2018, the Council received an update on City staff's consideration of three ordinances that were scrutinized in the City Auditor's November 2017 Audit Report entitled "Homelessness Assistance Audit Series: City Policies Related to Homelessness." In this memo, the City Manager indicated that he would work with the Chair of the Public Safety Commission to add this item to its June 4 meeting so that the draft ordinance received Commission review and public feedback before it came to Council in June 2018. Additionally, the memo stated that additional analysis of the "camping" and "sit/lie" ordinances was warranted so as to determine how those ordinances are used and enforced as part of the action plan to end homelessness. Did the Public Safety Commission review this issue? If so, please provide the date(s).*

June 4, 2018.

*3) The deadline for the City Manager's analysis was November 2018. If completed, please provide this analysis.*

The evaluation of how best to approach amendments to the camping and sit-lie ordinances has not been done. Subsequent to the Public Safety Commission briefing, staff conducted initial discussions with a number of stakeholder groups regarding the aggressive solicitation ordinance. Based on the feedback, staff determined a more comprehensive approach that incorporated

consideration of all three ordinances would be more effective. With the creation of the Homeless Strategy Officer, staff discussed how best to sequence the community engagement resources so that the overall effort overseen by the Homeless Strategy Officer would not be affected. Accordingly, staff had planned to re-engage with stakeholders on the three ordinances later this summer/early fall.

4) *How is “unreasonably inconvenient” defined?*

The City Attorney addressed this question in an executive session.

**QUESTION/ANSWER:** Council Member Tovo’s Office

1) *Please provide the citation data for individuals who are cited for “camping” (sleeping) in their cars.*

AMC Fiscal YEAR	SOLICITATION	CAMPING IN A PUBLIC	SIT OR LIE ON PUBLIC	Camping W/Vehicle Information Included
2014	594	561	26	3
2015	454	374	26	4
2016	506	538	22	7
2017	294	355	18	6
2018	113	216	38	6
2019	50	104	2	0

There is not a separate charge code for “Camping/Sleeping in Vehicle”. APD uses the two violation codes of “Camping in a Public Place” and “Camping in a Public Area”. We filtered the data to capture any “Camping in a Public Place” and “Camping in a Public Area” violation that included a vehicle on the citation. There were 26 citations with vehicle information. Please note that this does not definitively mean that the individual was sleeping in the car; only that the vehicle information was captured by the citing officer.

**Item #113:** Conduct a public hearing and consider an ordinance amending City Code Title 25 (Land Development Code, Chapter 25-10 (Sign Regulations) to provide limited allowances for off-premise signs at Public Primary and Secondary Educational Facilities, and Transit facilities.

**QUESTION/ANSWER:** Council Member Alter’s Office

*Is the 12 sq feet limit for sponsorship signs on public school properties is large enough to accommodate the average sign currently being used for these purposes. The Review sheet indicated that they tended to be 4 x 6 feet. By my calculations that is 24 sq. feet in size. Can you please clarify what steps were taken to align the proposed ordinance with current practice with respect to size of sign? Also, please also indicate how the two color limit also matches with current practice?*

The size and color limitations are designed and intended to support the City’s interests in protecting public safety and visual aesthetics, which may require schools to make some modifications.

The proposed sign size limitation is consistent with on premise wall signs allowed at commercial, multi-family, civic, and industrial uses. See Section 25-10-101(B)(1)(b).

The schools do not have a uniform approach to color. As it relates to number of colors, some school signs appear to replicate the business existing logos/colors. Some schools appear to limit the signs to three colors (all the same colors), while other schools appear to limit the signs to two colors (all the same color)

**Item #115:** Conduct a public hearing related to an application by Bridges at Canyon View, LP, or an affiliated entity, for housing tax credits for a multi-family development that will be financed through the private activity bond program to be known as Bridge at Canyon View, located near 4506 East William Cannon Drive and consider a resolution acknowledging certain facts related to the allocation of housing tax credits and private activity bonds within the City of Austin and near the proposed development.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Item 115 is related to an affordable housing development which has sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.

**Item #174:** Authorize negotiation and execution of an interlocal agreement with the University of Texas at Austin Center for Sustainable Development to conduct an analysis and a scenario development study of city-owned property located at 906 E. St. Johns Avenue and 7211 N. Interstate Highway 35, in an amount not to exceed \$80,545.

**QUESTION/ANSWER:** Council Member Harper Madison's Office

*1) If the item is passed, when would be the start date for the development study and how long would it take? Whom within the UT Center for Sustainable Development will be directing and conducting this study?*

The start date for the study would commence upon execution of the interlocal agreement with the University of Texas, estimated to be on or around July 1, 2019. The study should be completed by March 1, 2020. The principle researchers for the study are the following:

- Dean Almy, AIA, FFUD, Associate Professor and Director of the Urban Design Program, School of Architecture
- Martin Haettasch, Lecturer, School of Architecture
- Charlton Lewis, Lecturer, Assistant Dean for Student Affairs, School of Architecture
- Elizabeth Mueller, Ph.D., Associate Professor of Community and Regional Planning, Director Graduate Program in Community and Regional Planning, School of Architecture

- Allan W. Shearer, Ph.D., ASLA, Associate Professor, Associate Dean for Research and Technology, School of Architecture
- Jake Wegmann, Ph.D., Assistant Professor of Community and Regional Planning, School of Architecture
- Sarah Wu, Assistant Director of Research, School of Architecture

**Item #176:** Authorize negotiation and execution of an interlocal agreement with the Del Valle Independent School District for the district's participation in the Library Cards for All Students Program, which will allow the Austin Public Library to offer a full purpose Student Library Card to all students enrolled in the Del Valle Independent School District.

**QUESTION/ANSWER:** Mayor Pro Tem Garza's Office

*1) The Recommendation for Action indicates that the Library's goal with this program is "to give student library cards to every student in school districts with Austin addresses." Would this include students living inside the full-purpose jurisdiction of the City of Austin, but who have Del Valle addresses?*

Yes, any student who lives inside the full-purpose jurisdiction of the City of Austin is currently eligible for a free library card.

*2) Would this exclude students living in the ETJ with Del Valle addresses?*

No. The Library currently has the ability to offer free library cards to children enrolled in independent school districts located within Austin's ETJ based on a waiver of the non-resident fee included in our FY2018-19 approved Fee Schedule.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Have the other school districts been offered the program?*

At this time, the Library has only worked with the Austin Independent School District and the Del Valle Independent School District. Last year, the Library entered into a data sharing agreement with the Austin ISD as a pilot to offer library cards to all students enrolled in the district regardless of their residency. This pilot allowed us to put the processes and systems in place to begin creating similar agreements with other school districts.

*2) What were their responses and what is the plan for roll-out across the City?*

Based on the Library's approved Fee Schedule, non-resident children who are currently enrolled in Independent School Districts located within Austin's ETJ are exempt from the non-resident user fee and are eligible for free library cards. The school district's Administration Building address is used to determine whether the school district is located within Austin's ETJ. There are local school districts that do have a few schools located in Austin's ETJ, but the district itself is located in a separate jurisdiction. We want to offer library cards to these school districts as a whole, not just to a few select schools within these districts. This approach allows us to be equitable to students in the district as a whole. The Library plans to continue working with school districts located within Austin's ETJ to create similar agreements as capacity and resources allow.

**Item #182:** Approve a resolution directing the City Manager to assess the City's education assistance program, make improvements as desirable to the City's education assistance program for its employees, and encourage other area employees to improve their education assistance programs.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

HR Staff will contract with a consultant to conduct the external benchmarking actions directed in this resolution. Staff has already begun work analyzing and revising the current tuition reimbursement program. The additional work that is mentioned in the IFC can be accomplished with existing staff. Recommendations for external outreach may require additional funding.

**Item #183:** Approve a resolution opposing the Permian Highway Pipeline and directing the City Manager to study the potential water quality impacts of the proposed pipeline and to review legislative or other legal avenues to effectively oppose the pipeline.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

Scientific analysis of the potential water quality impacts of the proposed pipeline on surface water and groundwater resources of interest to the City of Austin would be led by the Watershed Protection Department, and would be completed with current staff. No additional Watershed Protection Department resources are necessary to complete the response to Council by the stated completion date, although existing tasks may need to be re-prioritized to accommodate this analysis.

**Item #184:** Approve a resolution directing the City Manager to assess opportunities and make recommendations for immediate and short-term actions to engage and assist individuals experiencing homelessness.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

This resolution is comprehensive. To prepare a response that adequately addresses the questions raised, the Homeless Strategy Office would need to consult with partner departments across the City, such as Austin Public Health, Austin Public Library, Austin Police Department, Communications & Public Information Office, Downtown Austin Community Court, Emergency Medical Services, Office of Innovation, Neighborhood Housing and Community Development, Parks and Recreation Department, Public Works Department, Watershed Protection Department, at minimum. We would also request consultation with the Austin Code Department, Austin Resource Recovery, Development Services Department, Law Department, and Planning and Zoning Department.

In addition, we would seek collaboration with external stakeholders and partner entities such as social service agencies and nonprofits, faith-based organizations, business leaders and community residents of nearby proposed locations, on the remaining elements of this



resolution. Such coordination and collaboration would take timely and careful consideration to properly address the broad nature of the resolution.

Lastly, this resolution introduces new opportunities not yet contemplated in addressing homelessness or serving those experiencing homelessness. Considering studies with The Sobering Center, University of Texas-Austin, and Austin State Hospital as recommended by this resolution, meaningful research and reporting would take time to develop and analyze.

The Homeless Strategy Office is committed to responding to all elements of this resolution, however the August deadline would pose a challenge. The Homeless Strategy Office is preparing for implementation of resolutions 20190606-049, 20190411-026, 20190131-078 in addition to implementing the City's adopted Action Plan to End Homelessness. Additionally, the Homeless Strategy Officer position will be permanently filled at the end of July.

**Item #186:** Approve a resolution directing the City Manager to initiate a shared streets pilot on Rainey Street.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

It is difficult to respond to this question with a great deal of accuracy. We are currently conducting a local mobility study of the various proposals made for Rainey Street, including those proposed by the business district and local residents included in this IFC. One of those options is to consider a pedestrian mall/shared street for some or all of Rainey Street. That study has a current budget of \$55,000. Recommendations from this local mobility study will be available at the end of the summer (likely September).

The resolution requires staff to immediately initiate a pilot. It is difficult to initiate a pilot without the local mobility planning and evaluation to be completed via the above-mentioned transportation analysis currently underway. Once completed, it is likely that additional funds would be needed to develop the actual special event pilot project on Rainey Street, but that amount is not known at this time. The original engineering study completed by the businesses and residents suggested that the full Rainey Street District improvements, including extension of Rainey Street and pedestrian/shared street design, could cost upwards of \$5.5 Million and would take at least 5 years to implement.

In terms of city resources for the pilot, the four-block closure on 6th Street, used as a comparison, occurs on Thursdays, Fridays, and Saturdays between 9:00 PM and 2:30 AM. The closure is initiated, authorized and staffed by APD. Without the mobility study and proposed plan for the pilot, it is not possible to accurately estimate the impact on APD's personnel, resources and budget. Once the mobility plan is completed, APD will be better able to accurately identify the resources needed to provide the recommended street closure on Rainey and the associated costs with such closure.

Given the timing of the request from Council for a pilot on Rainey Street, the costs of such a pilot on Rainey Street are not included in APD's current budget. Likewise, ATD does not have such a pilot budgeted in our current operating budget. This would necessitate either APD or ATD needing to return to Council for identification of appropriate funding.

Again, once the current local mobility study is completed, we will have a better idea of what resources on an on-going basis might be required. Staff is ready to take direction from Council as to priorities, however the logistics on how quickly we could implement the pilot are dependent on completion of the current local mobility plan and identification of funding.

### **General Question (Purchasing Department):**

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) What are the increased costs to the City if long-term contracts (greater than 1 year) are not signed?*

Staff interprets this question as follows: Would the City experience additional costs if the City limits the term of its contracts to no more than one (1) year?

The exact increase in costs would be difficult to estimate, the City would likely incur substantially higher prices. The City would also likely experience higher costs due to less favorable terms and conditions, less competition (less interest in City solicitations) and markedly increased administrative costs (many more solicitation processes per year).

Multi-term contracts are a staple of government procurement and make up a large portion of the City's contracts portfolio. Multi-term contracts help mitigate risk for contractors, allowing them to recover their investments in a contract over a longer period of time. Multi-term contracts allow contractors to develop experience with the City and to operate more efficiently over time. In short, multi-term contracts contribute cost-effective and stable government operations, as well as a stable local economy.

Note: With the exception of CIP funded contracts, the City includes language in all our multi-term contracts establishing the City's rights to end the contract or to reduce our use of the contract if future budgets are insufficient or are not appropriated. Further, the majority of the City's contracts for supplies and services are for indefinite quantities (no commitment to purchase any specific amounts). The fiscal funding out subsection of the Payment clause and indefinite quantities provisions in the Quantities clauses are necessary in multi-term contracts to account for any changes in the contract's funding source or in the City's need for the supplies or services. In most cases, when future funds for a given contract are reduced, the City will simply reduce the quantity of supplies and services purchased under the contract or terminate the contract due to insufficient funds. Limiting contract terms to a single year or segmenting contract authorizations would be unusual and may contribute to one or more of the possible consequences above.

*2) Will vendors front-load costs to mitigate the risks of non-reauthorization in future budgets given the impact revenue caps has on the budget process?*

Staff interprets this question as follows: 1) If the City continues to allow multi-term contracts but chooses to segment the authorizations of these contracts (authorize each term separately), will vendors view these separate authorizations as added risk? 2) If vendors do perceive this risk, will they try to mitigate this risk by increasing the contract prices in the initial term, as future contract terms may not be authorized?

Answer 1) If the City chooses to segment the authorization of its multi-term contracts, after the initial term is authorized, it is possible that future terms may not be authorized and that vendors will perceive this possibility as risk.

Answer 2) In multi-term contracts, vendors typically spread their costs of performing the contract over multiple years in order to maintain a low competitive price. Vendors concerned that future contract terms may not be authorized, may seek to recover their costs earlier, e.g., in

the contract's initial term, by increasing the prices they offer to the City. If this happens, the increased contract prices would be borne by the City, not only in the initial contract term but in all future terms if they are subsequently authorized.

Note: With the exception of CIP funded contracts, the City includes language in all our multi-term contracts establishing the City's rights to end the contract or to reduce our use of the contract if future budgets are insufficient or are not appropriated. Further, the majority of the City's contracts for supplies and services are for indefinite quantities (no commitment to purchase any specific amounts). The fiscal funding out subsection of the Payment clause and indefinite quantities provisions in the Quantities clauses are necessary in multi-term contracts to account for any changes in the contract's funding source or in the City's need for the supplies or services. In most cases, when future funds for a given contract are reduced, the City will simply reduce the quantity of supplies and services purchased under the contract or terminate the contract due to insufficient funds. Limiting contract terms to a single year or segmenting contract authorizations would be unusual and may contribute to one or more of the possible consequences above.



### Council Question and Answer

Related To	Item #10	Meeting Date	June 20, 2019
Additional Answer Information			

Authorize negotiation and execution of an amendment to the professional services agreement with Toole Design Group, LLC (CLMP229), for engineering services for the Street Design Staff Augmentation in the amount of \$2,000,000 and an additional renewal option, for a total contract amount not to exceed \$8,058,000 for the initial two-year term, with five renewal options.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*What is the funding source?*

This contract will supplement street design services for pedestrian crossing projects, bikeways, transit priority and other related projects. Funding sources include the 2016 and 2018 bond programs as approved by voters, existing capital projects associated with delivering transit priority and funded by Capital Metro's funds or grants.

Additional funding may come from Austin Transportation Operating budgets as funded through the Transportation User Fee (TUF).



### Council Question and Answer

Related To	Item #14	Meeting Date	June 20, 2019
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### Additional Answer Information

Authorize negotiation and execution of a Construction Contract with LD Tebben Company, Inc., for construction services for the Faulk Central Library Roof Replacement project in the amount of \$828,245 plus a \$82,824 contingency, for a total contract amount not to exceed \$911,069.

**QUESTION/ANSWER:** Council Member Flannigan's Office

#### 1) *What is the funding source?*

The roof replacement will be funded by the Building Services Department's Capital Rehabilitation Fund which was created to specifically address deferred maintenance backlogs for Building Services Department client departments across the entire city.



### Council Question and Answer

**Related To**

Item #30

**Meeting Date**

June 20, 2019

### Additional Answer Information

Authorize execution of a three-year interlocal agreement with Austin Community College for the ACC Fashion Incubator in an amount not to exceed \$55,000 in yearly equipment maintenance, for a total agreement amount not to exceed \$165,000.

**QUESTION/ANSWER:** Council Member Alter's Office

*Please provide additional background on the budget of the economic development department and the funding stream for this contract. To what extent would this funding come from utilities and not be available for uses outside of EDD?*

The Economic Development Funds are from a cost-share model between the General Fund, Austin Water, Austin Energy, and Austin Resource Recovery. Historically, EDD's operating costs were budgeted as part of the Austin Energy Fund. Fiscal year 2016-17 was the first year to fully transition into the Council-approved cost-share allocation model that included other City funds. Funding available through the Economic Development Fund could be used outside of EDD's administration but for economic development purposes only



### Council Question and Answer

Related To	Item #31	Meeting Date	June 20, 2019
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### Additional Answer Information

Approve a resolution consenting to the issuance of up to \$25,000,000 in Multi-family Private Activity Bonds by Austin Affordable PFC, Inc. (an affiliate of the Housing Authority of the City of Austin) to finance, in part, the new construction of an affordable rental development, to be known as Bridge at Canyon View, located at or near 4506 East William Cannon Drive

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Items 31 and 33 are related to affordable housing developments which have sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.





### Council Question and Answer

Related To	Item #33	Meeting Date	June 20, 2019
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### Additional Answer Information

Approve a resolution consenting to the issuance of up to \$28,000,000 in Multi-family Private Activity Bonds, by Austin Affordable PFC, Inc., (an affiliate of the Housing Authority of the City of Austin) to finance, in part, the new construction of an affordable rental development, to be known as Norwood Estates Apartments, located at or near 916 and 918 Norwood Park Boulevard

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Items 31 and 33 are related to affordable housing developments which have sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.





**Related To**

**Item #64**

**Meeting Date**

**June 20, 2019**

**Additional Answer Information**

Authorize negotiation and execution of a multi-term contract with Mobility Resource Associates Inc., D/B/A MRA, D/B/A MRA Mobile Experiential, to provide the design, installation, lease and operations of a mobile customer outreach trailer, for up to five years for a total contract amount not to exceed \$1,035,000.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please describe what services and programs will be offered via this van. Will the AE van be equipped to take customer payments? To enroll customers in the customer assistance program? To accept applications for energy efficiency or solar programs?*

The 27-foot long trailer will be designed to serve many of Austin Energy's customer outreach needs. It will be configured to showcase programs and services including energy efficiency, low income weatherization, Green Building, electric vehicles, solar, GreenChoice and the Austin Energy App. It will augment Austin Energy program staff members in communicating offerings such as the Customer Assistance Program. WiFi connectivity will allow staff to assist customers in making payments online and applying for a variety of services including energy efficiency and solar programs..

*2) Based on the services provided, please explain why a van would offer the most effective method of delivery. Will the van be visually appealing beyond being wrapped – for example, could it be designed to look like a light bulb so that it captures the public's attention?*

The trailer will be similar to the Austin mobile library in that it will be an interactive experiential platform that is mobile, flexible and upgradeable, yet compact enough to be present at public events in Austin. Aesthetics are an important element of the design. Austin Energy will ensure consistent branding in the design of the trailer so that externally visible design elements will capture the public's attention. The shape of the trailer will be contingent upon functional needs like flow of visitors, ADA accessibility, and layout of exhibits for multiple programs.

*3) How and where will the van be deployed? How will the public know where the van is?*

The mobile marketing trailer will be dispatched to public events throughout the year and be staffed by Austin Energy program personnel. There will be a focus upon having a presence at established and popular community events, e.g., Cinco de Mayo, Earth Day Austin, Juneteenth Parade, etc. Additional applications for the design include addressing climate resiliency and the ability to provide community support during emergencies. Austin Energy will promote the presence of the outreach trailer via social media and work with event promoters to highlight its presence.



**Related To**

**Item #65**

**Meeting Date**

**June 20, 2019**

**Additional Answer Information**

Authorize negotiation and execution of a multi-term contract with AHW Consulting LLC, D/B/A Healthworks Ergonomics (WBE), to provide ergonomic consulting services, for up to five years for a total contract amount not to exceed \$1,101,500.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*What portion of this contract is related to high risk jobs in the field and what portion is related to jobs in an office environment?*

Overall we expect 60 – 70% of contract spending to be allocated to higher risk jobs, but the ultimate breakdown in spending will be determined by the results of the contractor's initial assessment of job duties and risks. The contractor will review Austin Energy job category descriptions and observe the work being done in both the non-office and office settings as well as review prior injury reports. A higher portion of contract spending for this task is expected to be allocated towards assessing jobs in the field since there is a greater variety of physical tasks performed by field employees. Other tasks under this contract include one-on-one ergonomics assessments and internal training and outreach.



### Council Question and Answer

Related To	Item #67	Meeting Date	June 20, 2019
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### Additional Answer Information

Authorize negotiation and execution of a contract with Burns & McDonnell Engineering Company, Inc., to provide an updated master plan for Austin Resource Recovery, in an amount not to exceed \$500,000.

#### **QUESTION/ANSWER:** Council Member Tovo's Office

*1) Why is the Austin Resource Recovery department undertaking a new master plan? Have major goals shifted such that a new master plan would be required? If so, which ones?*

Austin Resource Recovery (ARR) is proposing an update to the current Master Plan in order to review and assess the strategies originally proposed to reach Zero Waste.

*2) What has been achieved and implemented in the previous plan? Did the plan require an update every 5 years? If so, please provide the exact language so Council can assess the scope that was contemplated.*

The attached document includes a summary of ARR's achievements related to the current Master Plan. The Master Plan does include language related to updates and assessments: "While programs, infrastructure, and policies are planned for implementation over the next decade, the Master Plan is designed to be a living document with annual updates and program assessments every five years." This language can be found in the Executive Summary of the Plan (pg. 27).

*3) How much of this contract will be used for assessing progress on the existing master plan versus developing a new master plan?*

ARR expects for the consultant to review the current Master Plan to obtain a frame of reference, but not to evaluate the Plan as a whole. Therefore, limited time should be spent evaluating the current Plan. The contract will, however, evaluate several ARR programs, policies and services that were proposed in the current Plan.

*4) Could an update to the Master Plan be accomplished in-house with existing staff resources and, if not, please explain.*

Based on the need for interviews with private service providers and level of expertise required, Austin Resource Recovery (ARR) does not have existing staff resources to update the Master Plan. During the initial review of the existing master plan, ARR staff coordinated meetings with internal stakeholders and the Zero Waste Advisory Commission. The review included identifying areas of the plan that were complete, in progress, no longer relevant, and hadn't been explored. Based on the review, it was determined that the scope of work to complete the update would be best facilitated by a third party. This would allow staff to request a team that included expertise beyond existing resources within the department. In addition, the update will include interviews and discussions with stakeholders to gain their perspective and feedback on various topics. Some stakeholders have previously informed staff that they feel more comfortable discussing these matters with a third party instead of directly with City staff.

If the department were to facilitate the master plan update in house, planned activities would have to shift, such as the roll out of curbside composting, fleet technology updates and planned policy updates and activities. There

may also be gaps in expertise needed to fully complete the planned scope of work.

*5) How much did we spend on consulting for the 2011 ARR master plan?*

The 2011 ARR master plan was completed for a total amount of \$1,154,325.



**Related To**

Item #68

**Meeting Date**

June 20, 2019

**Additional Answer Information**

Authorize award of a multi-term contract with Texas Office Products & Supply, LLC, to provide the rental of office furniture, for up to three years for a total contract amount not to exceed \$472,560.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Have staff done a cost benefit analysis on renting versus purchasing furniture? Please provide.*

Yes, the Development Services Department (DSD) performed a cost/benefit analysis of renting furniture versus purchasing. Because of the scheduled move to a new facility in the summer of 2020, DSD determined that all their furniture needs are short term and a cost comparison revealed that renting was more cost effective. Here is the cost comparison for renting vs buying furniture at the Ben White location:

DSD Ben White Furniture Needs	12 Month Rental Total	Purchase
68 Workstations, 14 Offices, 4 conference tables, 8 huddle tables	\$35,161.44	\$371,057.89





**Related To**

**Item #69**

**Meeting Date**

**June 20, 2019**

**Additional Answer Information**

Authorize negotiation and execution of a multi-term revenue contract with Pecan Grove Golf Partners, to provide management and operation of the Butler Pitch and Putt golf course, for up to 20 years for a total estimated revenue contract amount of \$2,500,000.

**QUESTION/ANSWER:** Council Member Pool's Office

*1) Is the recommended concessionaire proposing to hold special events at Butler Pitch and Putt? If so, please provide information regarding the number of events, types of events, including possible live music performances, and potential number of attendees.*

Section 4.12.3.1 of the Scope of Work allows the contractor to schedule golf tournaments and section 4.12.3.2 allows the contractor to hold special event rentals or other activities that complement the City's vision for the golf course. Scope of Work section 4.13.4 requires the contractor to provide the City with a written calendar of events on a quarterly basis. The City reserves the right to approve all proposed events. The recommended contractor proposed events such parent/child golf (ages 3-8), summer golf camps (all ages), junior golf (ages 8-13), afterschool practice (ages 10-16), team/league golf (all ages), women's golf, senior golf programs, movies in the park, live music nights, and night golf.

*2) Is the recommended concessionaire proposing public and private events? If so, what is the balance of those events?*

Each of the golf courses within the Golf Enterprise Fund host both public and private events. The current and proposed contract allows for the hosting of both public and private events at Butler Pitch and Putt. The private events might be a birthday party or corporate outing. Public events may include a putting tournament once a week or junior golf tournaments throughout the summer. Most of the golf courses host some level of public golf tournaments to promote the game. Similar to other City courses, the City reserves the right in the contract to limit closure of the facility to the public. The City balances course closures between public access and maximizing revenue generation through outside events.

*3) Section 4.8.5.9 of the Scope of Work states that the clubhouse is eligible for historic designation. Does the city or recommended concessionaire plan to seek historic landmark designation for the clubhouse?*

The Parks and Recreation Department (PARD) is the steward of multiple properties that have historic designation or are eligible for designation. PARD did not require the contractor to have the Butler Pitch and Putt site be officially designated as a historic landmark and/or National Register of Historic Places. PARD retains the right to list a PARD property with the National Register of Historic Places and/or designation as a City of Austin historic landmark in the recommended contract. PARD's Historic Preservation and Heritage Tourism Program ensures that all historic resources that are eligible for designation are treated as though they are designated. All proposed improvements to the property would be reviewed by PARD staff to ensure that they are sensitive and appropriate and would not impact the historic integrity of the property. PARD staff actively promotes the historic designation of eligible properties, but due to staff resources, this work is prioritized and accomplished as resources allow. Should council wish to include a requirement that PARD pursue historic designation for the

Butler Pitch and Putt, staff would have no objection and would assist in this effort.

*4) The Scope of Work calls for maintaining affordable pricing. Please define affordability goals relative to current pricing at Butler Pitch and Putt.*

Section 5.3 of the Scope of Work requires the City to review and approve the program fees, rental prices, rental rules, subcontractors, merchandise, and all other business relations between the concessionaire and the public. The proposed fees from the recommended contractor were considered affordable by the evaluation team. PARD will continue seeking to maintain its affordability goals now and on an annual basis, by working diligently with the contractor in an effort to keep the fees as close as possible to those currently being charged, while at the same time, considering future increases dependent on the benefits that could be derived.



### Council Question and Answer

Related To

Item #76

Meeting Date

June 20, 2019

### Additional Answer Information

Approve an ordinance authorizing negotiation and execution of an Advance Funding Agreement with the Texas Department of Transportation for the design and construction of pedestrian hybrid beacons; amending the Fiscal Year 2018-2019 Austin Transportation Department Operating Budget Special Revenue Fund (Ordinance No. 20180911-001) to accept funds from the Texas Department of Transportation in the amount of \$1,167,600; and amending the Austin Transportation Department Capital Budget (Ordinance No. 20180911-001) to transfer in and appropriate \$1,167,600 for design and construction of this project.

#### **QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please provide the list of the 20 candidate locations for Pedestrian Hybrid Beacons that the Austin Transportation Department submitted in the CAMPO application.*

ATD submitted a list of 20 candidate locations for PHBs in the CAMPO application and is currently in the process of studying each location for feasibility and prioritizing locations based on expected benefits for improving pedestrian safety and access to transit. The 20 candidate locations that are listed below were selected based on their pedestrian crash history, location on Capital Metro's MetroRapid or frequent bus networks, and previous identification by the Austin community as locations in need of pedestrian safety enhancements. Candidate locations were also selected based on proximity to transit-dependent and low-income communities in Austin. Final locations for the PHBs will be selected in Fall 2019 based on further detailed analysis by Austin Transportation Department and Capital Metro engineers.

- East Rundberg Lane from North Lamar Boulevard to North Plaza
- Airport Boulevard from Oak Springs Drive to Springdale Road
- South Pleasant Valley Road from East Oltorf Street to Anken Drive
- Rutherford Lane from Brettonwoods Lane to Cameron Road
- East St. Johns Avenue from IH-35 to Cameron Road
- Cameron Road from US 290 to East St. Johns Avenue
- Loyola Lane from Johnny Morris Road to Sendero Hills Parkway
- Manchaca Road from Sedgemoor Trail to Monarch Drive
- North Lamar Boulevard from Brentwood Street to Justin Lane
- Airport Boulevard from IH-35 to Rowood Road
- South 1st Street from Eberhart Lane to West Stassney Lane
- East Cesar Chavez Street from Brushy Street to Waller Street
- East Cesar Chavez Street from Linden Street to Springdale Road
- Burnet Road from Ohlen Road to Research Boulevard
- South Congress Avenue from Little Texas Lane to Sheraton Avenue
- East William Cannon Drive from Bluff Springs Road to Stoneleigh Place
- North Lamar Boulevard from Elliott Drive West to West Braker Lane
- Montopolis Drive from Hogan Avenue to Ponca Street
- Turk Lane from IH-35 to Cullen Lane
- Red River Street from East 39th Street to East 40th Street





**Related To**

Item #86

**Meeting Date**

June 20, 2019

**Additional Answer Information**

Approve a resolution directing the City Auditor to amend the City Auditor's 2019 Audit Plan to include an audit of City of Austin funded Cultural Centers and to provide recommendations on how to improve the effectiveness of capital and operating funding.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

Adding this audit would replace an audit currently on the Fiscal Year 2019 Audit Plan. Due to timing and other efforts currently underway, we determined earlier this year that we should not conduct the Tenant Based Rental Assistance audit and have a placeholder for a new audit area. Adding this audit will not impact the Fiscal Year 2019 Audit Plan but since it is expected to carry into FY 2020 it would impact the hours available for the Fiscal Year 2020 Audit Plan by 1000 hours (a medium-size audit project). The entire audit would use an estimated 1500 audit hours from employees at different levels in our office, with an estimated average cost per audit of \$109,200.



### Council Question and Answer

**Related To**

Item #87

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve an ordinance repealing Ordinance No. 860130-A, relating to certain properties located along Lake Austin.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The repeal of the 1986 ordinance could result in additional property taxes collected. The total revenue realized from this action is dependent on the property tax rate Council adopts as part of the FY 2020 budget. This will not result in additional staff time for Financial Services Department.

The Law department estimates they will need approximately 40 hours to incorporate these changes.



### Council Question and Answer

Related To	Item #89	Meeting Date	June 20, 2019
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### Additional Answer Information

Approve a resolution directing the City Manager to provide options regarding use of City property taxes to fund initiatives regarding homelessness, permanent supportive housing, mental health and addiction issues, child care, and early childhood education, after Council repeals Ordinance No. 860130-A related to property tax collection for certain properties along Lake Austin.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

Due to the broad nature of the resolution, an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution cannot be developed at this time.



**Related To**

Item #91

**Meeting Date**

June 20, 2019

Additional Answer Information

Approve a resolution requiring the City of Austin's third party development agreements to include more robust labor protections and sustainability requirements.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The majority of these items are contract requirements on City Construction Contracts and thus compliance processes currently exist and are performed by existing staff within the Capital Contracting Office. Impact to City staff would depend heavily on the number of City of Austin's third party development agreements that staff is asked to monitor.



### Council Question and Answer

**Related To**

Item #92

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve a resolution directing the City Manager to develop a report and make recommendations concerning the status and options available to the City's first responders for mental health care.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

AFD: The Public Safety Wellness Center currently has two psychologists on staff to provide mental health services to Firefighters, EMS employees, and their immediate family members. Further, the Austin Fire Department (AFD) developed a Peer Support team with more than 25 firefighters at different ranks who are trained to provide emotional support to others working in public safety. With these resources already in place, AFD believes we would be able to assist the City Manager's Office with meeting the August 28, 2019, deadline to provide report information and recommendations.

EMS does not expect to have any projected extra costs and minimal staff time would be required.

APD is not able to estimate the resources at this time.





**Related To**

Item #93

**Meeting Date**

June 20, 2019

**Additional Answer Information**

Approve a resolution directing the City Manager to advance the goal of ensuring universal, gender-neutral access to safe, sanitary, and convenient diaper changing stations in public-serving City facilities and in non-City facilities with assembly or mercantile occupancy.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

DSD will be responsible for the ordinance amending City Code to require the provision of changing stations and with preparing a feasibility report for extending the requirement to existing facilities. A DSD lead will be identified to coordinate meetings with Building Services, Austin Code, Public Health, and external stakeholders for these items. DSD estimates up to 10 DSD staff members performing a combined total of 120 hours. This will include up to 2 external stakeholder engagement meetings, coordination with partner departments, coordination with the Law Department for review, and time at City Council. This does not include time estimates for the Law Department.

Building Services has identified a need for 31 changing stations for public restrooms in 16 General Government facilities. Estimated costs for installation is approximately \$14,000.00 . APL has indicated that each Library currently has changing stations and PARD has indicated that all Recreation Centers have changing stations as well. This information does not include Airport, Convention Center, Austin Energy, and Water Utility.



### Council Question and Answer

**Related To**

Item #95

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve an ordinance amending City Code Chapter 2-5 to create the Austin Water Oversight Committee.

**QUESTION/ANSWER:** Council Member Flannigan's Office

1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.

The following is a breakdown of the costs incurred by City staff regarding the Oversight Committee for Austin Water.

Identified Costs	Austin Water	CTM Staffing	(CPIO) ATX Staffing	Building Services	TOTAL
Staff and Overtime	\$89,606.00	\$3,500.00	\$600.00	\$549.92	\$94,255.92
Equipment costs (Kiosks)		\$1,540.00			\$1,540.00
Closed Captioning			\$1,540.00		\$1,540.00
Video Archival			\$0.00		\$0.00
					\$97,335.92

### Communications and Technology Management (CTM):

The Communications and Technology Management (CTM) will incur staffing costs for A/V Technician time for prep services, servicing audio levels throughout the meeting, after meeting shutdown and support and technical support during the meeting at a cost of \$250 per hour. City clerk kiosks are CTM supported and City Clerk managed. Cost for support for these kiosks are \$110 per hour. Hardware costs are charged as needed.

### Costs of ATXN services through Public Information Office:

Additional ATXN staffing is \$600. Closed captioning is currently charged at \$110 per hour. Video Archival costs are based on an annual contract agreement. There are no additional costs to archive meetings.

### Austin Water:

Austin Water estimates dedicating 400 hours per year towards the committee. Staff may include Austin Water's Executive team, middle management employees and committee liaison.

### Building Services:

The costs for Building Services staff are for security personnel that are needed to maintain appropriate staffing levels when committee meetings are held outside of normal building hours.



**Related To**

**Item #96**

**Meeting Date**

**June 20, 2019**

**Additional Answer Information**

Approve a resolution establishing a Sister City relationship between the City of Austin and Pune Municipal Corporation, India.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

The majority of the implementation work for Sister Cities activity is provided by Austin community members who are voluntarily involved and invested in Austin Sister Cities International (ASCI), a non-profit entity authorized as the City of Austin's private partner in creating exchanges that generate community impact and cultivate lifelong friendships around the world. The City of Austin pays \$1,500 to Sister Cities International for membership associated with the 13 City Council approved Austin Sister Cities. The Economic Development Department estimates 160 hours of staff time is provided annually in support of ASCI activities that includes diplomatic engagement, educational exchange, and business or cultural development.





**Related To**

**Item #98**

**Meeting Date**

June 20, 2019

**Additional Answer Information**

Approve an ordinance amending City Code Section 9-4-11 (Camping in Public Area Prohibited), repealing City Code Section 9-4-13 (Solicitation Prohibited), and amending City Code Section 9-4-14 (Sitting or Lying Down on Public Sidewalks or Sleeping Outdoors in the Downtown Austin Community Court Area Prohibited).

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved.*

All three Ordinances are currently in existence and the recommended changes to the ordinances would not have an impact on our budget.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Please provide the Austin Municipal Court's and the Downtown Austin Community Court's citation data for all three ordinances from FY 14 - 15 to FY 18 – 19 and, if available, indicate the location where the citation was issued.*

<b>YEAR</b>	<b>SOLICITATION</b>	<b>CAMPING IN A PUBLIC</b>	<b>SIT OR LIE ON PUBLIC</b>
<b>2014</b>	594	561	26
<b>2015</b>	454	374	26
<b>2016</b>	506	538	22
<b>2017</b>	294	355	18
<b>2018</b>	113	216	38
<b>DACC Fiscal YEAR</b>	<b>SOLICITATION</b>	<b>CAMPING IN A PUBLIC</b>	<b>SIT OR LIE ON PUBLIC</b>
<b>2014</b>	1042	2861	3926
<b>2015</b>	901	2533	3961
<b>2016</b>	534	754	1451
<b>2017</b>	465	398	1226
<b>2018</b>	317	215	553

For the locations of the violations, please see the attached excel sheet. The first tab will have the summary broken out by specific charge, the second tab has each charge and location.

*2) On May 18, 2018, the Council received an update on City staff's consideration of three ordinances that were scrutinized*

in the City Auditor's November 2017 Audit Report entitled "Homelessness Assistance Audit Series: City Policies Related to Homelessness." In this memo, the City Manager indicated that he would work with the Chair of the Public Safety Commission to add this item to its June 4 meeting so that the draft ordinance received Commission review and public feedback before it came to Council in June 2018. Additionally, the memo stated that additional analysis of the "camping" and "sit/lie" ordinances was warranted so as to determine how those ordinances are used and enforced as part of the action plan to end homelessness. Did the Public Safety Commission review this issue? If so, please provide the date(s).  
June 4, 2018.

3) The deadline for the City Manager's analysis was November 2018. If completed, please provide this analysis.

The evaluation of how best to approach amendments to the camping and sit-lie ordinances has not been done. Subsequent to the Public Safety Commission briefing, staff conducted initial discussions with a number of stakeholder groups regarding the aggressive solicitation ordinance. Based on the feedback, staff determined a more comprehensive approach that incorporated consideration of all three ordinances would be more effective. With the creation of the Homeless Strategy Officer, staff discussed how best to sequence the community engagement resources so that the overall effort overseen by the Homeless Strategy Officer would not be affected. Accordingly, staff had planned to re-engage with stakeholders on the three ordinances later this summer/early fall.

4) How is "unreasonably inconvenient" defined?

The City Attorney addressed this question in an executive session.

**QUESTION/ANSWER:** Council Member Tovo's Office

1) Please provide the citation data for individuals who are cited for "camping" (sleeping) in their cars.

AMC Fiscal YEAR	SOLICITATION	CAMPING IN A PUBLIC	SIT OR LIE ON PUBLIC	Camping W/Vehicle Information Included
2014	594	561	26	3
2015	454	374	26	4
2016	506	538	22	7
2017	294	355	18	6
2018	113	216	38	6
2019	50	104	2	0

There is not a separate charge code for "Camping/Sleeping in Vehicle". APD uses the two violation codes of "Camping in a Public Place" and "Camping in a Public Area". We filtered the data to capture any "Camping in a Public Place" and "Camping in a Public Area" violation that included a vehicle on the citation. There were 26 citations with vehicle information. Please note that this does not definitively mean that the individual was sleeping in the car; only that the vehicle information was captured by the citing officer.



### Council Question and Answer

**Related To**

Item #113

**Meeting Date**

June 20, 2019

### Additional Answer Information

Conduct a public hearing and consider an ordinance amending City Code Title 25 (Land Development Code, Chapter 25-10 (Sign Regulations) to provide limited allowances for off-premise signs at Public Primary and Secondary Educational Facilities, and Transit facilities.

**QUESTION/ANSWER:** Council Member Alter's Office

*Is the 12 sq feet limit for sponsorship signs on public school properties is large enough to accommodate the average sign currently being used for these purposes. The Review sheet indicated that they tended to be 4 x 6 feet. By my calculations that is 24 sq. feet in size. Can you please clarify what steps were taken to align the proposed ordinance with current practice with respect to size of sign? Also, please also indicate how the two color limit also matches with current practice?*

The size and color limitations are designed and intended to support the City's interests in protecting public safety and visual aesthetics, which may require schools to make some modifications.

The proposed sign size limitation is consistent with on premise wall signs allowed at commercial, multi-family, civic, and industrial uses. See Section 25-10-101(B)(1)(b).

The schools do not have a uniform approach to color. As it relates to number of colors, some school signs appear to replicate the business existing logos/colors. Some schools appear to limit the signs to three colors (all the same colors), while other schools appear to limit the signs to two colors (all the same color)



### Council Question and Answer

Related To	Item #115	Meeting Date	June 20, 2019
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### Additional Answer Information

Conduct a public hearing related to an application by Bridges at Canyon View, LP, or an affiliated entity, for housing tax credits for a multi-family development that will be financed through the private activity bond program to be known as Bridge at Canyon View, located near 4506 East William Cannon Drive and consider a resolution acknowledging certain facts related to the allocation of housing tax credits and private activity bonds within the City of Austin and near the proposed development.

**QUESTION/ANSWER:** Council Member Tovo's Office

*1) Resolution No. 20180510-051 affirmed that Council will condition its TEFRA Approval on an agreement that the applicant will incorporate the lease addendum required in the RHDA Program and the Council directed the City Manager to take steps necessary to implement this condition into the application processes. In January of 2019, the RHDA guidelines were formally updated, including the expansion of the lease addendum's tenant protections. Are the 2019 RHDA tenant protections included within the applicant's loan or bond documents?*

Agenda Item 115 is related to an affordable housing development which has sought neither RHDA funds nor Private Activity Bonds issued by AHFC. As the bonds will be issued by Austin Affordable PFC, an affiliate of the Housing Authority of the City of Austin, the lease addendum has not been included as a requirement for the TEFRA approval.





### Council Question and Answer

Related To	Item #174	Meeting Date	June 20, 2019
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### Additional Answer Information

Authorize negotiation and execution of an interlocal agreement with the University of Texas at Austin Center for Sustainable Development to conduct an analysis and a scenario development study of city-owned property located at 906 E. St. Johns Avenue and 7211 N. Interstate Highway 35, in an amount not to exceed \$80,545.

#### **QUESTION/ANSWER:** Council Member Harper Madison's Office

*If the item is passed, when would be the start date for the development study and how long would it take? Whom within the UT Center for Sustainable Development will be directing and conducting this study?*

The start date for the study would commence upon execution of the Interlocal Agreement with the University of Texas, estimated to be on or around July 1, 2019. The study should be completed by March 1, 2020. The principle researchers for the study are the following:

- Dean Almy, AIA, FFUD, Associate Professor and Director of the Urban Design Program, School of Architecture
- Martin Haettasch, Lecturer, School of Architecture
- Charlton Lewis, Lecturer, Assistant Dean for Student Affairs, School of Architecture
- Elizabeth Mueller, Ph.D., Associate Professor of Community and Regional Planning, Director Graduate Program in Community and Regional Planning, School of Architecture
- Allan W. Shearer, Ph.D., ASLA, Associate Professor, Associate Dean for Research and Technology, School of Architecture
- Jake Wegmann, Ph.D., Assistant Professor of Community and Regional Planning, School of Architecture
- Sarah Wu, Assistant Director of Research, School of Architecture



### Council Question and Answer

Related To	Item #176	Meeting Date	June 20, 2019
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### Additional Answer Information

Authorize negotiation and execution of an interlocal agreement with the Del Valle Independent School District for the district's participation in the Library Cards for All Students Program, which will allow the Austin Public Library to offer a full purpose Student Library Card to all students enrolled in the Del Valle Independent School District.

#### **QUESTION/ANSWER:** Mayor Pro Tem Garza's Office

*1) The Recommendation for Action indicates that the Library's goal with this program is "to give student library cards to every student in school districts with Austin addresses." Would this include students living inside the full-purpose jurisdiction of the City of Austin, but who have Del Valle addresses?*

Yes, any student who lives inside the full-purpose jurisdiction of the City of Austin is currently eligible for a free library card.

*2) Would this exclude students living in the ETJ with Del Valle addresses?*

No. The Library currently has the ability to offer free library cards to children enrolled in independent school districts located within Austin's ETJ based on a waiver of the non-resident fee included in our FY2018-19 approved Fee Schedule.

#### **QUESTION/ANSWER:** Council Member Flannigan's Office

*1) Have the other school districts been offered the program?*

At this time, the Library has only worked with the Austin Independent School District and the Del Valle Independent School District. Last year, the Library entered into a data sharing agreement with the Austin ISD as a pilot to offer library cards to all students enrolled in the district regardless of their residency. This pilot allowed us to put the processes and systems in place to begin creating similar agreements with other school districts.

*2) What were their responses and what is the plan for roll-out across the City?*

Based on the Library's approved Fee Schedule, non-resident children who are currently enrolled in Independent School Districts located within Austin's ETJ are exempt from the non-resident user fee and are eligible for free library cards. The school district's Administration Building address is used to determine whether the school district is located within Austin's ETJ. There are local school districts that do have a few schools located in Austin's ETJ, but the district itself is located in a separate jurisdiction. We want to offer library cards to these school districts as a whole, not just to a few select schools within these districts. This approach allows us to be equitable to students in the district as a whole. The Library plans to continue working with school districts located within Austin's ETJ to create similar agreements as capacity and resources allow.



### Council Question and Answer

**Related To**

Item #182

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve a resolution directing the City Manager to assess the City's education assistance program, make improvements as desirable to the City's education assistance program for its employees, and encourage other area employees to improve their education assistance programs.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

HR Staff will contract with a consultant to conduct the external benchmarking actions directed in this resolution. Staff has already begun work analyzing and revising the current tuition reimbursement program. The additional work that is mentioned in the IFC can be accomplished with existing staff. Recommendations for external outreach may require additional funding.



### Council Question and Answer

**Related To**

Item #183

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve a resolution opposing the Permian Highway Pipeline and directing the City Manager to study the potential water quality impacts of the proposed pipeline and to review legislative or other legal avenues to effectively oppose the pipeline.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

Scientific analysis of the potential water quality impacts of the proposed pipeline on surface water and groundwater resources of interest to the City of Austin would be led by the Watershed Protection Department, and would be completed with current staff. No additional Watershed Protection Department resources are necessary to complete the response to Council by the stated completion date, although existing tasks may need to be re-prioritized to accommodate this analysis.





### Council Question and Answer

**Related To**

Item #184

**Meeting Date**

June 20, 2019

### Additional Answer Information

Approve a resolution directing the City Manager to assess opportunities and make recommendations for immediate and short-term actions to engage and assist individuals experiencing homelessness.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

This resolution is comprehensive. To prepare a response that adequately addresses the questions raised, the Homeless Strategy Office would need to consult with partner departments across the City, such as Austin Public Health, Austin Public Library, Austin Police Department, Communications & Public Information Office, Downtown Austin Community Court, Emergency Medical Services, Office of Innovation, Neighborhood Housing and Community Development, Parks and Recreation Department, Public Works Department, Watershed Protection Department, at minimum. We would also request consultation with the Austin Code Department, Austin Resource Recovery, Development Services Department, Law Department, and Planning and Zoning Department.

In addition, we would seek collaboration with external stakeholders and partner entities such as social service agencies and nonprofits, faith-based organizations, business leaders and community residents of nearby proposed locations, on the remaining elements of this resolution. Such coordination and collaboration would take timely and careful consideration to properly address the broad nature of the resolution.

Lastly, this resolution introduces new opportunities not yet contemplated in addressing homelessness or serving those experiencing homelessness. Considering studies with The Sobering Center, University of Texas-Austin, and Austin State Hospital as recommended by this resolution, meaningful research and reporting would take time to develop and analyze.

The Homeless Strategy Office is committed to responding to all elements of this resolution, however the August deadline would pose a challenge. The Homeless Strategy Office is preparing for implementation of resolutions 20190606-049, 20190411-026, 20190131-078 in addition to implementing the City's adopted Action Plan to End Homelessness. Additionally, the Homeless Strategy Officer position will be permanently filled at the end of July.



**Related To**

Item #186

**Meeting Date**

June 20, 2019

**Additional Answer Information**

Approve a resolution directing the City Manager to initiate a shared streets pilot on Rainey Street.

**QUESTION/ANSWER:** Council Member Flannigan's Office

*Please provide an estimate on the impact to City resources, including City Staff time, required to accomplish the task(s) required in this resolution if approved?*

It is difficult to respond to this question with a great deal of accuracy. We are currently conducting a local mobility study of the various proposals made for Rainey Street, including those proposed by the business district and local residents included in this IFC. One of those options is to consider a pedestrian mall/shared street for some or all of Rainey Street. That study has a current budget of \$55,000. Recommendations from this local mobility study will be available at the end of the summer (likely September).

The resolution requires staff to immediately initiate a pilot. It is difficult to initiate a pilot without the local mobility planning and evaluation to be completed via the above-mentioned transportation analysis currently underway. Once completed, it is likely that additional funds would be needed to develop the actual special event pilot project on Rainey Street, but that amount is not known at this time. The original engineering study completed by the businesses and residents suggested that the full Rainey Street District improvements, including extension of Rainey Street and pedestrian/shared street design, could cost upwards of \$5.5 Million and would take at least 5 years to implement.

In terms of city resources for the pilot, the four-block closure on 6th Street, used as a comparison, occurs on Thursdays, Fridays, and Saturdays between 9:00 PM and 2:30 AM. The closure is initiated, authorized and staffed by APD. Without the mobility study and proposed plan for the pilot, it is not possible to accurately estimate the impact on APD's personnel, resources and budget. Once the mobility plan is completed, APD will be better able to accurately identify the resources needed to provide the recommended street closure on Rainey and the associated costs with such closure.

Given the timing of the request from Council for a pilot on Rainey Street, the costs of such a pilot on Rainey Street are not included in APD's current budget. Likewise, ATD does not have such a pilot budgeted in our current operating budget. This would necessitate either APD or ATD needing to return to Council for identification of appropriate funding.

Again, once the current local mobility study is completed, we will have a better idea of what resources on an on-going basis might be required. Staff is ready to take direction from Council as to priorities, however the logistics on how quickly we could implement the pilot are dependent on completion of the current local mobility plan and identification of funding.



Related To

Meeting Date

June 20, 2019

Additional Answer Information

General Question (Purchasing Department)

**QUESTION/ANSWER:** Council Member Flannigan's Office

*1) What are the increased costs to the City if long-term contracts (greater than 1 year) are not signed?*

Staff interprets this question as follows: Would the City experience additional costs if the City limits the term of its contracts to no more than one (1) year?

The exact increase in costs would be difficult to estimate, the City would likely incur substantially higher prices. The City would also likely experience higher costs due to less favorable terms and conditions, less competition (less interest in City solicitations) and markedly increased administrative costs (many more solicitation processes per year).

Multi-term contracts are a staple of government procurement and make up a large portion of the City's contracts portfolio. Multi-term contracts help mitigate risk for contractors, allowing them to recover their investments in a contract over a longer period of time. Multi-term contracts allow contractors to develop experience with the City and to operate more efficiently over time. In short, multi-term contracts contribute cost-effective and stable government operations, as well as a stable local economy.

Note: With the exception of CIP funded contracts, the City includes language in all our multi-term contracts establishing the City's rights to end the contract or to reduce our use of the contract if future budgets are insufficient or are not appropriated. Further, the majority of the City's contracts for supplies and services are for indefinite quantities (no commitment to purchase any specific amounts). The fiscal funding out subsection of the Payment clause and indefinite quantities provisions in the Quantities clauses are necessary in multi-term contracts to account for any changes in the contract's funding source or in the City's need for the supplies or services. In most cases, when future funds for a given contract are reduced, the City will simply reduce the quantity of supplies and services purchased under the contract or terminate the contract due to insufficient funds. Limiting contract terms to a single year or segmenting contract authorizations would be unusual and may contribute to one or more of the possible consequences above.

*2) Will vendors front-load costs to mitigate the risks of non-reauthorization in future budgets given the impact revenue caps has on the budget process?*

Staff interprets this question as follows: 1) If the City continues to allow multi-term contracts but chooses to segment the authorizations of these contracts (authorize each term separately), will vendors view these separate authorizations as added risk? 2) If vendors do perceive this risk, will they try to mitigate this risk by increasing the contract prices in the initial term, as future contract terms may not be authorized?

Answer 1) If the City chooses to segment the authorization of its multi-term contracts, after the initial term is authorized, it is possible that future terms may not be authorized and that vendors will perceive this possibility as risk.

Answer 2) In multi-term contracts, vendors typically spread their costs of performing the contract over multiple years in order to maintain a low competitive price. Vendors concerned that future contract terms may not be authorized, may seek to recover their costs earlier, e.g., in the contract's initial term, by increasing the prices they offer to the City. If this happens, the increased contract prices would be borne by the City, not only in the initial contract term but in all future terms if they are subsequently authorized.

Note: With the exception of CIP funded contracts, the City includes language in all our multi-term contracts establishing the City's rights to end the contract or to reduce our use of the contract if future budgets are insufficient or are not appropriated. Further, the majority of the City's contracts for supplies and services are for indefinite quantities (no commitment to purchase any specific amounts). The fiscal funding out subsection of the Payment clause and indefinite quantities provisions in the Quantities clauses are necessary in multi-term contracts to account for any changes in the contract's funding source or in the City's need for the supplies or services. In most cases, when future funds for a given contract are reduced, the City will simply reduce the quantity of supplies and services purchased under the contract or terminate the contract due to insufficient funds. Limiting contract terms to a single year or segmenting contract authorizations would be unusual and may contribute to one or more of the possible consequences above.