



**SPECIAL EVENTS TASK FORCE  
MEETING MINUTES**

**REGULAR MEETING  
WEDNESDAY, June 12, 2019**

June 12, 2019, 3 pm – 5 pm  
**Town Lake Center**  
721 Barton Springs Rd  
Austin, Texas 78704

The Special Events Task Force convened in a meeting on Wednesday, June 12, 2019 at 721 Barton Springs Road

**SETF Members present:** James Russell, Cindy Lo, Laurel White, Jeff Smith, Heath Riddles, Mandi Thomas, Dan Carroll, Ingrid Weigand

**SETF Members not present:** Bobby Garza, Shelley Phillips, Frances Thompson

**Staff in attendance:** Bill Manno, Brian Block, Kelly Davenport, Elaine Garrett, Jason Maurer, Vincent Cordova, Elaine Garrett, Leslie Tello, Michael Suda, Alicia Dean, Rachel Freeman

**A. CALL TO ORDER-** Meeting called to order at 3:05pm By James Russell.

**B. APPROVAL OF MINUTES-** Jeff Smith motioned to approve minutes for May 29, 2019 meeting and was seconded by James Russell motion was passed unanimous.

**C. CITIZEN COMMUNICATION-** No citizens were signed up to speak.

**D. OLD BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION-**

**E. New BUSINESS: BRIEFING, DISCUSSION, AND POSSIBLE ACTION**

**1) Discussion on ACE Team panel for Q&A. No action taken.**

**2) Discussion and possible action regarding SETF meeting schedule.**

**a. Next meeting is scheduled for July 15, 2019 location TBD.**

**b. James Russell made motion to continue meeting passed 5pm, seconded by Jeff Smith, passed with no objections.**

**F. FUTURE ITEMS from Task Force or City Staff.**

**NOTE-**Future agenda items will NOT be discussed at the current meeting, but will be offered for possible briefing, discussion, and action at a FUTURE meeting.

**G.ADJOURNMENT- Meeting was adjourned @5:10pm by James Russell.**

The task force may take up items in any order, and may take action on any item except citizen's communication.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Bill Manno, with the Corporate Special Events Office, at 512-974-1000, for additional information; TTY users route through Relay Texas at 711.

For more information on the Special Events Task Force, please contact Bill Manno at [william.manno@austintexas.gov](mailto:william.manno@austintexas.gov) or by phone at 512-974-1000.