



**Electric Board  
APPROVED MINUTES**

**REGULAR MEETING  
MAY 15, 2019**

The Electric Board convened in a Board Meeting on May 15, 2019 at Development Service Department, 5202 E. Ben White, Room 122.

Board Chair Pomikahl called the Board Meeting to order at 10:16 a.m.

**Board Members in Attendance:** Randy Pomikahl, Delwin Goss, Gabe Flores, Ben Brenneman, Michael King, Robert Schmidt, Mark Weaver and Miguel Suazo

**Members Not in Attendance:** David Dixon and Nicole Stasek

**Staff in Attendance:** Richard Anderson (DSD), Rick Arzola (DSD), Eric Zimmerman (DSD), Marty Starrett(DSD), Beth Culver(DSD)

- 1. CITIZEN COMMUNICATION:** David Johnson
- 2. APPROVAL OF MINUTES:** The minutes from the March 20, 2019 meeting was approved. Board member Schmidt made a motion to accept the minutes. Board member Flores seconded, and the motion passed 4-0-3. Board members Suazo, Schmidt and Weaver abstained. Members were not present for that meeting.
- 3. DISCUSSION AND POSSIBLE ACTION:**
  - a. Discussion and Action on Nominations of Chair and Vice Chair-** Chair Randy Pomikahl has served his tenure and Vice Chair Johnson was not re-appointed. Ben Brenneman made a motion to nominate **Gabriel Flores** as Chair. Michael King seconded, and the motion pass 6-0.  
Robert Schmidt made a motion to nominate **Delwin Goss** as Vice Chair. Mark Weaver seconded, and the motion pass 7-0
  - b. Update Contractor Registration:** DSD staff informs the board that a rule change would be the next step in getting the contractor registration back into the ordinance
  - c. Eletrical Inspection Update.** Eric Zimmerman of Residential Inspections with DSD updates the board that three of his new hired electrical inspections have been release to field duties. One person from the Commercial electrical team has been assisting the residential team as a floater and are currently 2 business days behind. Also informs the board that 3 electrical inspectors are currently in training which will cause a little delay in inspections but does not see right now going beyond 2 days behind in inspections. One vacancy for an electrical inspector has been closed and currently working with HR for hiring purposes, leaving 11 FTE's on staff. Marty Starrett with Commercial inspections with DSD are now same day inspections. Questions from the board about if there is any ordinance in place that says anything about a time frame when inspections have to be done, Staff explains that DSD has performance goals and are trying to achieve a 90% of inspections that were called in, completed in a 24 hour period and a 100% in a

48 hour period. Eric tells the board that his residential inspections are about 40% fail rate due to contractors not being ready. Board applauds staff for returning calls and informing them when they will be out for inspections, so that inspections are not missed. Board asked a question about training and consistency, Staff informs the number one goal was to catch up and the second was to have quality control inspections followed by having meetings with the team on a regular basis and discussing items that have come up in the field.

- d. Work Group Update** – Board is recommending to convene the work group discussion after the NFPA conference. Preferably post June 20. David Johnson who registered for citizen communication, felt that after June 20 the work group could start the process of looking at the 2020 code. At that time, the work group could report their discussions back to the board for review. The new work group will consist of Chair Gabe Flores, board members Mark Weaver and Randy Pomikahl and David Johnson serving as a member of the public.
- e. Audio Files Update-** DSD Staff tells to the board from the clerk office that beginning this year, all audio recorded for meetings will now be a back-up document to be uploaded by DSD staff to the Board and commission website. This will allow access for everyone to hear and monitor the discussions that are taking place.

#### **4. FUTURE AGENDA ITEMS:**

- a.** Contractor Registration Update
- b.** Austin Criteria Manual Update
- c.** Electrical Inspections update
- d.** Votes on a recommendation to go to council.

#### **6. ADJOURN:**

A motion to adjourn the meeting was made by Board member Weaver and second by Brenneman for a 8-0 vote. The meeting adjourned at 10:55 a.m.